

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 23, 2011

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on February 9, 2011, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Ms. Nerbak

Abstain: None

PAYMENT OF BILLS:

Mr. Watters stated that he had a question on the police gas bill and Mrs. Fascenelli will be checking on this.

Mr. Watters asked about the heating oil deliveries for the municipal building that we received three deliveries January 20, January 26, and February 3 totaling 605 gallons in 15 days doesn't this seem like it is a little much.

Ms. Hrebenak stated that the heating system in the municipal building does not function properly and it is possible that this much oil was used. Ms. Hrebenak stated that this is why we have been trying to get the work done on the HVAC as soon as possible.

Mr. Watters asked Mr. DiSessa if the work on the HVAC was going to be starting soon.

Mr. DiSessa stated that the equipment should be being delivered to the municipal building next week and they should be starting work next week.

Mr. Watters asked if this will fix all of the problems with the HVAC.

Mr. DiSessa stated that the new drives and controls being installed should fix all of these problems.

Mr. Watters made sure that Mr. DiSessa would check to make sure that all of this is working prior to signing off on the job.

Mr. DiSessa stated that he would make sure that everything was working properly prior to signing off.

Mr. Clancy made a motion to approve the bill list, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Ms. Nerbak
Abstain: None

CFO REPORT:

Mrs. Fascenelli stated that the Auditors are presently working on the Annual Debt statement and Financial Statement and the audit will be being done after that.

Mr. Watters asked if the finance committee and Becky and Joann could meet Friday after 6pm.

Mrs. Fascenelli stated that she would let Mrs. Harm know.

CLERKS REPORT:

Ms. Hrebenak stated that United States Department of Agriculture and requested to put up the Emerald Ash Borer traps in the Recreation Park for about a month.

Mr. Watters made a motion to approve the USDA placing the Emerald Ash borer traps up on the Recreation Property, which was seconded by

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Ms. Nerbak
Abstain: None

Mr. Smith asked if there was any possibility of having them installed at other locations.

Ms. Hrebenak stated that she would ask if there was anywhere else that they should be placed within the township.

Ms. Hrebenak stated that there were a couple of memos that the Township Committee was copied on in their packets.

Ms. Hrebenak stated that she received an application from the Mansfield Township Fire Company #1 for a pull tab raffle and all items are in order, so a motion of approval is needed.

Mr. Watters made a motion to approve the raffle application for a pull tab raffle from Mansfield Township Fire Company #1, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Ms. Nerbak
Abstain: None

Ms. Hrebenak stated that she had also given the Township Committee a copy of an estimate for the repair or replacement of the subpanel for the garage.

ENGINEERS REPORT:

Mr. DiSessa stated that he had nothing to report, except that the HVAC work will be starting in the next week and the tax map revisions are in the process of being done.

Mr. Watters asked about the Hance's Brook Bridge and the response from the county.

Mr. DiSessa stated that he sent the letter, but has not gotten a response from the county.

PUBLIC PORTION:

Don Proefrock, asked a question about Resolution 2010-117 for the Heritage Byway would this affect the Buckley Highway.

Mayor Tomaszewski stated that he does not believe so.

Mr. Watters stated that this would not affect the Buckley Highway.

Mr. Proefrock stated that he heard the committee discussing the fuel and oil costs and he asked if all of this is being taken into consideration for this year's budget.

Mr. Watters stated that all of this would be taken into consideration for the budget.

RESOLUTION:

2011-35
RESOLUTION
Return of Premium

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$5,100.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23rd day of February 2011 that the \$5,100.00 premium is to be returned to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #
Crusader Lien Service 179 Washington Lane Jenkintown, PA 19046	2501/1	2008-08

Mr. Watters made a motion to approve the passage of Resolution 2011-35, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Absent

Abstain: None

2011-36
RESOLUTION
LIEN REDEMPTION

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 23rd day of February 2011 that refund is to be made to the certificate holder as noted:

Crusader Lien Service
 179 Washington Lane
 Jenkintown, PA 19046
 Block 2501 Lot 1
 Certificate # 2008-08
 \$26,249.95

Mr. Watters made a motion to approve the passage of Resolution 2011-36, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
 Nays: None
 Absent: Ms. Nerbak
 Abstain: None

RESOLUTION NO. 2011 - 37
A RESOLUTION AUTHORIZING THE CANCELLATION OF STALE CHECKS FROM SKYLANDS COMMUNITY BANK FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, checks issued by the Township of Mansfield more than several years ago, more particularly set out below as to Check Date, Check Number, and Amount, have never been presented for payment; and **WHEREAS**, these outstanding checks cause additional work and expense in keeping the books of Mansfield Township;

NOW, THEREFORE BE IT RESOLVED, by the Township of Mansfield Committee that the Acting Chief Financial Officer is authorized to cancel the following stale checks and to adjust the financial records to reflect the same.

