

MANSFIELD TOWNSHIP COMMITTEE MEETING

December 23, 2013

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on December 11, 2013, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

APPROVAL OF THE BILL LIST:

Mr. Watters asked about the cylinder rental on page 8 the DPW feels that this may be a Recreation bill.

Ms. Hrebenak stated that this bill was for one acetylene and one oxygen tank which would be for the torch for DPW.

Mr. Watters asked about the bill on page three for the Engineer for Reilly and Simms.

Mr. DiSessa stated that there was a fixed price for a minor subdivision on the old fee schedule and that this invoice came in after the resolution was given. Mr. DiSessa stated that this problem should not happen again with the new fee schedule.

Mr. Watters made a motion to approve the bill list and addendum, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mayor Tomaszewski made a motion to hire Robert Calvert as a police officer to begin on January 1, 2014 at a salary of \$40,000, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

CLERK'S REPORT:

Ms. Hrebenak stated that she has given all of the committee member's copies of emails that were received from Mr. John General in reference to the minutes from the October 23, 2013 meeting requesting changes to the minutes.

Mr. Lavery stated that this could be attached as an exhibit to the minutes.

Mr. Watters made a motion to approve the requests from Mr. General being attached to the approved minutes as an exhibit, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters made a motion to enter into a Shared Service for IT with Washington Township, Morris County, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ACTING CFO REPORT:

Mr. Pandos stated that things are getting very busy in the finance and tax departments.

Mr. Pandos stated that ADP is going to start going green in February and the people that have direct deposit will not get a stub it will be an account that the employees can log into to view their stubs.

ENGINEERS REPORT:

Mr. DiSessa stated that the Diamond Hill Road project was advertised on Friday, December 20, 2013 and the date for opening of the bids will be January 31, 2014.

Mr. DiSessa stated that the DOT is planning to pave from Point Mountain to Clairmont Road and they were doing a fact finding and sent a letter to him.

PUBLIC PORTION:

Scott Cruets, 93 Schaffer Road, spoke to the Township Committee about the plows not being in their neighborhood for the previous three storms. Mr. Cruets asked why his community is not getting the same service as the rest of the township. The only trucks that they have seen were Lebanon Twp and Washington Twp.

Mr. Watters told Mr. Cruets that after the first storm he should have called the Township and let us know if the plows are not plowing in his neighborhood.

Mr. Bross, Valley Road, stated that Valley Road was not plowed in the time it took him to go from his house to Highland Lakes work and come home.

Mr. Bross asked if the taxes are being raised why are we getting less and less people working for the township. The police and DPW have been depleted and have not been replaced.

Desiree Mora, 20 Mitchell Road, stated that there were no problems on Valley Road and she traveled the road during the storms.

John Casella, Sunnyview Ave West, asked if there was any way that the DPW guys could plow the driveways for the fire departments so that the trucks could get out in the case of emergency.

RESOLUTION:

RESOLUTION # 2013-130

A RESOLUTION TO PROVIDE FOR AND DETERMINE THE HOURLY WAGE FOR TOWNSHIP EMPLOYEES BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The hourly wage for the following employees is as follows:

Part-Time Laborer/Snow Plow Driver	Timothy Norton	\$ 20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Andrew Parks	\$ 20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Stephen Hedges	\$20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Scott Cruts	\$20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Pete Appleby	\$20.00 Per Hour

Mr. Clancy made a motion to approve the passage of Resolution 2013-130, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION 2013-131

BONFIRES

WHEREAS, the Mansfield Township Fire Company #1 has made application to the Township Committee for the permission to hold a Bonfire on the Fire Department property, located on Main Street; and

WHEREAS, Permit No. A6-14-001 issued by The New Jersey Department of Environmental Protection Bureau of Forest Management, Bonfire Date December 16, 2013 has been submitted to the Township Committee by the Mansfield Township Fire Company #1 to verify that they have State approval for the permit.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that Mansfield Township Fire Company #1 are authorized, in accordance with the Fire Permit issued, dated December 16, 2013, to be held on January 11, 2014 between the hours of 1500 and 2400 upon the condition that Mansfield Township Fire Company #1 make arrangements for the members of the Fire Department to be in attendance at all times during the period that the fire is burning, and that the applicant comply with all of the matters set forth in the application Permit No. A6-14-001 as set forth therein.

