

MANSFIELD TOWNSHIP COMMITTEE MEETING

January 11, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the passage of the minutes from the regular meeting held on January 1, 2012, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

PAYMENT OF BILLS:

Mr. Watters asked about the gas bill and the deliveries.

Ms. Harm stated that the bill was for five weeks.

Mr. Watters asked about the new lock on the trailer.

Mayor Tomaszewski stated that this was for the trailer at the DPW.

Mr. Watters made a motion to approve the bill list and the addendum, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

CFO REPORT:

Mrs. Harm stated that they are wrapping up the end of the year and the finance committee will be meeting tomorrow to discuss the budget.

CLERKS REPORT:

Ms. Hrebenak stated that the meeting date for April 22nd is incorrect and that there will be a resolution on for the next meeting to change the date.

Ms. Hrebenak stated that she had met with Mr. Smith and that there would be a Township Committee page that would cover who is in charge of which departments and their contact information.

Ms. Hrebenak stated that we met with Verizon Wireless to switch the service and there were two different quotes and all committee members were given a copy.

ENGINEERS REPORT:

Mr. DiSessa stated that he would like to change the zoning officer position to a position that has office hours within the building.

Mr. DiSessa stated that he would like to have a conflict zoning officer to handle any conflicts.

PUBLIC PORTION:

Don Profrock, Diamond Hill, asked if there were any merit based employees and also why people listed on the resolution for salary were the same title and same amount.

Mayor Tomaszewski stated that all of the DPW are listed as machine operators and that they are contract employees so the salaries are all the same.

Jason Wester, Rockport Road, asked why there is no discussion with the fire companies prior to making changes.

Marvin Kocher, Butler Park, asked about the mayoral position and why it wasn't changed to another person over the past three years.

RESOLUTION:

2012-24

**RESOLUTION
Return of Premium**

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$4,600.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 11th day of January 2012 that the \$4,600.00 premium is to be returned to the certificate holder as noted:

CERTIFICATE HOLDER
US Bank Cust for Pro Capital I, LLC
2 Liberty Place

BLOCK/LOT
2811/6

CERT #
2011-21

50 s. 16th Street, Suite 1950
Philadelphia, PA 19102

Mr. Clancy made a motion to approve the passage of Resolution 2012-24, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

2012-25
RESOLUTION
LIEN REDEMPTION

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 11th day of January 2012 that refund is to be made to the certificate holder as noted:

US Bank Cust for Pro Capital I, LLC
US Bank TLSG
50 S 16th St. Suite 1950
Philadelphia, PA. 19102
Block 2811 Lot 6
Certificate # 2011-21
\$1,877.00

Mr. Watters made a motion to approve the passage of Resolution 2012-25, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

TOWNSHIP OF MANSFIELD
WARREN COUNTY

RESOLUTION 2012- 26

TONNAGE GRANT APPLICATION (2011)

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the 2011 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycle and to indicate the assent of the Township of Mansfield to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township of Mansfield Committee of the Township of Mansfield that the Township of Mansfield hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates JoAnn Fascenelli, Certified Recycling Professional to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Mr. Clancy made a motion to approve the passage of Resolution 2012-26, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

**RESOLUTION # 2012 –27
TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES**

WHEREAS, Ordinance # 2011-16 established the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2012, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Ted Tomaszewski	Mayor	\$ 600.00
Joseph Watters	Deputy Mayor	\$ 300.00
Ted Tomaszewski	Committee Member	\$ 4,740.00
Joseph Watters	Committee Member	\$ 4,740.00
Michael Clancy	Committee Member	\$ 4,740.00
Shirley Kocher	Committee Member	\$ 4,740.00
Brad Smith	Committee Member	\$ 4,740.00
Dena Hrebenak	Municipal Clerk	\$53,585.00
Dena Hrebenak	Insurance Fund Commissioner	\$ 1,500.00
Dena Hrebenak	Elections Officer	\$ 200.00 / election
Dena Hrebenak	Assessment Search Officer	\$ 1,000.00
April McGarity	Depart. Of Health Deputy Registrar	\$30,231.00
Rebecca Harm	Acting Chief Financial Officer	\$10,041.00
Rebecca Harm	Certified Tax Collector	\$38,175.00
Rebecca Harm	Tax Search Officer	\$ 1,000.00
Rebecca Harm	Municipal Housing Liaison	\$ 6,691.00
JoAnn Fascenelli	Deputy Treasurer	\$ 9,000.00
JoAnn Fascenelli	Deputy Tax Collector	\$29,430.00
JoAnn Fascenelli	Certified Recycling Professional	\$ 2,100.00
JoAnn Fascenelli	Clean Communities Coordinator	\$ 1,400.00
Bernard Murdoch	Certified Tax Assessor	\$22,800.00
Bernard Murdoch	Certified Lists	\$ 620.00
Patricia Zotti	Planning Board Secretary	\$15,784.00
Ruth Pante	Economic Development Secretary	\$ 267.00
Ruth Pante	Historical Sites Secretary	\$ 962.00
Michael Reilly	Lieutenant	\$95,000.00
Shawn Bates	Sergeant	\$88,730.00
Patrick Kirchner	Sergeant	\$88,730.00
James MacDonough	Sergeant	\$86,140.00
James Hikade	Sergeant	\$86,140.00 Jan 1-Nov 30
James Hikade	Sergeant	\$88,730.00 Dec 1-Dec 31
Glenn Hydock	Corporal	\$83,559.00 Jan 1- Feb 29
Jeffrey Gilbert	Patrolman	\$83,559.00
Steven Browns	Patrolman	\$83,559.00
Anthony Sillett	Patrolman	\$83,559.00
David Chudy	Patrolman	\$49,500.00
Michael Citarelli	Patrolman	\$44,000.00 1-Jan – 17-Jan

