

KMANSFIELD TOWNSHIP COMMITTEE MEETING

June 22, 2011

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters asked about the statement that was dropped off.

Mr. Watters made a motion to approve the minutes from the regular meeting held on June 8, 2011, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

PAYMENT OF BILLS:

Mr. Watters asked about the bill for vet service between 5/15 and 5/20.

Ms. Harm stated that there were two pit bulls that were treated after a welfare check.

Mr. Watters made a motion to approve the bill list, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

Mr. Watters made a motion to approve the addendum, which was seconded by Ms. Nerbak.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

CFO REPORT:

CLERKS REPORT:

Ms. Nerbak made a motion to approve the Bingo Application for Mansfield Township Fire Company #1,

which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

CHIEF'S REPORT:

Chief Ort went through Mr. Vex, Esq. letter in reference to the Police reporting system and he has the Memorandum of agreement for this service if we are interested.

Mr. Vex stated that this is just an extra add on service that would make it convenient for people to get their reports.

Mayor Tomaszewski asked what the turnaround time is for the police reports.

Chief Ort stated that at this point there is a five day holding period for reports so this would be the same.

Ms. Nerbak made a motion to authorize the mayor to sign the memorandum of agreement, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Chief Ort stated that last week all of the officers completed the Defensive Driving Class.

Chief Ort stated that 28-11 is being lettered on Friday.

Chief Ort stated that there have been issues with the new radios from the County and the County will be working on them.

ENGINEERS REPORT:

Mr. DiSessa stated that the Flood Prevention Ordinance is on the agenda and FEMA is suggesting that the section that deals with Mobile Homes.

Mr. DiSessa stated that we were approved for the energy upgrade for both buildings to be upgraded for no fee.

Mr. Smith asked if there was anything that was missed in this audit.

Mr. Watters stated that he saw the County Surveyors doing a survey at the end of Watters Road and they are trying to make that part only one entrance and exit not two.

Mr. Watters stated that the County Bridge money is already expended so we will still not be able to get the bridge repaired.

PRESENTATION BY JEFF SCOTTI OF SCOTTI DESIGN

Mr. Scotti introduced himself to the Township Committee and explained what it is that he does.

Mr. Watters asked what the turnaround time is for posting.

Mr. Scotti stated that he would have one day a week that he would update.

Ms. Nerbak asked how much this will cost.

Mr. Scotti stated that for this year the cost would be \$500.

Mayor Tomaszewski made a motion to approve Mr. Scotty taking over the township website as of July 1, 2011, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: Ms. Nerbak

Adoption of Resolution 2011-56

2011 MUNICIPAL BUDGET

Mr. Ferry went through the budget for 2011. Mr. Ferry stated that the budget for the year 2010 was \$5,571,624.15 and the budget for 2011 is \$5,687,448.91 which is an increase of \$115,824.76 or 2.08%. Mr. Ferry stated that one tax point \$65,069.76.

Mr. Ferry stated that at this point the public portion can be opened.

Mayor Tomaszewski opened the floor for public comment on the 2011 Municipal Budget; seeing as there were no comments the public comment portion was closed.

Mayor Tomaszewski made a motion to approve the passage of the 2011 Municipal Budget, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mayor Tomaszewski

Nays: Ms. Nerbak

Absent: Mr. Clancy

Abstain: None

PUBLIC PORTION:

Carol Aveoral, Hackettstown, brought a new bill to that was introduced in Congress asking for a Resolution be passed and send it to Scott Garrett.

RESOLUTION:

RESOLUTION 2011-59

MANSFIELD TOWNSHIP LIQUOR

LICENSE RENEWAL 2011-2012

WHEREAS, the following establishments have made application for renewal of Liquor Licenses for the license term 2011-2012:

1. Bensi of Mansfield, LLC #2116-33-001-003
2. Mansfield Bottle King #2116-44-003-005
3. Ruby Tuesday #2116-33-002-003
4. Pasta Grill Mansfield, LLC #2116-33-009-008
5. Comfort Inn #2116-33-006-007

WHEREAS, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

NOW, THEREFORE, BE IT RESOLVED, by the Mansfield Township Committee that the foregoing Liquor License Applications be approved for the licensing year 2011-2012.

