

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 8, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

PAYMENT OF BILLS:

Mrs. Fascanelli stated that the memberships that were questioned at the last meeting were for public works are for updates and classes.

Mr. Watters stated that after all of the upgrades that were done in the municipal building the electric usage has increased from last year by 300 kwh.

Mr. Smith asked if it was for the same time period as last year.

Mrs. Fascanelli stated that on the back of the electric bill shows usage from the month for this year and last year and that last year was one day shorter.

Mr. DiSessa stated that there are still some items that need to be tweaked by Honeywell, but that there should be some savings from the lighting upgrades that were installed.

Mr. Watters stated that as far as the fuel consumption it is difficult to figure out how much is used because they are not on a schedule.

Mr. Watters asked that when the fuel is delivered someone be present to make sure that the tanks are being filled.

Mr. Watters stated that there should not be so many deliveries for such small amounts.

Mr. Watters moved the bill list with the addendums, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mrs. Fascanelli asked about the payment for the dues for Sportsfield Managers Association.

Mr. Watters made a motion to approve the payment for the Sportsfield Managers association, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None
Absent: None
Abstain: None

CFO REPORT:

Mrs. Fascaelli stated that the employees have met with the representative for the Flexible Spending Accounts and we are moving forward with this.

CLERKS REPORT:

Ms. Hrebenak reviewed the pricing for the switch to Verizon for cell service compared to the Sprint Nextel that the township has presently.

Ms. Hrebenak also reviewed the pricing for the tablets through Verizon with the Township Committee.

Mrs. Hrebenak stated that there have been a number of towns that have come to our recycling coordinator requesting a shared service for recycling coordinator and we were interested to see if the Township Committee was interested in doing this.

Mr. Watters stated that he would be interested if the Recycling Coordinator is interested.

Mrs. Fascaelli stated that she would be interested as long as she could do the work that is required while she is in the building.

Mr. Lavery stated that they would need to review the contracts and the township would have to decide if the money that will come in will cover the time that will be spent.

Ms. Hrebenak stated that the Gramco machine is now out of warranty and that she wanted to know if the Township Committee wanted to get the maintenance contract that would be inclusive of service calls, parts, and an annual maintenance of the equipment.

Mayor Tomaszewski stated that we have been ok for this long we should not get the maintenance contract.

Ms. Hrebenak explained that if the system goes down that would mean that court could not be held nor could any of the other meetings.

Mr. Watters stated that the money for the maintenance contract could be taken out of the court budget.

Ms. Hrebenak stated that last year the court, planning board, and clerk's office agreed that they would split the cost between the three departments.

Mr. Watters made a motion to approve the maintenance contract for the Gramco digital system, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None

Absent: None
Abstain: None

Ms. Hrebenak stated that she received correspondence from an adjacent property owner that is interested in purchasing block 2712, lot 13 and being that we have still not made any progress on the property auction would the committee like letters to be sent out to the other adjacent property owners to see if there is any interest in the property and if not then the property could be sold to this gentleman.

Mr. Watters made a motion to approve the letters being sent to the adjacent property owners, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

Ms. Hrebenak asked if there was a decision made on the phones.

Mayor Tomaszewski made a motion to approve switching the phone service to Verizon with fifteen phones, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

ENGINEERS REPORT:

Mr. DiSessa stated that there is a meeting scheduled for next Thursday for the HVAC with all of the contractors.

Mr. Watters asked when we would hear about the grant projects.

Mr. DiSessa stated that he still had not heard, but that he would call down there to see what he could find out.

RESOLUTION:

RESOLUTION # 2012 –33
REFUND OF PLANNING BOARD ESCROW BALANCE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Donald Mayberry issued checks for Planning Board escrow with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 993.40 in the escrow account and the account has been inactive since 1/23/08,

WHEREAS, the Planning Board Attorney and Engineer have determined that the project is complete,

NOW THEREFORE BE IT RESOLVED, that the Acting Chief Financial Officer be authorized to refund the amount of \$ 993.40 to Donald Mayberry.

Mr. Watters made a motion to approve the passage of Resolution 2012-33, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

PUBLIC PORTION:

Chris Fournier, Mansfield Township Fire Company #1, asked questions about the letter from the attorney's office. Mr. Fournier also asked about the fuel tank behind the fire house since they will now be required to purchase the fuel.

Mr. Watters stated that the containment unit is bad.

Mr. Fournier asked if they repaired the containment unit could they take the fuel tank over.

Mr. Smith stated that he believed that there was an issue about the electric also.

Ms. Hrebenak stated that whomever takes the tank over will need to contact NJ DCA Fire Safety to register the tank.

Marvin Kocher, Butler Park Fire Company, questioned the formula for the fire department moneys division.

Mr. Kocher also questioned why the Mayor is in the DPW trucks during storms.

Mayor Tomaszewski stated that he received a call from Mr. Tate that no one had answered the call out and this is why he went out to help until Mr. Appleby came in to plow.

Ron Engel, 304 Main Street, questioned why the township was supplying phones if people do not answer when called in.

Rich Bross, stop signs are missing on Parke Road could they be placed at the end of the roads.

Mayor Tomaszewski stated that he would talk to Mr. Sliker in the morning and have them placed at the end of the road.

ORDINANCE:

Second Reading:

Mayor Tomaszewski opened the floor for public comment; seeing as there were no comments the public comment portion was closed.

ORDINANCE 2012-01

AN ORDINANCE TO AMEND SECTION 2-10 "SCHEDULE OF FEES" OF THE CODE
OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY

BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MANSFIELD:

Section I. The following sections of the Code of the Township of Mansfield are hereby amended to read
as follows:

“2-10 Schedule of Fees

(New) Charge for the recovery of refrigerants

\$ 10.00 - \$25.00 per unit

Section 2. This Ordinance shall take effect immediately upon final publication as provided by law

Section 3. All remaining portions of Section 2-10 shall remain in full force and effect.

Mayor Tomaszewski made a motion to approve the passage of Ordinance 2012-01 and requested that the
results be advertised, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mrs. Kocher stated that the clerk needs to get her own laptop.

Mr. Clancy stated that the way that overtime projected will be well over \$120,000 and at this rate it
would be more cost effective to hire another officer.

Mr. Watters stated that Lieutenant Reilly told the township committee that if we hired another officer at
the beginning of this year that this would keep the overtime down.

Mr. Clancy stated that the Police Department is still understaffed and needs to be increased to keep the
overtime down.

Mayor Tomaszewski appointed Jim Watters as the Mansfield Representative for Warren County
Municipal and Charitable Conservancy Trust Fund Committee.

EXECUTIVE SESSION:

Attorney Client Privileged

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.

WHEREAS, the Township Committee of the Township of Mansfield is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Committee of the Township of Mansfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- (7) Matters Relating to Litigation, Negotiations, and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, assembled in public session on February 8, 2012, that an Executive Session closed to the public shall be held on February 8, 2012 at 8:47 PM in the Mansfield Township Municipal Building, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in the closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Return from Executive Session at 9:16.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski.

Mr. Watters made a motion to adjourn at 9:16 pm.