

TOWNSHIP OF MANSFIELD COMMITTEE MEETING

September 22, 2010

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Baldwin made a motion to approve the minutes as corrected from the regular meeting held on September 8, 2010, which was seconded by Ms. Nerbak.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstained: None

PAYMENT OF BILLS:

Ms. Nerbak asked if every time someone is added to the alarm system there is a charge.

Mr. Coppola stated that we are charged for any change that is made.

Mr. Watters asked about the two bills for signs.

Mr. Coppola stated that one was for 1 sign and the other was for 13 signs.

Mr. Baldwin made a motion to approve the bill list, which was seconded by Ms. Nerbak.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstained: None

CFO REPORT:

Mr. Coppola stated that the committee members were all given a copy of the overtime report and that there was a form that was given to the mayor for Mrs. Fascanelli to have access to the online reporting system for COAH.

Mr. Coppola stated that he spoke with Mr. Jewell and would like to have a meeting with Ms. Hrebenak, himself, whomever is being appointed to his position, and Mr. Kobert to tie up loose ends.

Ms. Nerbak asked how we are doing with the police study.

Mr. Coppola stated that this was for the investigation phase of the project.

Mr. Kobert, Esq. asked Mr. Coppola if there is a possibility of him assisting the township once he is gone for an hourly rate.

Mr. Coppola stated that he would make himself available.

Mr. Jewell stated that he had spoken to Mr. Coppola before the meeting and they were going to come up with the hourly rate for this.

Mr. Watters asked when the shared court starting.

Ms. Hrebenak stated that it begins on October 1.

Mr. Watters asked if everything was ready for this.

Ms. Hrebenak stated that everything was taken care of.

Ms. Nerbak stated that she is very sad that this is Mr. Coppola's last meeting, but that she is glad that this move seems that it will be good for him. Ms. Nerbak thanked Mr. Coppola for everything that he has done for the township and told him that he will be missed.

#### CLERKS REPORT:

Ms. Hrebenak stated that she has three raffle applications for Mansfield Township Fire Company that will need to be approved. Ms Hrebenak stated that all of the raffles will be held on June 4, 2011 one will be a one dollar 50/50, one will be a five dollar 50/50, and one will be a raffle to win a grill.

Ms. Nerbak made a motion to approve the three raffle applications, which was seconded by Mr. Baldwin.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstained: None

Ms. Hrebenak explained that the new PA system will be installed tomorrow and Friday so it will be in prior to the next meeting.

#### ENGINEERS REPORT:

Mr. DiSessa stated that the repairs were completed on the catch basin in Grand View which went fairly well and they will be looking at it after all of the rain to see how it works out.

Mr. DiSessa stated that he tried to follow up with the company for the Direct Install program, but he did not receive any response when he called HT Lyons.

Ms. Hrebenak stated that someone will be in tomorrow to look at the lighting.

Mr. DiSessa stated that the core results are not back from the lab yet, but he will follow up because the results should be completed by the end of the month.

Mr. DiSessa stated that he received a phone call from someone on Heiser Road about the truck traffic on that road going to Borealis.

Mr. DiSessa stated that he could look into this if the Township Committee desired.

Mr. Kobert stated that it may be a better idea for the Mayor to speak with the company about the truck traffic since they have always worked well with us in the past.

Mr. DiSessa asked if the township committee wanted him to look at the damage that may be on the road.

Mr. Baldwin asked Mr. DiSessa to look at Heiser road and see if there is any patch work that needs to be done by the road department, but not to spend a lot of time on it.

Mr. DiSessa stated that he would look at the road and get back to the committee.

#### CHIEF'S REPORT

Chief Ort explained to the township committee that he got pricing for the vehicles the Ford Edge which is all wheel drive is \$23,623 has a V6 engine, and the mileage is 18 city and 25 highway, the Ford Explorer is \$24,990 has a V6 engine, and the mileage 14 city and 20 highway, and also Chevy Tahoe is \$26,780 has a V8 engine, and the mileage is 15 city and 21 highway and the equipment install will be about the same in all of the vehicles. The Ford Expedition is \$29,209. Chief Ort stated that he did not look up the mileage because of the price of the Expedition. Chief Ort stated that these prices are for 2009 vehicles and that he would check to see if the prices would be going up and right now the 2011 are out. Chief Ort stated that the only thing that we have at this point to equip these cars is a federal light bar off of one of the crashed cars which will save about \$2000.

