

MANSFIELD TOWNSHIP COMMITTEE MEETING

November 25, 2008

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak
Mr. Baldwin absent.

Salute to the flag was done by all.

PRESENTATION:

Corey Stoner, Harold Pellow and Assoc., presented the park trail plans to the Township Committee and explained to them the items that were removed from the plans due to State requirements for a stream buffer.

Mr. Stoner asked the Township Committee for the approval to go out to bid for the trail project.

Mrs. Oakley made a motion to approve going out to bid for the recreation trails, which was seconded by Mr. Jewell.

Ayes: Mrs. Oakley, Mr. Jewell, Mayor Nerbak

Nays: Mr. Watters

Abstain: None

Absent: Mr. Baldwin

Mr. Stoner also indicated that once the bid is awarded that we will have to approve a construction management plan with Harold Pellow and Assoc.

APPROVAL OF MINUTES:

Mrs. Oakley made a motion to approve the minutes from the November 12, 2008 regular meeting, which was seconded by Mr. Jewell.

Ayes: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak

Nays: None

Abstain: None

Absent: Mr. Baldwin

PAYMENT OF BILLS:

Mrs. Oakley made a motion to approve the payment of the bills with the addendum, which was seconded by Mr. Jewell.

Ayes: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak

Nays: None

Abstain: None

Absent: Mr. Baldwin

CFO REPORT:

Mr. Coppola stated that the monthly cash management report was included in each Committee members packet.

Mr. Coppola also stated that he had received confirmation from the other people that were planning on having the energy audit performed along with the Township and that one of them is going to be doing it through the state program and that he has received no answer from the other two people.

Mayor Nerbak asked how long the pricing is good for.

Mr. Coppola stated that the pricing is good through February.

The Township Committee all agreed that letters should be sent out to the other two people and that we will make a decision before February.

CLERKS REPORT:

Ms. Hrebenak asked the Township Committee for clarification on the Towing Ordinance changes if an extension is needed over the sixty days, do we wish to have a limit on the extension or will it be decided on a case by case basis.

Mayor Nerbak stated that we should give another 30 day extension if needed.

Ms. Hrebenak stated that the Township received an award for the newsletter that was sent out to all residents for a cost effective way of informing the public from Rutgers.

MAYORS REPORT:

Mayor Nerbak stated that the Warren County League Meeting was being held on December 4, 2008 at 6:30 and asked who would be attending, she stated that she would be attending.

Mr. Mace also stated that he would like to attend.

Mayor Nerbak stated that Marcia Karrow will be having a Roundtable discussion on December 11, 2008 at 6:30 at the Clinton Water Supply Authority Building and asked if anyone would be attending and stated that she plans to attend.

ENGINEERS REPORT:

Mr. Mace stated that there were changes that needed to be made to the bid specs for Washburn Road and that he will be advertising for the bids being received on December 22, 2008.

Mr. Mace also stated that the property on Route 57 which has been running an appliance center out of it has been cited.

Mr. Mace stated that he had one other item of business, but that he needed to discuss this with the Committee in executive session.

PUBLIC PORTION:

Mr. Glenn Todd, Washburn Road, reiterated his concerns with Comcast Cable company and asked that the Township Committee remember when it comes time to renew their agreement to address the concerns that he has and that he is sure that he represents a number of people on this issue.

RESOLUTION:

RESOLUTION- No. 2008-99

FOR TRANSFER OF FUNDS

WHEREAS, there are insufficient funds in some of the 2008 budget line items; and

WHEREAS, it is permissible to transfer current appropriation funds after Nov. 1, 2008.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following transfers be made:

From		To	
Buildings & Grounds OE	8,000.00	Planning Board (Attorney) OE	1,000.00
Recreation OE	3,000.00	Electricity	5,000.00
Gasoline	3,500.00	Legal	8,818.00
Tax Collector OE	327.00	OEM S&W	9.00
Total	14,827.00	Total	14,827.00

Mrs. Oakley made a motion to approve the passage of Resolution 2008-99, which was seconded by Mr. Watters.

Ayes: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak

Nays: None

Abstain: None

Absent: Mr. Baldwin

RESOLUTION NO. 2008-100

A RESOLUTION AUTHORIZING THE CANCELLATION OF THE SMALL CITIES TRUST FUND BALANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, New Jersey, as follows:

WHEREAS, the Township of Mansfield established by dedication by rider an account for the receipt of revenues and the disbursement of expenses for Small Cities projects and had an October month end balance of \$122,961.40; and

WHEREAS, the Chief Financial Officer of the Township of Mansfield has advised it is no longer necessary to maintain this balance.

NOW, THEREFORE BE IT RESOLVED, The Chief Financial Officer of the Township of Mansfield is by this Resolution authorized and directed to cancel the Small Cities Trust balance which is to be transferred to the COAH trust fund.

Mr. Jewell made a motion to approve the passage of Resolution 2008-100, which was seconded by Mr. Watters.

Ayes: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak

Nays: None

Abstain: None

Absent: Mr. Baldwin

COMMITTEE PERSON COMMENTS:

Mrs. Oakley asked if there were anymore responses to the Christmas Tree Lighting attendance.

Ms. Hrebenak stated that there were not many.

Mrs. Oakley stated that she would call Ms. Hrebenak to discuss this tomorrow.

Mr. Watters had nothing to report.

Mr. Jewell asked Mr. Vex if the NFPA fire equipment codes do exist and if the fire departments had given them anything that indicated that the equipment needs to be replaced.

Mr. Vex stated that the Fire Department has given his office information, but that none of the information is actually a law therefore they have still found nothing that indicates that the equipment needs to be replaced, and that the NFPA codes are not available without purchasing the entire set of standards which is quite expensive so therefore there has still be no information to indicate that this equipment is in need of replacement.

Mayor Nerbak explained to Mr. Watters that the Senior Christmas party is funded with the money that is left in their budget and that they also receive some money from Municipal Alliance and that any money over and above that they cover themselves.

Mrs. Oakley made a motion to take a five minute break at 8:45.

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Committee of the Township of Mansfield is subject to certain requirements of the Open Public Meetings Act. N.J.S.A. 10:4-6, et seq. and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Committee of the Township of Mansfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(7) Matters Relating to Litigation, Negotiations, and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, assembled in public session on November 25, 2008, that an Executive Session closed to the public shall be held on November 25, 2008 at 8:50 PM in the Mansfield Township Municipal Building, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in the closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mrs. Oakley made a motion to go into an Executive Session, which was seconded by Mr. Watters.

Ayes: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak

Nays: None

Abstain: None

Absent: Mr. Baldwin

Return from Executive Session at 9:10pm.

Roll Call: Mrs. Oakley, Mr. Watters, Mr. Jewell, Mayor Nerbak

Mrs. Oakley made a motion to adjourn at 9:10pm, which was carried by all.