Ms. Nerbak made a motion to approve the passage of Resolution 2011-59, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

2011-60
TOWNSHIP OF MANSFIELD, WARREN COUNTY
RESOLUTION AUTHORIZING AUCTION OF PERSONAL
PROPERTY NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, the Township of Mansfield Committee has determined that certain items of municipally owned personal property are no longer needed for public use, which items are set forth on the attached list; and

WHEREAS, N.J.S.A. 40A:12-13.1 permits a municipality to dispose of personal property no longer needed for public use by public sale to the highest bidder; and

WHEREAS, the adoption of a resolution authorizing a public sale and setting the conditions thereof is required by N.J.S.A. 40A:12-13;

NOW, THEREFORE, be it resolved by the Mansfield Township Committee on the 22th day of June, 2011 as follows:

- A public sale at auction is hereby scheduled for July 23, 2011 at 12:00 p.m. at the Township of Mansfield Municipal Building, 100 Port Murray Road, Port Murray, New Jersey, at which time the items on the attached list shall be offered for sale;
- All items are offered for sale in “as is” condition with no warranties or guarantees as to the working order thereof;
- The successful bidder shall be required to pay the full price for the item following the Township’s acceptance of the bid;
- The successful bidder shall be responsible for all arrangements related to the transport or removal of the item from the municipal site which transport or removal must occur within three (3) calendar days following the acceptance of the bid and payment of the consideration;
- The Township reserves the right to reject all bids where the highest bid is not accepted;
- The sale of all items shall be free of any conditions or interests on the part of the Township.

BE IT FURTHER RESOLVED that notice of this public sale be advertised in the *Star Gazette* in Hackettstown, New Jersey by an insertion appearing in the edition of same for two (2) consecutive weeks.

Mayor Tomaszewski asked why it is that the Elgin is on the auction list.

Ms. Nerbak made a motion to approve the passage of Resolution 2011-60, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

RESOLUTION 2011-61 LIEN REDEMPTION

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 22nd day of June 2011 that refund is to be made to the certificate holder as noted:

US Bank Cust/SASS Muni V dtr
2 Liberty Place
50 South 16th Street
Philadelphia, PA 19102
Block 1105.01 Lot 24
Certificate # 2008-04
\$32,447.17

Ms. Nerbak made a motion to approve the passage of Resolution 2011-61, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski
Nays: None
Absent: Mr. Clancy
Abstain: None

ORDINANCE:

First Reading

Mayor Tomaszewski introduced Ordinance 2011-14:

**2011-14
FLOOD DAMAGE PREVENTION ORDINANCE**

**SECTION 1.0
STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES**

1.1 STATUTORY AUTHORIZATION

The Legislature of the State of New Jersey has in N.J.S.A. 40:48-1, et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the Township Committee of the Township of Mansfield, Warren County, New Jersey does ordain as follows:

1.2 FINDINGS OF FACT

[1] The flood hazard areas of the Township of Mansfield are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.

[2] These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately floodproofed, elevated or otherwise protected from flood damage also contribute to the flood loss.

1.3 STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

- [1] Protect human life and health;
- [2] Minimize expenditure of public money for costly flood control projects;
- [3] Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
- [4] Minimize prolonged business interruptions;
- [5] Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
- [6] Help maintain a stable tax base by providing for the second use and development of areas of special flood hazard so as to minimize future flood blight areas;
- [7] Ensure that potential buyers are notified that property is in an area of special flood hazard; and
- [8] Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.

1.4 METHODS OF REDUCING FLOOD LOSSES

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- [1] Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- [2] Requiring that uses vulnerable to floods including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- [3] Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- [4] Controlling filling, grading, dredging, and other development which may increase flood damage; and,
- [5] Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

SECTION 2.0 DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

Appeal — A request for a review of the Engineer's interpretation of any provision of this ordinance or a request for a variance.

Area of Shallow Flooding — A designated AO, AH, or VO zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a one percent annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of Special Flood Hazard — The land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year.

Base Flood — The flood having a one percent chance of being equaled or exceeded in any given year.

Basement — Any area of the building having its floor subgrade (below ground level) on all sides.

Breakaway Wall — A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

Development — Any man made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

Digital Flood Insurance Rate Map (DFIRM) — The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Elevated Building — A non-basement building (i) built in the case of a building in an Area of Special Flood Hazard to have the top of the elevated floor elevated above the ground level by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an Area of Special Flood Hazard "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Flood or Flooding — A general and temporary condition of partial or complete inundation of normally dry land areas from: .

[1] The overflow of inland or tidal waters and/or

[2] The unusual and rapid accumulation or runoff of surface waters from any source.

Flood Insurance Study (FIS) — The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

Flood Insurance Rate Map (FIRM) — The official map on which the Federal Insurance

Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

Floodplain Management Regulations — Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

Floodway — The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

Highest Adjacent Grade — The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

Historic Structure — Any structure that is:

- [a] Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- [b] Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- [c] Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- [d] Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved State program as determined by the Secretary of the Interior; or
 - (2) Directly by the Secretary of the Interior in States without approved programs.