RECREATION ACCOUNT	DATE	CHECK #	AMOUNT
	6/14/2006	1165	\$ 40.00
	9/09/2009	1526	\$ 55.00
	11/09/2009	1559	\$ 50.00
		TOTAL	\$ 145.00

PAYROLL ACCOUNT	DATE	CHECK #	AMOUNT
	12/23/2006	1008	\$ 17.00
	4/14/2006	1009	\$ 486.79
	4/28/2006	9974	\$ 611.71
	8/18/2006	10171	\$ 298.72
	8/18/2006	10196	\$ 64.76
	10/23/2009	11683	\$ 17.47

		TOTAL	\$1,496.45
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CURRENT ACCOUNT	DATE	CHECK #	AMOUNT
	1/25/2006	2089	\$ 107.42
	2/08/2006	2125	\$ 619.60
	2/22/2006	2226	\$ 150.00
	2/14/2007	3317	\$ 5.85
	7/11/2007	3804	\$ 15.33
	12/10/2008	5324	\$ 9.38
	1/14/2009	5431	\$ 11.55
	6/10/2009	5868	\$ 10.00
	7/08/2009	5943	\$ 17.55
	12/17/2009	6310	\$ 19.41
	12/17/2009	6323	\$ 436.00
		TOTAL	\$1,402.09

PAYROLL AGENCY	DATE	CHECK #	AMOUNT
	3/17/2006	33363	\$ 100.00
	6/23/2006	991010	\$ 421.40
	8/04/2006	33453	\$ 168.70
	12/7/2008	33822	\$ 210.00
	3/25/2009	1023	\$ 29.87
	7/31/2009	34236	\$1,470.00
		TOTAL	\$2,399.97

Mr. Watters made a motion to approve the passage of Resolution 2011-37, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
 Nays: None
 Absent: Ms. Nerbak
 Abstain: None

RESOLUTION 2011-38

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD,
 COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A RE-
 TIREMENT COMPENSATION AGREEMENT**

WHEREAS, the Township of Mansfield (hereafter the "Township"), Mansfield Police Corporal Glenn Hydock (hereafter "Corporal Hydock"), and Fraternal Order of Police Lodge No. 157 (hereafter the "F.O.P.") wish to enter into a Retirement Compensation Agreement to confirm the terms and conditions of Corporal Hydock's final year of employment with the Township of Mansfield Police Department, culminating with Corporal Hydock's retirement, effective February 16, 2012.

WHEREAS, the Township Clerk, Chief of Police and Corporal have confirmed the accuracy of the accrued leave time set forth in the attached Retirement Compensation Agreement and all parties to the Retirement Compensation Agreement have accepted its terms and conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren, State of New Jersey, as follows:

1. The Mayor are hereby authorized to finalize and execute the attached Retirement Compensation Agreement with respect to Corporal Glenn Hydock; and
2. This resolution shall take effect upon approval.

Mr. Watters made a motion to approve the passage of Resolution 2011-38, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Ms. Nerbak

Abstain: None

ORDINANCE:

First Reading

2011-03

AN ORDINANCE TO AMEND THE GENERAL CODE OF THE TOWNSHIP OF MANSFIELD, CHAPTER 8, ARTICLE 5 – TAXICABS TO REPLACE THE LICENSING REQUIREMENTS FOR TAXICABS

All references to limousines shall be removed from the ordinance.

Section 8-56 shall be amended as follows:

License required.

It shall be unlawful to maintain an office with vehicles for hire within the Township of Mansfield unless said regulated vehicle and driver thereof are licensed pursuant to this chapter. It shall also be unlawful to hire out, operate, or park any regulated vehicle within the Township of Mansfield unless otherwise licensed through another municipality showing proof of same

Section 8-59 shall be amended as follows:

A. The Township Clerk is hereby authorized to issue licenses for regulated vehicles, and drivers of Regulated vehicles licenses and driver's licenses upon receiving notice of approval of the application(s) therefore from the Mayor and Township Committee. The maximum passengers in a vehicle will be one passenger in the front seat and two or three passengers in each additional row of seating depending upon the type of seating available. Each driver's license shall set forth the dates said license will remain effective and shall include a current and clear picture of the driver, the driver's full name, the operator's business name, and a brief description of the driver, including his or her age, height, complexion, color of hair and color or eyes. The maximum number of taxicab licenses outstanding at any time shall not exceed three (3) licenses.

Section Two: This Ordinance shall take effect upon the publication of notice of final adoption as provided by law.

Mr. Watters introduced Ordinance 2011-03 and requested that the public hearing be held on March 9, 2011 at 8 pm and that it be advertised as such, was seconded by Mayor Tomaszewski.

Ms. Hrebenak stated that this was sent to the IT person, and that she would call him tomorrow to check on this.

Mr. Watters made a motion to change the receiving date to March 16, 2011 for the farm contract, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Ms. Nerbak

Abstain: None

Mr. Watters made a motion to adjourn at 8:08 pm.