Mr. Baldwin asked what was in the account for this.

Mr. Coppola stated that there is \$37,000.

Chief Ort stated that this is for all of the equipment. Chief Ort also stated that the price that they gave us for the Tahoe with all of the equipment was \$35,857 for the vehicle and all of the equipment being installed and we would save \$2000 for the light bar that we have so the price would be \$33,857.

Chief Ort stated that he had forwarded a letter from the vehicle maintenance officer about the Durango and that the Durango is out of service again currently.

Mr. Baldwin asked why don't we try whichever car is the most economical.

Chief Ort stated that there are all about the same as far as mileage.

Mayor Tomaszewski asked why the Durango is down again.

Chief Ort stated that the Durango needs tires and there has been a lot of money dumped into this vehicle in the last two years.

Mayor Tomaszewski asked what the price was for the tires.

Chief Ort stated that the tires are about \$120 a piece.

Mayor Tomaszewski asked what the mileage is on the old Durango.

Chief Ort stated that it is about 102,000 miles.

Chief Ort stated that we should keep this vehicle, but it needs to be for foul weather or road jobs where it is not constantly driven all day.

Mr. Kobert asked which vehicle is his choice.

Chief Ort stated that his choice would be the Chevy Tahoe, and his second would be a toss up between the Explorer and the Edge, but that he has not seen the Edge as a police vehicle. Chief Ort felt that the Explorer would have more room.

Ms. Nerbak asked Chief Ort if the price for 2009 for the Ford Edge was the current price.

Chief Ort stated that this is what is listed on Morris County Coop's website, but he would check to see if they are a different price.

Mayor Tomaszewski stated that after all of the money that was spent on the Durango it is silly to get rid of it.

Chief Ort stated that he agreed and that the letter is saying that the vehicle is not safe, but after all of the work that was done to the Durango how could it be unsafe, but it is just not a practical vehicle for everyday use and at the time that it was purchased it was the K9 vehicle.

Mr. Baldwin made a motion to purchase the Ford Edge and try it to see how it works out.

Mr. Watters stated that we should see what the current price is.

Mayor Tomaszewski asked if there were any other towns that used the Edge as a police vehicle.

Chief Ort stated that he has not found any and that at the show the salesman said that they make good Chief's or Detective's vehicles.

Mayor Tomaszewski stated that this is not what we are looking for and he would like to know if there are any towns that use them for patrol and how they are working out.

Mr. Kobert stated that the Chief should get the prices for the Edge and for whatever the committee's second choice is and at the next meeting we can make a decision.

Chief Ort stated that he would do this and come to the next meeting.

Mayor Tomaszewski stated that he was leaning toward the Tahoe.

Mr. Kobert, Esq stated that Chief Ort should get the prices on all three and bring them back to the committee.

PUBLIC PORTION:

Richard Gaulet asked what about the Dodges why are we not looking at them.

Mayor Tomaszewski stated that there is not a police package in anything that Dodge makes.

Brad Smith asked Chief Ort if he looked into any of the hybrid four wheel drive vehicles.

Chief Ort stated that we would have to go out to bid for something like this.

RESOLUTION:

2010-89  
RESOLUTION  
Cancellation of Taxes

WHEREAS, the following properties have outstanding property taxes for 2010;

WHEREAS, these outstanding amounts occurred due to the sale of these properties from Gurdon Wattles to the State of New Jersey and the County of Warren and the exempt classification being omitted in the 2010 tax duplicate and the properties being merged after the 2010 tax duplicate was published;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 22nd day of September 2010 that the Tax Collector is hereby authorized to cancel the following taxes:

<u>Block</u>	<u>Lot</u>	<u>Location</u>	<u>2010 Taxes</u>
1505	1.01	Point Mountain Rd.	\$666.82
1506	6.03QFARM	Route 57	\$24.25

Mr. Watters made a motion to approve the passage of Resolution 2010-89, which was seconded by Mr. Jewell.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstained: None

ORDINANCE:

ORDINANCE 2010-16

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN PROPERTY OWNED BY THE TOWNSHIP AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS BLOCK 1203, LOT 4.02.

