

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 8, 2011

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mayor Tomaszewski made a motion to approve the minutes from the regular meeting held on May 25, 2011, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

PAYMENT OF BILLS:

Ms. Nerbak with addendum and \$4538.58 for Harold Pellow and Associates, which was seconded by Mr. Clancy.

Mr. Smith asked Mr. Watters where this was left off for Harold Pellow and Associates.

Mr. Watters stated that Mr. DiSessa was supposed to go up to the park to review the drainage issues.

Ms. Nerbak stated that Mr. DiSessa is not a park engineer and this company has professionals that specialize in this type of work.

Ayes: Mr. Clancy, Ms. Nerbak

Nays: Mr. Smith, Mr. Watters, Mayor Tomaszewski

Absent: None

Abstain: None

Mr. DiSessa stated that he would rather not give an opinion of the park project because he was not here when the construction was done, but that he would meet with Mr. Stoner and look over what was in the plans and what was done.

Mr. Watters made a motion to approve the bill list with the addendum, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mayor Tomaszewski

Nays: Mr. Clancy, Ms. Nerbak

Absent: None

Abstain: None

CFO REPORT:

Mrs. Harm stated that there was a memo that was given to the Township Committee in reference to an officer that went to a class and there were tolls that there was no availability for a receipt can this officer be paid for these tolls.

The Township Committee agreed that this officer should be paid if this toll is there.

Mrs. Harm stated that the Township did receive the money for the Police Feasibility Study \$12760.00

Ms. Nerbak stated that this was for what we paid prior to November 30, 2011.

Mrs. Harm agreed.

Ms. Nerbak asked Mrs. Harm about the found money in the budget and stated that she is no longer interested in giving up her \$500 dollars.

Mrs. Harm stated that it was about \$20,000 that was found in the budget.

Mr. Clancy asked how we missed \$20,000 in the budget.

Mrs. Harm stated that this was part of the court salaries and that the numbers that were included in the contract were what was put into the budget which is where the difference was.

Mr. Clancy also stated that he is not interested in giving up his \$500 to go into surplus since no one other than Ms. Nerbak will give up some of the money that they are being paid.

Mr. Watters stated that they have decided that with there already being \$185,000 being taken out of the surplus to lower the amount to be raised by taxes so there will only be about \$100,000 left in surplus for next year. Mr. Watters stated that they believed that this found money should be applied back into surplus so that there will be money to use towards next year's budget.

Ms. Nerbak stated that she felt that with this found money the people that lost their jobs and lost money should be put back into their jobs and the money be given back to all of the people that had it taken away.

Mr. Smith stated that this money should be left in the budget in case there is any type of emergency.

CLERKS REPORT:

Ms. Hrebenak stated that she spoke with Mr. Ferry and he has a prior appointment the night of the next meeting so he will be a little late.

Ms. Hrebenak stated that she is working on the resolutions for the auctions, but that the Soccer Commissioner is going through his stuff and has items so this was put on hold to wait to add his items.

Ms. Hrebenak stated that she is also working on the bid for the tractor.

ENGINEERS REPORT:

Mr. DiSessa stated that he has drafted a new ordinance for flood prevention and that it has been sent to the NJ DEP for review.

Mr. DiSessa also stated that he received two letters in reference to the Clean Energy Applications for the DPW building energy upgrades. These are just preliminary approvals and he would have to get more information from

them if we were interested in going into contract for these buildings.

Ms. Hrebenak asked if the specs were received for what work this would encompass.

Mr. DiSessa stated that this was not received and that the total amount for the DPW building on Route 57 was \$6780 and the incentive was \$4500 the town would have to pay up to \$2200, and the Port Murray would be \$2800 and the incentive would be \$1800 so the township would be responsible for \$1000.

Mr. Smith stated that he did not believe that we would be doing anything to the Port Murray building.

Ms. Hrebenak explained that we do not have to do anything with either one we put the applications in the Township Committee agreed to see what our options are at this point.

PUBLIC PORTION:

Tim Moran, 8 Kenley Way, asked about the Tennis Courts being locked in Kensington.

Ms. Nerbak stated that this is something that would need to be addressed with the Recreation Commission and explained that there was a meeting coming up the following week if he wished to attend.

