

MANSFIELD TOWNSHIP COMMITTEE MEETING

October 10, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

PAYMENT OF BILLS:

Mr. Watters made a motion to approve the bill list excluding 120869 until further review and he was not in favor of paying the bills for Comcast, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Watters stated that he wanted a minimum bid amount on the list of auction items.

Mayor Tomaszewski stated that the minimum bid should be the scrap value.

FINANCE REPORT:

Mr. Pandos had nothing to report.

CLERKS REPORT:

Ms. Hrebenak stated that the Committee members all received copies of the new auction list.

Mr. Watters requested that the minimum bids be on a list for the auctioneer.

ENGINEERS REPORT:

Mr. DiSessa stated that the generator has been released from the manufacturer and November 15th is the tentative date to receive the generator.

Mr. DiSessa stated that we are on track for the generator and the DPW will be working on the pad location in the next week or so.

Mr. DiSessa stated that Mansfield Township got certified as Bronze level under Sustainable Jersey and we received 170 points out of 150 that were needed and are the first to be certified in Warren County.

Mr. DiSessa stated that there is a court date for Woodland Auto next Tuesday, October 16th.

PUBLIC PORTION:

Joe Toscano, Woodland Auto, asked the Township Committee about planting trees as a buffer for his property.

Mr. Lavery stated that he should go to his court date now and then after that possibly go to the Land Use Board as a topic of discussion.

Mr. Lavery stated that he is allowed to plant trees on his property.

Mr. DiSessa stated that he has a junkyard license and must follow the ordinance for junkyards and if the buffer is put there and cars are being parked between the fence and the buffer, it's still not allowed to park cars outside the fence.

Mr. Lavery stated that if he wanted to make certain changes, he would need to get a variance.

Mrs. Fascenelli read a letter that was received from Sustainable Jersey as follows:

“ The Mansfield Township Green Team submitted 150 points that were approved by Sustainable Jersey and we have been awarded the bronze level certification. Mansfield Township is the only municipality in Warren County with this honor. We will be provided with a customized Sustainable Jersey logo and will be honored at the annual Sustainable Jersey luncheon at the New Jersey League of Municipalities Conference. Sustainable Jersey is a certification program for municipalities in New Jersey that want to go green, save money, and take steps to sustain their quality of life over the long term. The Green Team is in agreement with this goal and we will continue to pursue actions that will benefit the residents of Mansfield. Thank you to the handful of volunteers that made this possible.”

Mrs. Desiree Mora, Mitchell Road, asked what is going on with the letter that she had sent to the Township Committee on September 30th in reference to the issue with the Soccer Commissioner.

Mr. Lavery explained that there are already pending charges and this is something that should be left to the courts at this time before we can do anything else.

Mrs. Mora asked what happens after this goes to court.

Mayor Tomaszewski stated that we will have to wait for the court case to be completed and then go from there.

Mr. Lavery stated that there will be a procedure to handle this once the court case has been decided.

Mr. Art Oswald presented his quote for the website revamp and stated that the price would be \$60.00 per page, as many emails as needed.

Mr. Smith stated that we might have someone in house do the administrative work.

Mrs. Cindy Korzicowski stated that there is a special event for breast cancer awareness day is this Saturday 3 to 8:30pm and she wished to invite the Township Committee to attend to see the good events that are going on with the Recreation Commission.

Mr. Joe Farino came before the Township Committee to discuss the issues with the Recreation Commission.

RESOLUTION:

RESOLUTION # 2012 –80
REFUND OF ROAD OPENING ESCROW BALANCE
REFUND OF RESTORATION BOND (CASH) ROAD OPENING
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Irving Search issued checks for a road opening escrow and restoration bond with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 350.00 for the road opening escrow and \$ 350.00 for the restoration bond,

WHEREAS, the Planning Board Engineer and Department of Public Works Supervisor have determined that the project is complete,

NOW THEREFORE BE IT RESOLVED, that the Acting Chief Financial Officer be authorized to refund the amount of \$ 700.00 to Irving Search.

Mr. Watters made a motion to approve the passage of Resolution 2012-80, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

**TOWNSHIP OF MANSFIELD
RESOLUTION NO. 2012-81**

WHEREAS, it is necessary to make change for the public when payments are made; and

WHEREAS, the municipal departments have expressed a need for a change fund in order to better serve the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, that a change fund for the following departments be set as follows:

| | |
|-------------------|----------|
| Municipal Court | \$200.00 |
| Tax Collector | \$ 50.00 |
| Municipal Clerk | \$ 50.00 |
| Police Department | \$ 50.00 |

Mr. Watters made a motion to approve the passage of Resolution 2012-81, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2012 –82
REFUND OF PLANNING BOARD ESCROW BALANCE
TOWNSHIP OF MANSFIELD

WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Price, Meese, Shulman & D'Arminio, P.C. (Sprint Spectrum) issued a check for Planning Board escrow with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 1,888.30 in the escrow account,

WHEREAS, the Planning Board Attorney and Engineer have determined that the project is complete, **NOW THEREFORE BE IT RESOLVED**, that the Acting Chief Financial Officer be authorized to refund the amount of \$ 1,888.30 to Price, Meese, Shulman & D'Arminio, P.C.

Mr. Watters made a motion to approve the passage of Resolution 2012-82, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION NO. 2012-83

APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2012:

BE IT RESOLVED, that the following person to the following respective municipal offices and/or positions of the Township of Mansfield:

Class II Special Officer with unlimited hours

Michael Cameratta

Pending completion of Basic course for Police Officers

Mr. Clancy made a motion to approve the passage of Resolution 2012-83, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE:

Second Reading:

ORDINANCE NUMBER – CA-12-1

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY, APPROPRIATING \$68,000 FOR A GENERATOR

WHEREAS, there is a need for a generator to ensure continuous operation of the police department and administrative offices of the Township of Mansfield; and

WHEREAS, there is currently no generator servicing these offices;

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County,

New Jersey, as follows:

- The amount of \$68,000 is hereby appropriated from the Capital Improvement fund in the general capital fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mr. Watters made a motion to approve the passage of Capital Ordinance 12-1, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

DPW Supervisors Report:

Mayor Tomaszewski stated that the maintenance on the vehicles needs to be done.

COMMITTEE PERSON COMMENTS

Mrs. Kocher went through the Employee evaluation sheets with the Township Committee.

Mr. Smith made a motion to approve Performance Assessment review and include it in the personnel policy, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mrs. Kocher stated all of the information was found at the county for 18 Highland Avenue and Ms. Hrebenak will have information for the next meeting.

Mr. Watters made a motion to adjourn at 8:59 pm.