Lowest Floor — The lowest floor of the lowest enclosed area [including basement]. An unfinished or flood resistant enclosure, useable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable non-elevation design requirements.

Manufactured Home — A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured Home Park or Manufactured Home Subdivision — A parcel (or contiguous parcels) of land divided into two (2) or more manufactured home lots for rent or sale.

New Construction — Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

New Manufactured Home Park or Subdivision — A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

Recreational Vehicle — A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Start of Construction — For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348) includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure — A walled and roofed building, a manufactured home, or a gas or liquid storage tank, that is principally above ground.

Substantial Damage — Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement — Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

[1] Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or

[2] Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure".

Variance — A grant of relief from the requirements of this ordinance that permits construction in a manner that would otherwise be prohibited by this ordinance.

SECTION 3.0 GENERAL PROVISIONS

3.1 LANDS TO WHICH THIS ORDINANCE APPLIES

This ordinance shall apply to all areas of special flood hazards within the jurisdiction of the Township of Mansfield, Warren County, New Jersey.

3.2 BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard for the areas of special flood hazard for the Township of Mansfield, Community No. 340491, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- a) A scientific and engineering report "Flood Insurance Study, Warren County, New Jersey (All Jurisdictions)" dated September 29, 2011.
- b) Flood Insurance Rate Map for Warren County, New Jersey (All Jurisdictions) as shown on Index and panel numbers 34041C0228E, 34041C0229E, 34041C0233E, 34041C0234E, 34041C0235E, 34041C0236E, 34041C0237E, 34041C0239E, 34041C0241E, 34041C0242E, 34041C0243E, 34041C0244E, 34041C0253E, 34041C0254E, 34041C0261E, 34041C0262E; whose effective date is September 29, 2011.

The above documents are hereby adopted and declared to be a part of this ordinance. The Flood Insurance Study and maps are on file at the Mansfield Township Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey.

3.3 PENALTIES FOR NONCOMPLIANCE

- [1] No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person, firm or corporation who or which violates this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than [\$500.00] or imprisoned for not more than [90] days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the Township of Mansfield from taking such other lawful action as is necessary to prevent or remedy any violation.
- [2] Violation remedied by Township; costs established as lien. In the event that the owner or possessor of said lands shall refuse or neglect to abate or remedy the violation, the Township may cause the condition complained of to be abated and remedied. Any costs or expenses incurred by the Township in abating or remedying the violation shall become a lien upon the land and shall be added to and become and form a part of the taxes next to be assessed and levied upon said lands, the same to bear interest at the same rate as taxes

and shall be collected and enforced by the same officers and in the same manner as taxes.

3.4 ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

3.5 INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

- [1] Considered as minimum requirements;
- [2] Liberally construed in favor of the governing body; and,
- [3] Deemed neither to limit nor repeal any other powers granted under State statutes.

3.6 WARNING AND DISCLAIMER OF LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This ordinance does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.

This ordinance shall not create liability on the part of the Township of Mansfield, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

SECTION 4.0 ADMINISTRATION

4.1 ESTABLISHMENT OF DEVELOPMENT PERMIT

A Development Permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in SECTION 3.2. Application for a Development Permit shall be made on forms furnished by the Engineer and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:

- [1] Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
- [2] Elevation in relation to mean sea level to which any structure has been floodproofed.
- [3] Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in SECTION 5.2-2; and,
- [4] Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.

4.2 DESIGNATION OF THE LOCAL ADMINISTRATOR

The Engineer is hereby appointed to administer and implement this ordinance by granting or denying development permit applications in accordance with its provisions.

4.3 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR

Duties of the Engineer shall include, but not be limited to:

4.3-1 PERMIT REVIEW

- [1] Review all development permits to determine that the permit requirements of this ordinance have been satisfied.
- [2] Review all development permits to determine that all necessary permits have been obtained from those Federal, State or local governmental agencies from which prior approval is required.
- [3] Review all development permits to determine if the proposed development is located in the floodway, assure that the encroachment provisions of SECTION 5.3[1] are met.

4.3-2 USE OF OTHER BASE FLOOD AND FLOODWAY DATA

When base flood elevation and floodway data has not been provided in accordance with SECTION 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD, the Engineer shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a Federal, State or other source, in order to administer SECTIONS 5.2-1, SPECIFIC STANDARDS, RESIDENTIAL CONSTRUCTION, and 5.2-2, SPECIFIC STANDARDS, NONRESIDENTIAL CONSTRUCTION.