Mr. Clancy made a motion to approve the passage of Resolution 2013-131, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-132
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
CANCELLATION OF TAXES

WHEREAS, the following properties have changed to a non-taxable status;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23rd day December 2013 that the Tax Collector and Township Finance Office are hereby authorized to cancel the following taxes:

Ritter, Edward Rockport Road	Block 0901, Lot 05 QFARM	\$21.52 2012 \$21.57 2013
NJ DEP GREEN Acres	Block 1202, Lot 01.01	\$473.54 2013 \$236.77 2014
State of NJ DEP	1001.02/46/QFARM	\$ 99.91 2012
State of NJ DEP	1703/06	\$0.14 2011

Mayor Tomaszewski made a motion to approve the passage of Resolution 2013-132, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2013-133
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES

WHEREAS, the following property has an overpayment of \$ 1,051.06;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23th day December 2013 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Matthew R. Sr. & Celeste B. Clark Block 0401.02, Lot 30.01
791 Jackson Valley Road
Oxford, NJ 07863

Mr. Watters made a motion to approve the passage of Resolution 2013-133, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None

Absent: None
Abstain: None

RESOLUTION # 2013-134
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES

WHEREAS, the following property has an overpayment of \$ 1,685.26 because it had fallen out of Farmland assessment, which has now been re-instated;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23th day December 2013 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Perunsky, Igor & Maria Block 0703.02, Lot 14.01 2012
PO Box 1206
Milford, PA 18337

Mr. Watters made a motion to approve the passage of Resolution 2013-134, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2013-135
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES

WHEREAS, the following property has an overpayment of \$ 2,386.30 due to falling out of Farmland Assessment and being afterwards re-instated;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23th day December 2013 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Rissa Realty, LLC Block 1301, Lot 03.04 QFARM
94 Rock Road
Long Valley, NJ 07853

Mr. Watters made a motion to approve the passage of Resolution 2013-135, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2013-136
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
OVERPAYMENT OF TAXES

WHEREAS, the following property has an overpayment of \$ 5,469.68 because the property owner qualifies as a 100% service disabled veteran;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23th day December 2013 that the Tax Collector and Township Finance Office are hereby authorized to refund the following overpayment:

Frances & Samuel Brandt Block 0802, Lot 25

Please refund BAC Tax Services Corporation, who has paid out on their behalf:

BAC Tax Services Corporation
1757 Tapo Canyon Road
CA-913-LB-01
Simi Valley, CA 93063

Attn: Cash Management

Mr. Watters made a motion to approve the passage of Resolution 2013-136, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-137
FOR TRANSFER OF FUNDS
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there are insufficient funds in some of the 2013 budget line items; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands,

NOW, THEREFORE BE IT RESOLVED, (not less than two-thirds of all members thereof affirmatively concurring) that the Acting Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

CURRENT FUND

<u>Account:</u>	<u>From:</u>	<u>To:</u>
Public Health S/W	\$ 39.00	
Bulk Purchases O/E	\$ 1,782.00	
Fire Department S/W		\$ 1.00
Unemployment O/E		\$ 1,520.00
Mayor & Council S/W		\$ 300.00
TOTALS	\$ 1,821.00	\$ 1,821.00

Mr. Watters made a motion to approve the passage of Resolution 2013-137, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

2013-138 Cancellation of Small Balances

Mr. Watters made a motion to table Resolution 2013-138 and that all excess taxes paid should be applied to the next quarter, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-139

A RESOLUTION AUTHORIZING THE
SUBMISSION OF A MUNICIPAL ALLIANCE
GRANT APPLICATION TO THE COUNTY OF
WARREN

THE GRANT APPLICATION SUBMISSION WILL BE
COMBINED BETWEEN THE MUNICIPAL ALLIANCE OF
MANSFIELD TOWNSHIP, FRANKLIN TOWNSHIP AND WASHINGTON BOROUGH
OF WARREN COUNTY

