

## MANSFIELD TOWNSHIP COMMITTEE MEETING

October 28, 2009

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Baldwin stated that he made a correction.

Ms. Nerbak also made a couple of corrections that were minor.

Mr. Baldwin made a motion to approve the minutes with the corrections from the regular meeting held on October 14, 2009, which was seconded by Mr. Watters.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: None

Abstain: None

### PAYMENT OF BILLS:

Mr. Watters asked about the Right to Know Survey and which buildings were done.

Mr. Coppola stated that this is a PEOSHA requirement and needs to be completed every year. The company comes in and labels all of the hazardous materials and compiles them into the survey form and that this is done at the DPW garages and the municipal building.

Mr. Watters asked what type of stuff it is that needs to be labeled.

Ms. Hrebenak stated that it is basically everything from Windex to any of the vehicle oil and the calcium and salt for the roads.

Mr. Baldwin made a motion to approve the bill list and the addendum with amendment for \$125.50 for Mayor Jewell, which was seconded by Ms. Nerbak.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: None

Abstain: None

### CFO REPORT:

Mr. Coppola stated that there were copies of the salary comparisons for the new officers in the packet.

Mr. Coppola stated that the RFP's for engineering were sent out today and have to be returned by November 18, 2009.

Mr. Coppola stated that he gave a memo to the finance committee that compared the costs under our coop pricing and the school's for office supplies, gas, fuel oil and diesel and gave a memo with the results to the finance committee. Mr. Coppola spoke to the school BA and they are going to consider joining the Morris County Coop since the pricing is better.

Mr. Coppola stated that there is still money in reserve for the Master plan which is \$25,000 and the other reserve was for codification updates which is \$8,000 and asked the Township Committee if these reserves could be canceled to the Fund Balance.

Mr. Baldwin stated that we would need to speak with Mr. Layton to see if there were any revisions to the Master Plan that needed to be made that we would need this money for.

Mr. Mace asked if there was a Reexamination done for the Master plan.

Ms. Hrebenak stated that the reexamination was already done last year or the year before.

Mr. Kobert, Esq. asked that Mr. Coppola speak to him in reference to this in the morning.

The Township Committee agreed to cancel the Codification Updates reserve.

### CLERKS REPORT:

Ms. Hrebenak stated that she received a copy of the survey that the school had done on the property across the street so this should give us more of an idea of where the garbage is located on the property.

Mr. Baldwin stated that he would like Ms. Hrebenak and Mr. Sliker to go out and check to see if there are any survey markers that will assist with this.

Ms. Hrebenak stated that the Committee members were all given a copy of an email from Joseph Layton about the Joint Meeting with the Planning Board and asked if the Township Committee wanted to have a joint meeting because this is something that will need to be advertised.

The Township Committee all agreed that they would like to have the joint meeting with the Planning Board on November 16, 2009.

Ms. Hrebenak stated that she would have the information for this meeting in the packets for the next meeting.

Ms. Hrebenak also stated that as of right now the next meeting for the Township Committee is scheduled for Monday , November 9, 2009 and asked if any of the members would like to change the meeting to Tuesday, November 10, 2009.

Ms. Nerbak asked if this is something that would need to be readvertised costing the township more money.

Ms. Hrebenak stated that it would need to be readvertised.

The committee agreed to leave the meeting scheduled for Monday, November 9, 2009.

Ms. Hrebenak also asked each of the Committee members to get the Reorganization Binders back to her prior to the November 24, 2009 meeting so that they could be reassembled and returned to the Committee.

#### ENGINEERS REPORT:

Mr. Mace stated that the issues on Mr. Todd's driveway have been taken care of.

Mr. Kobert, Esq. asked Mr. Mace about the files that he had prior to him retiring.

Ms. Hrebenak stated that the files were picked up by the DPW on Tuesday.

Mr. Kobert, Esq. asked Mr. Mace about the liquidated damages clause and how it would work if the Contractor never responded how it would be handled.

Ms. Nerbak stated that she would email the letter of response that was received from Mr. Stoner about the work being completed.

Mr. Baldwin stated that some money will need to be kept for the spring for seeding the grass sections that can not be done.

Mr. Mace stated that he would not be here next meeting.

Mr. Mace stated that there is a letter that is coming out for the return of the restoration bond of the Brinkerhoff Development just so that the Township Committee knows.

#### PUBLIC PORTION:

Mayor Jewell opened the public portion, seeing as there were no comments the public portion was closed.

#### RESOLUTION:

**2009-85**

# RESOLUTION

## Overpayment of Taxes

**WHEREAS, the following properties have an overpayment of 2008 property taxes;**

**WHEREAS, these overpayments occurred due to the State of New Jersey issuing the homeowners' 2008 tax rebates to be applied to delinquent taxes;**

**WHEREAS, the taxes on said properties are now paid current;**

**NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 28<sup>th</sup> day of October 2009 that the Tax Collector and Finance Officer are hereby authorized to refund the following overpayments:**

<u>Block</u>	<u>Lot</u>	<u>Owner</u>	<u>Amount</u>
804.02	15	Danny Canfield	\$963.24
1307	3.03	Anthony & Rosetta Wood	\$1,004.77
1603	20	Lester & Isabelle Lytle	\$1,250.00
1801	3	Sam Farnon	\$1,281.42
1804	9	Dennis & Prudence Gill	\$267.90

Mr. Baldwin made a motion to approve the passage of Resolution 2009-85, which was seconded by Mr. Watters.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: None