RESOLUTION:

RESOLUTION # 2011 -57

RESOLUTION TO CANCEL CERTAIN BALANCES FROM THE 2010 CURRENT FUND AND TRANSFER INTO
THE SNOW REMOVAL TRUST FUND
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there exists a balance on a blanket purchase order for winter grits in the 2010 current fund; and
WHEREAS, the fund creating this balance has been investigated and it has been determined that this fund is no longer needed and should be cancelled;

NOW, THEREFORE BE IT RESOLVED, that the Acting Chief Financial Officer of the Township of Mansfield, County of Warren, State of New Jersey is by this Resolution authorized and directed to cancel the 2010 balance for winter grits and transfer \$ 870.62 into the Snow Removal Trust Fund.

Mr. Watters made a motion to approve the passage of Resolution 2011-56, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters asked if everyone saw the officer's court schedule and stated that that it looks like this is something that we cannot do.

ORDINANCE:

Second Reading

Mayor Tomaszewski opened the floor for public comment; seeing as there were no comments from the public the public comment .

ORDINANCE NO. 2011-08

AN ORDINANCE TO AMEND THE TOWNSHIP ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND COMPENSATION FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND COMPENSATION.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren State of New Jersey as follows:

SECTION 1. The ranges of salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Police Chief	\$80,000	-	\$89,000
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BE IT FURTHER ORDAINED, that the Chief of Police shall continue to be required to work 40 hours per week. Due to the roll in of 13 extra days of holiday pay into his base salary, he is required to work the 13 holidays designated in the Personnel Manual, as are all other Police Employees who also have their holiday pay rolled into their base salary.

The above ordinance was introduced for First Reading by the Mayor and Township Committee of the Township of Mansfield, Warren County at a regular meeting held on May 25, 2011, 2011 and a Final Adoption at Public Hearing to be held June 8, 2011, at 8:00pm at the Municipal Building in and for said Township, at which time the public may comment.

Mr. Watters made a motion to approve the passage of Ordinance 2011-08 and requested that the results be advertised, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Ms. Nerbak, Mayor Tomaszewski

Nays: Mr. Clancy
Absent: None
Abstain: None

2011-12

AN ORDINANCE TO AMEND CHAPTER 10 "BUILDING AND HOUSING" OF THE CODE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY
BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD:

Section 1. The following sections of the Code of the Township of Mansfield are hereby amended to read as follows:

Building subcode fees.

The building subcode fee shall be as follows:

New construction. New construction permit fees shall be based upon the volume of the proposed structure, and the rate per cubic foot shall be determined by the proposed use pursuant to Section 302.0, Use Group Classification, of the International Building Code/2006, NJ Edition. Fees shall be as established in New Jersey Administrative Code 5:23-4.20(c)(2), as may be amended from time to time.

Renovations; alterations; repairs. Permit fees for renovations, alterations and repairs shall be based upon the estimated cost of the work and be as established in New Jersey Administrative Code 5:23-4.20(c)(2), as may be amended from time to time.

The minimum fee shall be \$50.

Permit fees for additions. Permit fees for additions shall be computed on the same basis as for new construction for the added portion.

Combination renovations and additions. For combination renovations and additions, the fee shall be computed as the sum of the fees computed separately in accordance with Subsection A(1)(b) and (d) above.

Temporary structures (i.e., tents, construction trailers and similar structures): \$25 each.

Pools:

Aboveground: \$100

Inground: \$250

Siding and roofing

Estimated Cost	Fee
Up to \$5,000	\$100
Over \$5,000	\$200

Plumbing subcode fee. The plumbing subcode fee shall be as follows:

A fee of \$20 for each fixture or stack for all fixtures, except as listed in Subsection A(2)(b) through (g). The minimum fee shall be \$50. For the purposes of computing this fee, fixtures or stacks shall include, but not be limited to, lavatories, kitchen units, slop sinks, urinals, water closets, bathtubs, shower stalls, laundry tubs, floor drains, dishwashers, clothes washers, drinking fountain, roof drain.

A fee of \$50 for each sewer pump.

A fee of \$75 for each backflow preventer (lawn sprinkler), installation or demolition of liquid propane or oil tank, and commercial heating and equipment. A flat fee of \$75 for fuel oil/gas piping (up to three fixtures).

A fee of \$80 for each water heater, water service, and sewer connection.

A fee of \$100 per special device for grease traps, interceptor/separators, water conditioners, hot water boilers, steam boilers or similar devices.