WHEREAS, the Warren County Department of Human Services provides Municipal Alliance grants for drug prevention and education purposes; and

WHEREAS, the Township of Mansfield, Township of Franklin and the Borough of Washington desires to further the public interest by obtaining funding from the County of Warren for the Township of Mansfield, Franklin Township, Washington Borough's Municipal Alliance for calendar year 2014;

NOW THEREFORE, the Mayor and Council of the Township of Mansfield in the County of Warren and State of New Jersey resolves that Dorothy E. Repsher or the successor to the office of Municipal Alliance Coordinator is hereby authorized to:

- a. Make application for such a loan and/or such grant,
- b. provide additional application information and furnish such documents as may be required and
- a. act as the authorized correspondent of the above named applicant; and

WHEREAS, the County shall determine if the application is complete and in conformance with the scope and intent of the Governor's Council on Alcoholism and Drug Abuse Program, and notify the applicant of the amount of the funding award; and

WHEREAS, the applicant is willing to use the County's funds in accordance with such rules, regulations and applicable statutes, and is willing to comply with the Statement of Assurance and adhere to all fiscal requirements;

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE Mayor and Council of the Township of Mansfield in the County of Warren and State of New Jersey;

1. That the Municipal Alliance Committee Coordinator, and one other council member of the above named body or board is hereby authorized to make application for and, in the event of grant award to execute and agreement and an amendment thereto with the County of Warren for 2014 Municipal Alliance Grant Funding;
2. That the applicant will provide a cash matching share in the amount of \$3,322.50 in its 2014 Municipal Budget;
3. That the applicant agrees to comply with all applicable federal, state, and Local laws, rules, and regulations in its execution of the grant.

Mr. Clancy made a motion to approve the passage of Resolution 2013-139, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mayor Tomaszewski made a motion to enter into Executive Session at 8:19 pm to discuss Personnel and Contractual, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Mr. Lavery, Esq. stated that in the Executive Session there was a contractual matter dealing with the Mount Bethel Church and the Honeywell contract. Mr. Lavery, Esq. stated that copies of these minutes will be available as soon as the committee deems that there is no liability to the Township.

Mr. Lavery stated that there needs to be a motion made for him to contact the church with a counteroffer.

Mayor Tomaszewski made a motion for the Township Attorney to contact the church to discuss the counteroffer that was discussed in Executive Session, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Second Reading

Capital Ordinance

Mayor Tomaszewski opened the floor for comments from the public; seeing as there were no comments the public comment portion was closed.

AN ORDINANCE OF THE TOWNSHP OF MANSFIELD
WARREN COUNTY, NEW JERSEY, APPROPRIATING \$2,500.00 FOR A MIG WELDER

WHEREAS, there is a need for a new mig welder to ensure the continuous operation of the Department of Public Works of the Township of Mansfield; and

WHEREAS, it has been recommend that a mig welder be purchased;

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$ 2,500.00 is hereby appropriated from the Capital Improvement fund in the general capital fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mr. Clancy made a motion to approve the passage of Capital Ordinance 2013-02 and requested that the results be advertised, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Ordinance

ORDINANCE NO. 2013-18

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND COMPENSATION FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND COMPENSATION.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The salaries ranges per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Patrolmen	\$40,000 - \$87,806
Sergeants	\$86,140 - \$93,240
Lieutenants	\$96,563 - \$88,494
Chief	\$102,000 - \$111,887
Call outs (Court)	\$55.00/hr

This Ordinance shall take effect immediately upon publication as provided by Law.

Mr. Watters made a motion to reintroduce this ordinance in 2014 since the totals for Lieutenants were switched and the higher amount is listed first.

COMMITTEE PERSON COMMENTS:

Mr. Clancy made a motion to allow the employees to leave at noon on Christmas Eve and New Years Eve, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher

Nays: Mr. Watters, Mayor Tomaszewski

Absent: None

Abstain: None

Mayor Tomaszewski made a motion to adjourn at 8:45 pm.