Michael Citarelli	Patrolman	\$49,500.00 18-Jan – 31-Dec
Joseph Mathews	Patrolman	\$44,000.00 1-Jan – 31-Sept
Joseph Mathews	Patrolman	\$49,500.00 1-Oct – 31-Dec
Michael Madonna	Patrolman	\$30,000.00
Joseph Mathews	Detective Stipend	\$ 1,000.00
Glenn Hydock	Corporal Stipend	\$ 1,000.00 (prorated)
Michael Reilly	EMT Stipend	\$ 1,000.00
Shawn Bates	EMT Stipend	\$ 1,000.00
Joan Kries	Police Secretary	\$30,733.00
Joan Kries	Recreation Secretary	\$ 15.80/Hr.
Diane Kohaut-Cecere	Recreation Secretary	\$ 759.00
Christopher Fournier	Smoke Detector Inspector	\$ 1,553.00
Robert Griffith	Director Emergency Management	\$ 2,671.00
Rich Heurich	Assist Emergency Management Dir.	\$ 534.00
Brent Sliker	Public Works Superintendent	\$71,620.00
Keith Beam	Machine Operator	\$50,490.00
John Tate	Machine Operator	\$50,490.00
Harry Appleby	Machine Operator	\$50,490.00
Stephen Hedges	Machine Operator	\$50,490.00
Edward Watters	Machine Operator	\$50,490.00
Michael Mercurio	Machine Operator	\$40,000.00
Andrew Parks	Part-Time Snow Plow Driver	\$ 17.00 / Hr.
Michael Castles	Custodian	\$ 10.35/Hr.
Keith Beam	Recycling Attendant	\$ 35.18/Hr.
John Tate	Recycling Attendant	\$ 35.18/Hr.
Harry Appleby	Recycling Attendant	\$ 35.18/Hr.
Edward Watters	Recycling Attendant	\$ 35.18/Hr.
Stephen Hedges	Recycling Attendant	\$ 35.18/Hr.
Michael Mercurio	Recycling Attendant	\$ 35.18/Hr.
Jerilynn Harris	Court Administrator	\$69,605.00
Vera Hart	Deputy Court Administrator	\$51,980.00
Lisa Rudd	Deputy Court Administrator	\$37,341.00
Judith Casella	Violations Clerk	\$ 13.77/Hr.
Rosemarie Hoover	Violations Clerk	\$ 14.79/Hr.
John Palmer	Judge	\$80,908.00
Patricia Mannon	Court Security	\$ 115.00/Session
Glenn Hawkswell	Court Security	\$ 115.00/Session
Steven Dunbar	Public Defender	\$ 150.00/Case
James Morrow	Municipal Prosecutor	\$33,660.00
Jerilynn Harris	Call-Outs	\$ 50.00 / call out
Vera Hart	Call-Outs	\$ 50.00 / call out
Lisa Rudd	Call-Outs	\$ 50.00 / call out

Mr. Smith made a motion to approve the passage of Resolution 2012-27, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: Mr. Clancy, Mrs. Kocher

RESOLUTION # 2012-28
FOR TRANSFER OF FUNDS
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, there are insufficient funds in some of the 2011 budget line items; and

WHEREAS, N.J.S.A. 40A:4-58 permits the transfer of appropriation reserve funds before April 1, 2012.

NOW, THEREFORE BE IT RESOLVED, (not less than two-thirds of all members thereof affirmatively concurring) that the Acting Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

CURRENT FUND		
Account:	From:	To:
Mayor & Council OE	\$ 500.00	
Revenue OE	\$ 1,000.00	
Legal OE	\$ 5,000.00	
Recreation S/W	\$12,466.52	
Municipal Clerk S/W		\$ 589.05
Police S/W		\$ 17,371.32
Economic Development S/W		\$.10
Fire Department S/W		\$.05
Social Security O/E		\$ 591.00
Historical Sites OE		\$ 40.00
Planning Board OE		\$ 375.00
TOTALS	\$18,966.52	\$ 18,966.52

Mr. Watters made a motion to approve the passage of Resolution 2012-28, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Smith stated that Ms. Hrebenak is using her personal laptop for municipal work.

Mayor Tomaszewski stated that we are looking at tablets for the committee and the clerk would be getting one.

Mr. Smith stated that the substation behind the DPW is no longer used and we will be closing it down.

Mr. Kobert stated that we should speak to the insurance company first to make sure that there is nothing else that needs to be done.

Mr. Watters adjourn at 8:29.