A flat fee of \$100 for cross connections and backflow preventers subject to testing and requiring inspection.

A fee of \$300 for each water-cooled air conditioning or refrigerant unit.

Electrical subcode fee. The electrical subcode fee shall be as follows:

Devices. Includes total of lighting fixtures, receptacles, switches, detectors, light poles, fractional HP motors, emergency and exit lights, communication points and alarm devices/fire alarm control panel(s).

First 15 items: \$40.

Each additional 20 or portion of 20 items: \$25.

Pools.

Pool permit: \$100 each.

Pool permit w/ underwater light(s): \$125 each.

Storable pool, spa, hot tub: \$75 each.

Annual inspection of commercial pools, spas, or hot tubs [per N.J.A.C. 5:23-4.18(1)]: \$100 each.

Motors and apparatus rated in/by horsepower. Includes, but is not limited to, garbage disposal, space heater/air handler, all other motors 1 HP and over, equal to or greater than:

One HP up to five HP: \$20 each.

Five HP up to 50 HP: \$75 each.

Fifty HP up to 100 HP: \$200 each.

Greater than 100 HP: \$600 each.

Transformers and apparatus rated in/by kilowatt. Includes, but is not limited to electric range/receptacle, oven/surface unit, electric water heater, electric dryer/receptacle, dishwasher, central A/C unit, space heater/air handler, baseboard heat, transformers/generators, electric sign lighting, equal to or greater than:

One KW up to five KW: \$20 each.

Five KW up to 50 KW: \$75 each.

Fifty KW up to 100 KW: \$200 each.

Greater than 100 KW: \$600 each.

Service panels and MCCs rated in amperes. Includes, but is not limited to, service, subpanels, motor control center, equal to or less than:

Two hundred amperes: \$75 each.

Two hundred amperes up to 600 amperes: \$250 each

Greater than 600 amperes: \$800 each.

Photovoltaic systems. Fee based on the designated kilowatt rating of the solar photovoltaic system as follows:

One KW up to 50 KW: \$75 each.

Fifty KW up to 100 KW: \$200 each.

Greater than 100 KW: \$600 each.

There shall be a minimum fee of \$50 in all of the above categories.

Mechanical systems and equipment fees. The mechanical fee shall be 10% of the building subcode fee for new structures. For the installation or replacement of mechanical systems or equipment in existing structures, the fee shall be based on the cost of work, utilizing the same schedule as used for the building subcode. The minimum fee shall be \$50.

Fire-protection subcode fees. The fire-protection fee shall be 10% of the building subcode fee for new structures. For the installation or replacement of fire-protection systems or equipment in existing structures, the fee shall be based on the cost of work, utilizing the same method as used for the building subcode. The minimum fee shall be \$50.

Plan review fee. The fee for plan review shall be 20% of the amount to be charged for a construction permit.

Demolition permit fee. The fee for a demolition permit shall be based upon the alleged use of the building or structure as heretofore existed, pursuant to Section 202.0, Use Group Classification of the International Building Code/2006, NJ Edition.

The demolition permit fee for buildings or structures falling within the Use Group Classifications S or U shall be \$100 for demolition of structures being undertaken at one time or one lot.

The demolition permit fee for buildings or structures falling within all remaining use group classifications shall be \$300 per building or structure.

There shall be no fee for the demolition of buildings or structures which have been condemned and/or ordered to be demolished by the Township of Mansfield.

Removal of building fee. The fee for a permit for removal of one building from one lot to another or to another location on the same lot shall be \$10 per \$1,000 of the estimated cost of moving, plus the estimated cost of new foundations and all work necessary to place the building in its completed condition in the new location.

Sign construction fee. The fee for a permit to construct a sign shall be \$2 per square foot surface area of the sign, computed on one side only for double-faced signs. The minimum fee shall be \$50.

Certificate of occupancy fees.

For a certificate of occupancy, the fee shall be 10% of the new construction permit fee. The minimum fee shall be \$40.

The fee for a continued certificate of occupancy for all use group classifications shall be in the amount of the \$100 per building or structure.

For a temporary certificate of occupancy, there shall be a fee of \$100.

Elevator fees. The fee for an application for a variation shall be \$50 for Class II and Class III structures. For Class I structures, the fee shall be \$500.