4.3-3 INFORMATION TO BE OBTAINED AND MAINTAINED

- [1] Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.
- [2] For all new or substantially improved floodproofed structures:
 - [i] verify and record the actual elevation (in relation to mean sea level); and
 - [ii] maintain the floodproofing certifications required in SECTION 4.1 (3).
- [3] Maintain for public inspection all records pertaining to the provisions of this ordinance.

4.3-4 ALTERATION OF WATERCOURSES

- [1] Notify adjacent communities and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
- [2] Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood carrying capacity is not diminished.

4.3-5 INTERPRETATION OF FIRM BOUNDARIES

Make interpretations where needed, as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in SECTION 4.4.

4.4 VARIANCE PROCEDURE

4.4-1 APPEAL BOARD

- [1] The Land Use Board as established by the Township Committee shall hear and decide appeals and requests for variances from the requirements of this ordinance.
- [2] The Land Use Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Engineer in the enforcement or administration of this ordinance.
- [3] Those aggrieved by the decision of the Land Use Board, or any taxpayer, may appeal such decision to the Superior Court, as provided by law.
- [4] In passing upon such applications, the Land Use Board, shall consider all technical evaluations, all relevant factors, standards specified in other sections of this ordinance, and:
 - (i) the danger that materials may be swept onto other lands to the injury of others;
 - (ii) the danger to life and property due to flooding or erosion damage;
 - (iii) the susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - (iv) the importance of the services provided by the proposed facility to the community;
 - (v) the necessity to the facility of a waterfront location, where applicable;
 - (vi) the availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 - (vii) the compatibility of the proposed use with existing and anticipated development;
 - (viii) the relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
 - (ix) the safety of access to the property in times of flood for ordinary and emergency vehicles;
 - (x) the expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and,
 - (xi) the costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
- [5] Upon consideration of the factors of SECTION 4.4-1 [4] and the purposes of this ordinance, the Land Use Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.
- [6] The Engineer shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.

4.4-2 CONDITIONS FOR VARIANCES

- [1] Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items (i-xi) in SECTION 4.4-1[4] have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
- [2] Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum

- necessary to preserve the historic character and design of the structure.
- [3] Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
 - [4] Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - [5] Variances shall only be issued upon:
 - (i) A showing of good and sufficient cause;
 - (ii) A determination that failure to grant the variance would result in exceptional hardship to the applicant; and,
 - (iii) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in SECTION 4.4- 1[4], or conflict with existing local laws or ordinances.
 - [6] Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.

SECTION 5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION

5.1 GENERAL STANDARDS

In all areas of special flood hazards the following standards are required:

5.1-1 ANCHORING

- [1] All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
- [2] All manufactured homes shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.

5.1-2 CONSTRUCTION MATERIALS AND METHODS

- [1] All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
- [2] All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.

5.1-3 UTILITIES

- [1] All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;
- [2] New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharge from the systems into flood waters;
- [3] On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
- [4] Electrical, heating, ventilation, plumbing and air-conditioning equipment and other

service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

5.1-4 SUBDIVISION PROPOSALS

- [1] All subdivision proposals shall be consistent with the need to minimize flood damage;
- [2] All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
- [3] All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and,
- [4] Base flood elevation data shall be provided for subdivision proposals and other proposed development which contain at least fifty (50) lots or five (5) acres (whichever is less).

5.1-5 ENCLOSURE OPENINGS

All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one (1) foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.

5.2 SPECIFIC STANDARDS

In all areas of special flood hazards where base flood elevation data have been provided as set forth in SECTION 3.2, BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD or in SECTION 4.3-2, USE OF OTHER BASE FLOOD DATA, the following standards are required:

5.2-1 RESIDENTIAL CONSTRUCTION

- [1] New construction and substantial improvement of any residential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated to or above base flood elevation;
- [2] within any AO zone on the municipality's FIRM that all new construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated above the highest adjacent grade at least as high as the depth number specified in feet (at least two feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

5.2-2 NONRESIDENTIAL CONSTRUCTION

In an Area of Special Flood Hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities:

either

- [1] Elevated to the level of the base flood elevation; and
- [2] Within any AO zone on the municipality's DFIRM that all new construction and substantial improvement of any commercial, industrial or other nonresidential structure shall have the lowest floor, including basement, elevated above the highest adjacent grade at least as high as the depth number specified in feet (at least two feet if no depth number is specified). And, require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures;

or

- [1] Be floodproofed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water;
- [2] Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and,
- [3] Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in SECTION 4.3-3 [2] [ii].