WHEREAS, the Township of Mansfield is the owner of certain real property known as Block 1203, Lot 4.02; and

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-21 authorizes the sale by municipalities of any real property, capital improvements or personal property or interests therein, not needed for public use by private sale for nominal consideration to certain organizations defined within the statute; and

WHEREAS, said property is not needed for public use, and the Township Committee has determined that it is in the best interest of the Township to sell the property; and

WHEREAS, said property is a non-buildable property which is wetland encumbered and therefore is of little or no resale value; and

WHEREAS, the Heritage Conservancy is a not-for-profit organization dedicated to natural and historic preservation, and therefore, the Heritage Conservancy is a qualified organization pursuant to N.J.S.A. 40A:12-21, Sections (f) and (k); and

WHEREAS, Heritage Conservancy is currently the owner of the property directly adjacent to Block 1203, Lot 4.02; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that:

1. The property known as Block 1203, Lot 4.02 shall be offered for sale for one dollar (\$1.00) to the Heritage Conservancy, pursuant to N.J.S.A. 40A:12-21.

2. The deed transferring the property shall be a quit claim deed containing a limitation, as required by N.J.S.A. 40A:12-21, that such land shall be used only for purposes of the Heritage Conservancy, and to render such services or to provide such facilities for use by the Heritage Conservancy, and not for commercial business, trade or manufacture, and that, unless waived, released or modified, or subordinated pursuant to N.J.S.A. 40:60-51.2, is said lands are not used in accordance with said limitation, title thereto shall revert to the municipality without any entry or reentry made thereon behalf of the municipality.

Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Mr. Watters made a motion to approve the introduction of Ordinance 2010-16, which was seconded by Ms. Nerbak.

Ayes: Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstained: Mr. Jewell

COMMITTEE PERSON COMMENTS:

Ms. Nerbak stated that the Solid Waste Advisory Committee was informed from the DEP that Warren County has rated 97% over 2007.

Ms. Nerbak stated that the Park field is all done and the grass is growing, but they are waiting for the backstop. The tennis courts are paved and will be painted next week and there is still some work to be done on the tennis courts.

Mayor Tomaszewski stated that Karrsville School house was a discussion of the Open Space Committee and they would like to restore it back to its historical state.

Ms. Nerbak stated that there was a contractor working on the Schoolhouse a couple of years ago and that someone should talk to Dick Appleby.

Mayor Tomaszewski asked what happened to him.

Ms. Hrebenak stated that he walked off the job.

Mayor Tomaszewski stated that the owner of Mansfield Electric would volunteer his time to do the work within the building and that the township would have to purchase the supplies.

Ms. Nerbak stated that they would need to make recommendation to the Environmental Commission to have the building repaired and a lot the money for the repairs.

Mr. Jewell stated to work in that building you need to be registered as a historical contractor.

Mayor Tomaszewski stated that Everett Cox retired as of August 31, 2010.

Mr. Baldwin asked if the township was going to send something to him for his 32 years of service.

Mr. Baldwin asked about what we were going to do about replacing him.

Mayor Tomaszewski stated that with next years cap he doesn't think that this is something that the township can do at this time.

Mr. Baldwin stated that we should look into possibly part time help for the winter for the snow work.

Ms. Nerbak stated that when she worked for the State they would send out letters to all of the employees asking if anyone would be interested in assisting with the snow removal. Ms. Nerbak stated that this maybe a way to help out with this situation.

Mr. Jewell stated that in the 90's Lester Hoover used to go out in the backhoe and clean out all of the intersections and help with snow removal.

Mayor Tomaszewski stated that he does not want the police out plowing at their pay.

Mr. Jewell stated that there was also an ad put in the paper for part time work and there was a list that could have been called out. Mr. Jewell stated that doing something like this may work for us because he knows someone right in Port Murray that mows lawns in the summer and has nothing that he does in the winter so he would probably love to come in and make some extra money.

