

MANSFIELD TOWNSHIP COMMITTEE MEETING

June 13, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes as corrected from the regular meeting held on May 23, 2012, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

PAYMENT OF BILLS:

Mr. Watters asked about the bill for Izenberg Appraisal for Green Eagle properties.

Mr. Lavery stated that he can get Mr. Watters the information since they are representing the town for tax appeals.

Mr. Clancy made a motion to approve the bill list, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

FINANCE REPORT:

Mrs. Fascanelli stated that she mailed the bills to Garden Solar for them to compile all of the information for the Township Electric. Mr. Ferguson has received the bills and is starting to work on them.

Mrs. Fascanelli stated that she met with another gentleman for the health benefits and he would like to meet with the Township Committee at the next Committee meeting to discuss options.

Mayor Tomaszewski stated that would be okay.

Mrs. Fascanelli also stated that she will be meeting with the North Jersey Benefits if the Township Committee would like.

The Township Committee stated that they would like for her to meet with them.

CLERKS REPORT:

Ms. Hrebenak stated that correspondence was received from Warren County Community College asking to come to the Township Committee on October 24, 2012 to go over the annual report for the college.

The Township Committee stated that this would be ok, but they would like information in advance.

Ms. Hrebenak stated that there is a gentleman from Brookside Avenue that is inquiring when the tennis courts in Kensington will be opened.

Mayor Tomaszewski stated that he was unaware that the tennis courts were not opened and he would speak with Mr. Sliker tomorrow.

Mr. DiSessa stated that there is a crack in the tennis court and that the gate is missing and he and Mr. Sliker have already discussed this and have come up with a repair for this.

Ms. Hrebenak went through the bid results from the Lawn maintenance bid that was opened this afternoon and received three bids.

Mr. Smith asked that Ms. Hrebenak call the references for the apparent lowest bidders and question the quality of work, consistency, and any liabilities.

Mr. Lavery stated that the bid was set up as a two bid to be awarded and there are two base bids.

ENGINEERS REPORT:

Mr. DiSessa met with a representative from the Direct Install program and had him check the boiler situation. The representative will get back to us to let us know if we qualify.

Mr. DiSessa stated that the generator specs are almost done and will be presented for the next meeting.

Mr. DiSessa stated that he spoke with Mr. Sliker in regards to what the DPW can handle.

Mr. Smith asked what the kw was that we were going to go for with the generator.

Mr. DiSessa stated that it would be an 80kw generator.

PRESENTATION:

William Baumgardner presented to the Township Committee the possibilities for the Township website.

Chris Bartow, Internet Cake, spoke with the Township Committee in reference to the webpage.

PUBLIC PORTION:

Rich Bross, Valley Road, asked that Glen Wilkinson be removed as the Chairman for the Recreation Commission and went through his concerns with the Chair.

Diane Cecere, Recreation Secretary, spoke to the Township Committee in reference to the Recreation Commission.

RESOLUTION:

**RESOLUTION 2012-46
RESOLUTION APPOINTING A CERTIFIED
MUNICIPAL CHIEF FINANCIAL OFFICER**

WHEREAS, a vacancy exists in the position of Certified Municipal Finance Officer (“CMFO”) for the Township of Mansfield; and

WHEREAS, the statutes governing said position established that the current term of office, to which appointment shall be made, beginning July 2, 2012 and expires July 2, 2016 (N.J.S.A. 40A:9-140.10); and

WHEREAS, the Township Committee has interviewed and determined that Marie Kenia is qualified to serve as the CMFO;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- Marie Kenia, CMFO is hereby appointed Certified Municipal Finance Officer of the Township of Mansfield for a four year term beginning July 2, 2012 through July 2, 2016.
- A certified copy of this Resolution shall be filed with the Department of Community Affairs of the State of New Jersey within 7 days of the date thereof.

Mr. Watters made a motion to move Resolution 2012-46, which was seconded by Mr. Smith

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

**Resolution 2012-47
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.5, each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer; and

WHEREAS, Dena Hrebenak, RMC, is the appropriate employee of the Township to serve as the Public Agency Compliance Officer;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield

that Dena Hrebenak, RMC, be, and is hereby designated to serve as the Public Agency Compliance Officer on behalf of Township of Mansfield.

Mr. Clancy made a motion to move Resolution 2012-47, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2012 -48
REFUND OF PLANNING BOARD ESCROW BALANCE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Wal-Mart issued checks for Planning Board escrow with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 168.97 in the escrow account and the account has been inactive since 8/25/10,

WHEREAS, the Planning Board Attorney and Engineer have determined that the project is complete,

NOW THEREFORE BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 168.97 to Wal-Mart.

Mr. Watters made a motion to move Resolution 2012-48, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE:

First Reading:

ORDINANCE 2012-04

AN ORDINANCE TO SET THE MILEAGE REIMBURSEMENT RATE FOR THE TOWNSHIP OF
MANSFIELD,
WARREN COUNTY, NEW JERSEY.

Be It Ordained by the Township Committee of the Township of Mansfield that the rate of reimbursement for mileage if the use of a privately-owned automobile is authorized or if no Government-owned automobile is available shall be set at a rate of \$.51 per mile, contingent that the proper backup paperwork is submitted to the Chief Financial Officer and a voucher is properly executed.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the

Township of Mansfield in the County of Warren, State of New Jersey authorizes mileage reimbursement at a rate of \$.51 per mile effective May 24, 2012,

All ordinances inconsistent with the foregoing shall be deemed repealed by this Ordinance.

This Ordinance shall take effect immediately upon publication as provided by Law.

Mrs. Kocher made a motion to approve the passage of Ordinance 2012-04 and requested that the public hearing be advertised for June 27, 2012 at 8:00 PM, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE # 2012-05

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND WAGES

		Range	
Certified Municipal Finance Officer	\$65,000	to	\$80,000

Mr. Watters made a motion to approve the passage of Ordinance 2012-05 and requested that the public hearing be advertised for June 27, 2012 at 8:00 PM, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS

Mayor Tomaszewski asked that Mr. DiSessa look into the letter in reference to the Allen Road light.

Mayor Tomaszewski stated that the Police will be patrolling Diamond Hill being that there have been complaints in reference to the Stop signs.

Mayor Tomaszewski made a motion to place John Tate as second in command when Mr. Sliker is not present, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: Mr. Clancy, Mrs. Kocher

Mrs. Kocher stated they received a letter that the recreation commission would like to change the bylaws.

Mr. Lavery stated there has to be seven or nine members of the recreation commission that would need to be changed by ordinance.

Mrs. Kocher stated that the recreation commission would like to remove Kevin Finch from the commission because he has not been to a meeting for over a year.

Mr. Lavery stated that a letter should be sent to Mr. Finch asking him to resign and then his position can be filled.

Mr. Lavery asked for a motion to go into executive session to discuss the tennis courts at the new park.

Mr. Watters made a motion to go into executive session, which was Mayor Tomaszewski.

Leave public session at 9:07pm.

Mr. Lavery stated that one attorney-client privileged matter dealing with the tennis courts at the new park and any bond that may still be in effect. No official action was taken.

Mayor Tomaszewski made a motion to authorize the township attorney to take action to pull the bond and see if it's in effect, which was seconded by Mr. Watters

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters made a motion to adjourn at 9:09pm.