

## MANSFIELD TOWNSHIP COMMITTEE MEETING

March 14, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters

Salute to the flag was done by all.

### APPROVAL OF THE MINUTES:

Mr. Smith made a motion to approve the minutes from the regular meeting held on February 22, 2012, which was seconded by Deputy Mayor Watters.

Ayes: Mr. Smith, Mrs. Kocher, Deputy Mayor Watters

Nays: None

Absent: Mayor Tomaszewski

Abstain: Mr. Clancy

### PAYMENT OF BILLS:

Mr. Watters asked about the bill for AJ Celiano that is back on the bill list tonight.

Mrs. Fascenelli explained that one of the bills was for work done on a weekend or holiday and discussed the other items on the bills.

Mr. Smith made a motion to approve the bill list and the addendum, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters

Nays: None

Absent: Mayor Tomaszewski

Abstain: None

### FINANCE REPORT:

Mrs. Fascenelli stated that the finance office is working the budget and asked the Township Committee to authorize her having a company bring in a container for recycling of CD's, Floppy Discs, and VHS tapes.

Mr. Smith made a motion to approve having a recycling container in the municipal building, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters

Nays: None

Absent: Mayor Tomaszewski

Abstain: None

CLERKS REPORT:

Ms. Hrebenak stated that she is in receipt of an application from Mansfield Township Fire Company for a pull tab raffle to be held on Tuesday nights during Bingo for the length of one year.

Deputy Mayor Watters made a motion to approve the Raffle application for Mansfield Township Fire Company, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters

Nays: None

Absent: Mayor Tomaszewski

Abstain: Mr. Clancy

ENGINEERS REPORT:

Mr. DiSessa stated that the HVAC system has now been worked on and is functioning properly.

Mr. DiSessa stated that he has not heard from the state as far as the applications for the grants.

PUBLIC PORTION:

Marvin Kocher, asked why the tax office is not open on Friday when the Committee made a motion for the office hours to change.

Mr. Watters stated that Mrs. Fascenelli does not work on Fridays and that the clerks office is there to assist.

Carol Thompson, asked the Township Committee to consider passing a noise ordinance.

Paul Felice, Butler Park Fire Company, questioned the budgets for the fire companies and how it is figured out.

RESOLUTION:

**RESOLUTION NO. 2012-36**

**RESOLUTION APPOINTING TAX COLLECTOR**

**WHEREAS**, the Township of Mansfield appointed Rebecca Harm, Tax Collector for the Township of Mansfield, January 1, 2009 thru December 31, 2012; and

**WHEREAS**, Rebecca Harm has resigned as an employee of the Township of Mansfield effective February 13, 2012;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. Steven Davis, is hereby appointed Tax Collector of the Township of Mansfield for a term beginning March 14, 2012 and expiring December 31, 2012.

2. A certified copy of this Resolution shall be filed with the Department of Community Affairs of the State of New Jersey within 7 days of the date thereof.

Mr. Smith made a motion to approve the passage of Resolution 2012-36, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters  
Nays: None  
Absent: Mayor Tomaszewski  
Abstain: None

Township of Mansfield  
County of Warren

**RESOLUTION # 2012-37**

Requesting approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Recycling Program

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, P.L. 1981, c. 292 amended by P.L. 1987, c. 102 provide for receipt of Recycling Program by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Recycling Program Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The Township Committee does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Recycling Program Trust Fund (P.L. 1981, c. 292 amended by P.L. 1987, c. 102).
2. The municipal clerk of the Township of Mansfield is hereby directed to forward two certified copies of this resolution to the Division of Local Government Services.

Deputy Mayor Watters made a motion to approve the passage of Resolution 2012-37, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters  
Nays: None  
Absent: Mayor Tomaszewski  
Abstain: None

Township of Mansfield  
County of Warren

**RESOLUTION # 2012-38**

Requesting approval of the Director of the Division of Local Government Services to Establish a Dedicated Trust by Rider for Joint Insurance Refunds

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, P.L. 1996, c. 113 and N.J.S.A. 40A:10-36.2 provide for receipt of Joint Insurance Refunds by the municipality to provide for the operating costs to administer this act, and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Joint Insurance Refund Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The Township Committee does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Joint Insurance Refund Trust Fund (P.L. 1996, c. 113 and N.J.S.A. 40A:10-36.2).
2. The municipal clerk of the Township of Mansfield is hereby directed to forward two certified copies of this resolution to the Division of Local Government Services.

Deputy Mayor Watters made a motion to approve the passage of Resolution 2012-38, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters

Nays: None

Absent: Mayor Tomaszewski

Abstain: None

ORDINANCE:

First Reading

**ORDINANCE # 2012-02**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND WAGES**

Tax Collector    \$18,000    -    \$22,000

Mr. Smith made a motion to approve the passage of Ordinance 2012-02 and requested that the public hearing be advertised for March 28, 2012 at 8:00 PM, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters  
Nays: None  
Absent: Mayor Tomaszewski  
Abstain: None

COMMITTEE PERSON COMMENTS:

Mrs. Kocher stated that Recreation would like the back stops to be removed to the lower field and went through the other requests from the Recreation Commission.

EXECUTIVE SESSION:

Deputy Mayor Watters made a motion to go into Executive Session at 8:40pm, which was seconded by Mr. Smith.

Return from executive session 9:22 PM.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters

Mr. Watters made a motion to move forward with the Planner doing an Affordable Housing Trust fund plan, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters  
Nays: None  
Absent: Mayor Tomaszewski  
Abstain: None

Mr. Clancy made a motion to approve the letters being mailed to the other courts that are incorporated in the shared courts, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters  
Nays: None  
Absent: Mayor Tomaszewski  
Abstain: None

Mr. Clancy made a motion **to approve the , BS**

Ayes: Mr. Smith, Mr. Clancy, Mrs. Kocher, Deputy Mayor Watters  
Nays: None  
Absent: Mayor Tomaszewski  
Abstain: None

Mr. Clancy made a motion to adjourn at 9:31 pm.