Chief Ort stated that Mike the custodian has already shown interest in plowing and that this is what he did when he worked at the post office. Chief Ort stated that he was unsure whether he has a CDL or not.

Ms. Hrebenak stated that she believes that he does not have a CDL.

Mr. Baldwin stated that if that is the case then this is something that should be taken care of before the winter gets here.

Mr. Jewell asked if we should advertise for the part time help.

Mr. Baldwin stated that if there is someone in the township that would be interested we should speak to him first.

Mayor Tomaszewski stated that he already has an hourly rate.

Mr. Baldwin stated that we would have to see what he is making and what he would like to be making to do this.

Mr. Kobert stated that we should speak to Mr. Sliker and have him talk to Mike about him plowing and see what if he is interested in doing this and then he could just be paid for the extra time.

Mr. Kobert also stated that we should check with the insurance carrier to see if he would be covered under the township insurance policy.

Mayor Tomaszewski stated that a letter needed to be sent to the county about the intersection at Watters and Route 57.

Mr. Baldwin stated that this is something that Mr. DiSessa should handle with the County.

Mr. DiSessa stated that he would look into and speak to the County.

Mr. Jewell stated that at the last meeting he was asked to contact Mrs. Fascanelli about going through the training for CFO position and she was not. Mrs. Fascanelli stated that she was not interested in taking the courses. Mr. Jewell stated that Mrs. Harm would be interested in the CFO position and that he and Mr. Watters felt that \$50,000 to start for both positions and once she gets certified it would be adjusted would be sufficient. Mrs. Fascanelli would be offered \$28,000 and \$9,000 for both the Tax Clerk and Deputy Treasurer. Mr. Jewell stated that when he was speaking with Becky she felt that she and Joann could handle all of the work in that office and there would be no need for a third person, so there would be a savings for that office.

Mr. Kobert suggested that we should go into executive session to discuss this with the two people since this is a personnel issue.

Mr. Jewell stated that he has one more thing the road sign is missing on Allen Road at the second street at Alexandria coming from Shop Rite and the other sign is very small and we should replace the two of them.

Mayor Tomaszewski thanked Mr. Coppola for his years of service to the township.

Five minute break 8:29.

Return from break at 8:35.

Mr. Watters made a motion to go into executive session at 8:36, which was seconded by Mr. Jewell.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski  
Nays: None  
Absent: None  
Abstained: None

Return from Executive Session at 9:27.

Roll Call: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski

Mrs. Nerbak made a motion to hire Joseph Mathews as full time patrolman as of Oct 1 at a salary of \$30,000 per year and he will be on probation for one year, which was seconded by Mr. Baldwin.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski  
Nays: None  
Absent: None  
Abstained: None

Mr. Jewell made a motion to hire Rebecca Harm as Acting CFO and maintain position of Tax Collector at a salary of \$53,000 not inclusive of the \$1,000 as tax search officer effective October 4, 2010, which was seconded by Mr. Watters.

Ayes: Mr. Jewell, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski  
Nays: Mr. Baldwin  
Absent: None  
Abstained: None

Mr. Watters made a motion to hire Joanne Fascenelli at a salary of \$28,000 for tax/finance clerk and \$9,000 for finance assistant not inclusive of the \$1,411 for recycling coordinator and the \$ 2,100 for clean communities effective October 7, 2010, which was seconded by Mr. Jewell.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski  
Nays: None  
Absent: None  
Abstained: None

Mr. Kobert stated that a motion needed to be made for Andrew Coppola to come back on an hourly basis at the hourly rate of what his salary was for the township.

Mr. Baldwin made a motion to approve Mr. Coppola's hourly rate, which was seconded by Mr. Watters.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski  
Nays: None  
Absent: None  
Abstained: None

Mr. Watters made a motion to remove the fuel tanks that are by the old DPW garage, which was seconded by Mr. Baldwin.

Ayes: Mr. Jewell, Mr. Watters, Mr. Baldwin, Ms. Nerbak, Mayor Tomaszewski  
Nays: None  
Absent: None  
Abstained: None

Mr. Baldwin made a motion to adjourn at 9:43.