5.2-3 MANUFACTURED HOMES

- [1] Manufactured homes shall be anchored in accordance with SECTION 5.1-1 [2].
- [2] All manufactured homes to be placed or substantially improved within an area of special flood hazard shall be elevated on a permanent foundation such that the top of the lowest floor is at or above the base flood elevation.

5.3 FLOODWAYS

Located within areas of special flood hazard established in SECTION 3.2 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of flood waters which carry debris, potential projectiles, and erosion potential, the following provisions apply:

- [1] Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
- [2] If SECTION 5.3[1] is satisfied, all new construction and substantial improvements must comply with SECTION 5.0 PROVISIONS FOR FLOOD HAZARD REDUCTION.
- [3] In all areas of special flood hazard in which base flood elevation data has been provided and no floodway has been designated, the cumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than two-tenths (0.2) of a foot at any point.

Ms. Nerbak made a motion to approve the introduction of Ordinance 2011-14 and requested that the public hearing be held on July 13, 2011 at 8:00 pm and be advertised, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

Mayor Tomaszewski introduced Ordinance 2011-15

ORDINANCE NO. 2011-15

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 2 OF THE TOWNSHIP CODE, ENTITLED "ADMINISTRATION" SO AS TO AMEND AND SUPPLEMENT SECTION 51, ENTITLED "SCHEDULE OF FEES FOR MUNICIPAL SERVICES"

BE IT ORDAINED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION 1. Chapter 2 of the Township Code of the Township of Mansfield, entitled "Administration," is hereby amended and supplemented so as to amend Section 51, entitled "Schedule Of Fees for Municipal Service," by the addition of the following subsection:

Schedule Of Fees For Municipal Service

- In accordance with N.J.S.A. 54:5-54 the tax collector shall provide to any party entitled to redeem a certificate pursuant to this section (N.J.S.A. 54:5-54) two calculations of the amount required for redemption within a calendar year at no cost. For each subsequent calculation requested from the tax collector there shall be a \$50.00 fee. A request for a redemption calculation shall be made in writing to the tax collector.
- In accordance with N.J.S.A. 54:5-97.1 the tax collector may charge a lienholder of a tax lien \$50.00 for the calculation of the amount due to redeem the tax lien as required pursuant to N.J.S.A. 54:5-97.1. Any request for a redemption calculation shall specify the date to be used for the calculation, which shall be the date of the notice. Neither the tax collector nor the municipality shall be liable for an incorrect calculation. The fee paid to the municipality shall not become part of the lien and shall not be passed on to any party entitled to redeem pursuant to N.J.S.A. 54:5-54.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. This ordinance shall take effect after second reading and publication as required by law.

Ms. Nerbak made a motion to approve the introduction of Ordinance 2011-15 and requested that the public hearing be held on July 13, 2011 at 8:00 pm and advertised, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: Mr. Clancy

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Smith stated that last week there was an all staff meeting held with as many of the staff as possible and that we came up with a process for performance evaluations.

Mr. Smith stated that it was also explained that the municipal offices will now be staggering lunches so that the municipal building will now be open all day.

Mr. Smith stated that Mr. Watters, Mrs. Harm, and himself have discussed outsourcing the gas for a month to see if there is a savings and Sunoco has agreed for us to have a trial run.

Ms. Nerbak stated that she does not agree with having the police go out of town for fueling.

Chief Ort asked how this is going to work.

Chief Ort stated that the gas station in Washington is 5 miles from headquarters.

Ms. Harm stated that there would be a credit card.

Mr. Smith asked if anyone had any objection to this.

Ms. Nerbak stated that she does object to this because it would be more wear and tear on our cars and possibly would have to pay out overtime.

Ms. Nerbak stated that she believed with Mr. Watters that we should wait until the next meeting.

Mr. Watters stated that Mr. DiSessa is working on ordinances for outdoor wood burners, solar energy, and wind energy.

Mr. Smith stated that there were some items that were put into the suggestion box.

Mr. Smith stated that there was a suggestion to switch the tax payments to credit card payments.

Mr. Smith stated that there was also a complaint that the air conditioning should be set at about 72 to 74 degrees now that it is fixed.

Ms. Hrebenak stated that no matter which way we have the building set there have been complaints and we have been playing with the system to make it work through all of the issues that we have had with the start up.

Ms. Nerbak stated that at the last Shared Service meeting there was a suggestion for Washington Township, Morris County will be holding CEU courses in their building and will be offering these classes for \$25 which will be a great savings.

Ms. Nerbak stated that she will not be present at the next meeting.

Mayor Tomaszewski stated that he received a call from Nadie Hill, Columbia II and she believes that this is coming from the municipal park access and something should be done about this.

Mr. Watters made a motion to adjourn at 9:11, which was carried by all.