Abstain: None

2009-86  
RESOLUTION  
LIEN REDEMPTION

WHEREAS, the Tax Collector of the Township of Mansfield has advised the

Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 28<sup>th</sup> day of October 2009 that refund is to be made to the certificate holder as noted:

U. S. Bank Cust/ For CCTS Capital LLC  
2 Liberty Place, 50 South 16<sup>th</sup> St. Suite 1950  
Philadelphia, Pa. 19102  
Block 1102.15 Lot 10 C022J  
Certificate # 2009-09  
\$7,520.36

Ms. Nerbak made a motion to approve the passage of Resolution 2009-86, which was seconded by Mayor Jewell.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell  
Nays: None  
Absent: None  
Abstain: None

2009-87  
RESOLUTION  
Return of Premium

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$2,100.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 28<sup>th</sup> day of October 2009 that the \$2,100.00 premium is to be returned to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #
U. S. Bank Cust/ For CCTS Capital LLC 2 Liberty Place, 50 South 16 <sup>th</sup> St. Suite 1950 Philadelphia, Pa. 19102	1102.15/10 C022J	2009-09

Mr. Baldwin made a motion to approve the passage of Resolution 2009-87, which was seconded by Ms. Nerbak.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell  
Nays: None  
Absent: None  
Abstain: None

2009-88  
RESOLUTION

A RESOLUTION AUTHORIZING THE CANCELLATION OF AN ESCROW ACCOUNT FOR SUBSTANDARD SIZE TREES OF THE TOWNSHIP OF MANSFIELD, COUNTY OF, STATE OF NEW JERSEY

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, New Jersey, as follows:

WHEREAS, the Township of Mansfield received \$2,820 as compensation for substandard sized trees planted by the developer of Pleasantview Estates; and

WHEREAS, there is no need to replace the existing trees;

NOW, THEREFORE BE IT RESOLVED, the Chief Financial Officer of the Township of Mansfield is by this Resolution authorized and directed to cancel the escrow account for substandard size trees which is currently in the amount of \$2,829.

Mr. Watters made a motion to approve the passage of Resolution 2009-88, which was seconded by Mr. Tomaszewski.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell  
Nays: None  
Absent: None  
Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Tomaszewski stated that if we are to start the new officers now prior to January 1, 2010 we will cost the township more money. With the steps that should be put in place should save the township about \$50,000 if the officers started January 1, 2010.

Mr. Watters had nothing to report.

Mr. Baldwin stated that the energy audit Mr. Sliker is in the process of getting some numbers for the stuff that was talked about for the

Mayor Jewell stated that he attended a meeting at Assemblyman John DiMao's office and there were a number of people that were there and the WHEELS transit system was discussed and it looks like it will be about \$75,000 for next year and that Hackettstown will have a large gap in the

budget. The main cause is lack of ridership it is off about 30%. There was talk about meeting with the County about the shuttle bus because they have a bus that does some of the same trip. There is also talk of raising the fare for the shuttle, but this may scare people off of the bus.

Ms. Nerbak stated that most of the people who really need it are people who do not have the money to pay higher fares.

Mayor Jewell stated that NJ Transit stated that most of the buses run at a 50% deficit.

Mayor Jewell stated that the other thing that needs to be discussed is Alpine Ave.

Mr. Kobert, Esq. stated that is something that needs to be discussed in Executive Session.

Ms. Nerbak stated that the Open Space meeting she and Ms. Margolin were the only ones that attended and the secretary had called and stated that she would not be able to attend. The Open space committee will not be meeting again until January.

Ms. Nerbak stated that the Recreation Commission is still having discussions about raising the fees and that he will be calling Mr. Coppola later in the week to discuss this.

Ms. Nerbak stated that she was invited to a meeting at Warren Hospital and they would like to bring a life saving cardiac catheterization lab to their facility and she unfortunately she was unable to make this meeting, but that she feels that this would be something beneficial to the area.

Mr. Baldwin stated that this is something that we should support for Hackettstown Hospital because it is closer to us.

Ms. Nerbak stated that Mr. Coppola brought to her attention for a Cable Advisory Committee in Washington Borough some of the duties that they will be doing will be conducting research and surveys and compiling their findings to improve the cable television services, keep pace with developments in cable televisions and suggest improvements, to assist in negotiations with franchising and keep the committee aware of State and Federal legislation for cable.

Ms. Nerbak asked if this something that the Township would be interested in doing.

Mr. Baldwin asked Mr. Coppola if there was anymore development with the records management grant.

Mr. Coppola stated that this may be a service that is offered for free from the county.

Mayor Jewell made a motion to go into executive session at 8:15pm.

Ayes: Mr. Tomaszewski, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Jewell

Nays: None

Absent: None

Abstain: None

Return from Executive Session at 8:36pm.

Mr. Kobert explained that the Township Committee needs to make a motion to advise the police commissioner what should be done for the new hires for the police department.

Mr. Baldwin made a motion to hire the two officers for the police department immediately, which was seconded Ms. Nerbak.

Ayes: Mr. Baldwin, Ms. Nerbak

Nays: Mr. Tomaszewski, Mr. Watters, Mayor Jewell

Absent: None

Abstain: None

Mr. Tomaszewski made a motion to hire David J. Chudy and Joseph A. Bigg Jr. as of January 1, 2010 and the third which would be hired if Sergeant Mannon retired would be Jeff Goral at a starting salary of \$30,000, which was seconded by Mayor Jewell.

Ayes: Mr. Tomaszewski, Mr. Watters, Ms. Nerbak, Mayor Jewell

Nays: Mr. Baldwin

Absent: None

Abstain: None

Mr. Baldwin made a motion to adjourn at 8:43pm, which was carried by all.