

MANSFIELD TOWNSHIP COMMITTEE MEETING

November 7, 2007

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Watters, Ms. Nerbak, Mayor Baldwin

Absent: Mrs. Oakley, Mr. Appleby

Salute to flag was done by all.

APPROVAL OF THE MINUTES:

Ms. Nerbak made a motion to approve the minutes of the regular meeting held on October 23, 2007, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Ms. Nerbak, Mayor Baldwin

Nays: None

RESOLUTION:

Resolution 2007-109

**RESOLUTION TO CANCEL CAPITAL FUND RESERVES OF THE TOWNSHIP OF
MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY**

WHEREAS, there exists reserves on the balance sheet of the Capital Fund; and

WHEREAS, the funds creating these reserves have been investigated and it has been determined that these reserves are no longer needed and should be cancelled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following reserves in the amount of \$90,091.60 be and the same are hereby canceled to surplus

Reserve for:

Reconstruction of Snyder Road - \$20,000

Street Sweeper- \$70,000

Recreation Equipment - \$91.60

Ms. Nerbak made a motion to approve the passage of Resolution 2007-109, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Ms. Nerbak, Mayor Baldwin

Nays: None

*2007-110
RESOLUTION
Cancellation of Taxes
Block 1105 Lot 43*

WHEREAS, the following property has outstanding property taxes for 2006 and 2007;

WHEREAS, this outstanding amount occurred due to the failure of the Tax Assessor to change the status of said property to Tax Exempt for 2006 and 2007;

WHEREAS, the property is owned by the Township of Mansfield;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 7th day of November 2007 that the Tax Collector can cancel the following taxes:

*Block 1105 Lot 43
Township of Mansfield
Winchester/Allen Rd.
2006- \$325.68
2007- \$328.04*

Mr. Watters made a motion to approve the passage of Resolution 2007-110, which was seconded by Ms. Nerbak.

Ayes: Mr. Watters, Ms. Nerbak, Mayor Baldwin

Nays: None

RESOLUTION- No. 2007-111

FOR TRANSFER OF FUNDS

WHEREAS, there are insufficient funds in some of the 2007 budget line items; and

WHEREAS, it is permissible to transfer current appropriation funds after Nov. 1, 2007.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following transfers be made:

From		To	
Insurance OE	\$14,587.00	Administration OE	\$6,000.00
Elections OE	\$3,358.96	Electricity	\$9,800.00
		Police OE	\$1,000.00
		Recreation S&W	\$920.96
		Construction OE	\$225.00
Total	<u>\$17,945.96</u>	Total	<u>\$17,945.96</u>

Ms. Nerbak made a motion to approve the passage of Resolution 2007-111, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Ms. Nerbak, Mayor Baldwin

Nays: None

PAYMENT OF BILLS:

Mr. Watters made a motion to approve the bill list with the addendum, which was seconded by Ms. Nerbak.

Ayes: Mr. Watters, Ms. Nerbak, Mayor Baldwin
Nays: None

CFO REPORT:

Mr. Coppola stated that he has received all of the budget requests from all of the departments including the capitol budget requests and he will be meeting with Brent Sliker to go over the capitol budget for DPW. Mr. Coppola stated that the Finance Committee should receive the reports by Friday and that they can schedule a meeting for Monday, November 19, 2007.

CLERKS REPORT:

Ms. Hrebenak stated that almost every year we run into a problem with the Zoning Board meeting being the night before the elections which means that the room can not be set up until the morning of elections and that everyone including the DPW guys have to come in earlier than usual and we are paying them overtime for this. I have asked Patti Zotti prior to the Zoning Board Reorganization Meeting to change the date of that meeting and there is always a problem with the Zoning Board Attorney changing his day for the meeting, so it has not been possible as of yet.

Mr. Kobert stated that the Zoning Board should possibly carry that meeting.

CONSENT AGENDA:

RA2007-08 Mansfield Twp Fire Company #1

Ms. Nerbak made a motion to approve the Consent Agenda as presented, which was seconded by Mr. Watters.

Ayes: Mr. Watters, Ms. Nerbak, Mayor Baldwin
Nays: None

PUBLIC PORTION:

Mayor Baldwin opened the meeting to the public, seeing there were no comments from the public the public portion was closed.

COMMITTEE PERSON COMMENTS:

Ms. Nerbak stated that the interviews for Tax Assessor began last Monday and that there will be more interviews on November 26 of 4 more Assessors.

Mr. Watters asked if all of the interviewees were all working Tax Assessors.

Ms. Nerbak stated that the applicants are all certified but not all working in the Assessors position yet.

Ms. Nerbak also stated that the Warren County League Meeting will be held on November 29 at Bella Gerno, and at this point there is not a scheduled speaker.

Mr. Baldwin asked Mr. Kobert to speak on the subject of merging the Planning and Zoning Board of Adjustment.

Mr. Kobert stated that if there is a possibility of cost savings then that would be beneficial to the municipality. Everything can be done by a Land Use Board and with the Highlands being in Mansfield Township the boards have probably slower than usual.

Ms. Nerbak asked how this would be done.

Mr. Kobert stated that this was done by ordinance and appointments would be changed for the first of the year. Mr. Kobert stated that he will have all of the particulars and the ordinance to take effect for the first of the year at the next meeting.

Mr. Kobert asked if there are items from the Zoning Board that are carried at this point.

Mr. Jewell stated that there are some cases that have been carried since 2002 because they are waiting for approvals from other professionals.

Mr. Appleby arrived at the meeting.

Mr. Appleby made a motion to adjourn at 8:05pm, which was carried by all.