Reinstatement of lapsed permit fee. The fee for the reinstatement/extension of a lapsed permit shall be \$10 for each six-month lapsed period starting at the date the permit was issued.

Extra inspection fee. There shall be a charge of \$15 for each extra inspection required due to the fault of the owner, builder or contractor, or their agents.

Surcharge fee. In order to provide for the training, certification and technical support programs required by the Uniform Construction Code Act and the regulations promulgated pursuant thereto, the enforcing agency shall collect, in addition to the fees specified above, a surcharge fee of \$0.0016 per cubic foot of volume of new construction and \$80 per \$1,000 of value for all other construction. Such surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs, as provided for in the regulations. All fee may be rounded to the nearest dollar amount.

Mr. Watters made a motion to approve the passage of Ordinance 2011-12 and requested that the results be advertised, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE 2011-13

AN ORDINANCE TO SET THE MILEAGE REIMBURSEMENT RATE FOR THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY.

Be It Ordained by the Township Committee of the Township of Mansfield that the rate of reimbursement for mileage if the use of a privately-owned automobile is authorized or if no Government-owned automobile is available shall be set at a rate of \$.31 per mile, contingent that the proper backup paperwork is submitted to the Chief Financial Officer and a voucher is properly executed.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield in the County of Warren, State of New Jersey authorizes mileage reimbursement at a rate of \$.31 per mile effective January 1, 2011,

All ordinances inconsistent with the foregoing shall be deemed repealed by this Ordinance.

This Ordinance shall take effect immediately upon publication as provided by Law.

Mr. Watters made a motion to approve the passage of Ordinance 2011-13 and requested that the results be advertised, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski

Nays: None
Absent: None
Abstain: None

RESOLUTION NO. 2011-58

A RESOLUTION TO PROVIDE FOR AND DETERMINE THE SALARIES AND COMPENSATION FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND COMPENSATION.

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield for the period of time set forth below to be as follows:

Police Chief	\$87, 000	from January 1, 2011
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BE IT FURTHER RESOLVED, that salaries are to be paid in accordance with Salary Ordinance – Ordinance 2011-08, which was adopted by Mansfield Township Committee on June 8, 2011.

Mr. Smith made a motion to approve Resolution 2011-57, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski
Nays: Mr. Watters
Absent: None
Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Smith asked Mr. DiSessa about the VAV box repairs.

Mr. Smith mentioned the rug cleaning in the building.

Mr. Smith stated that he would like to give Mr. Sliker

Mr. Smith made a motion to hire Sparkle Blinds/Bestway, Inc. in the amount of \$775.00, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Ms. Nerbak, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

Mr. Smith asked about the property and equipment auction and when we are going to be doing this.

Mr. Smith also asked about the reimbursement of fees for the overages that were charged to the taxpayers of the

township by the construction office.

Ms. Nerbak read into the minutes a letter that was received.

I would just like you all to be aware of what an outstanding job Shawn has been doing for this Township. Shawn has been passionate about his job since the day I first got on Council, and over the years his dedication and loyalty to the protection of our citizens has been unremarkable. I see him a lot parked next to my house waiting to catch the speeders, cell phone users and non seat belt wearers! He is always ready to keep everyone safe. He is and has been a continued asset to our Police Department and I think he should be accommodated for his outstanding work for our Township. I have always been a supporter of our Police Department and not only Shawn, but all are officers should be recognized for their continued safety and respect for this Township.

Cate Oakley
Mayor Emeritus

Mayor Tomaszewski read into the minutes an anonymous letter that was sent to all of the candidates:

Well I have to let you know, I may have voted for you but you insist on doing the number one thing the people people are sick of, spending more money on the god damn useless police force! They get more of my tax money than anywhere or any department! We are fed up with that fact! They have a uniform for every little occasion, rain, shine, hot, cold, night, day, cargo pockets, no pockets, leather coats, rain coats, windbreakers, different hats, shirts, jackets, tees, duffle bags, etc. on and on! It's disgusting. Worse are the new cars every damn year! Including

Mayor Tomaszewski stated that the Mayor of Franklin in reference to us taking on a 5th court and Mayor Tomaszewski contacted Mrs. Harris in reference to this. Mrs. Harris contacted the AOC in reference to this and they stated absolutely not Mayor Tomaszewski will let the Franklin Township Mayor know.

Mr. Watters made a motion to adjourn 8:29pm.