

MANSFIELD TOWNSHIP COMMITTEE MEETING

October 24, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on September 26, 2012, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

Mr. Watters made a motion to approve the minutes from the regular meeting held on October 10, 2012, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

PAYMENT OF BILLS WITH ADDENDUM:

Mr. Watters made a motion to approve the bill list with the addendum holding the purchase order for the weapon for the police department until a list is provided to the Township Committee of all of the weapons and their condition, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mayor Tomaszewski
Nays: Mr. Clancy
Absent: Mrs. Kocher
Abstain: None

PRESENTATION:

Mr. Will Austin, President for Warren County Community College, explained that he presented to the Township committee the 2011 Annual Community Report and that it is a little dated at this time

Mr. Joe Koslowski, Trustee for Warren County Community College, spoke to the Township Committee about the College.

Mr. Austin went through the enrollment for the County College and information about the college.

Mr. Samir Elbasionny, Warren County Community College, spoke to the Township Committee in reference to the fundraising, scholarships, future offerings, and student life.

FINANCE REPORT:

Mr. Pandos stated that the Finance office is in the process of getting proposals for the bank and the payroll service and fixed assets survey companies.

Mr. Pandos stated that last Wednesday there was an IRS audit for all payroll for 2010 and the only issue that came up that there were about 4 outside vendors that there were issues as to whether they are vendors or employees.

Mr. Pandos stated that this weekend on Saturday at the new DPW garage from 9am to 1pm there will be a shredding event.

Mr. Pandos stated that on December 1 there will be an electronics clean up and with that we would like to pair a rigid plastic cleanup which the County does not collect at this time.

Mr. Watters made a motion to go with Globalwaste for the rigid plastic cleanup to be held on December 1, 2012, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mr. Pandos asked if there was any issue the checks that were being held from the last meeting for William Edleston and Comcast.

Mr. Watters stated that Mr. Vex is still working with Comcast and he would like to hold the check while the process is being handled.

Mr. Watters made a motion to approve the check being issued for William Edleston and in the case of a terminated service the payment of Comcast, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mr. Pandos stated that they are looking at supplemental insurance for the employees and he would like to come in to talk to the employees.

Mr. Pandos stated that the State just released the tonnage grants for Mansfield Township.

CLERKS REPORT:

Ms. Hrebenak had nothing to report.

ENGINEERS REPORT:

Mr. DiSessa stated that the State Municipal Aide grant was submitted this past week.

Mr. DiSessa stated that the DPW has been working this week on the pad for the generator.

Mr. DiSessa stated that there are four people going to the League of Municipalities for the presentation of the Bronze Certification for Sustainable Jersey.

PUBLIC PORTION:

Mr. Farino asked if anyone is going to Warren Tech tomorrow for the Governor's Speech.

Mayor Tomaszewski stated that he was going to see if he could make it, but he wasn't sure.

RESOLUTION:

Township of Mansfield
County of Warren

RESOLUTION # 2012-84

Requesting approval of the Director of the Division of Local Government
Services to Establish a Dedicated Trust by Rider for Market To Affordable Program

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, P.L. 1981, c. 292 amended by P.L. 1987, c. 102 provide for receipt of Market To Affordable Program by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Market To Affordable Program Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- The Township Committee does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Market To Affordable Program Trust Fund (P.L. 1981, c. 292 amended by P.L. 1987, c. 102).
- The Municipal Clerk of the Township of Mansfield is hereby directed to forward two certified copies of this resolution to the Division of Local Government Services.

Mr. Watters made a motion to approve the resolution 2012-84, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski

Nays: None

Absent: Mrs. Kocher
Abstain: None

Township of Mansfield
County of Warren

RESOLUTION # 2012-85

Requesting approval of the Director of the Division of Local Government
Services to Establish a Dedicated Trust by Rider for Administrative Expenses

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, P.L. 1981, c. 292 amended by P.L. 1987, c. 102 provide for receipt of Administrative Expenses by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Administrative Expenses Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- The Township Committee does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Administrative Expenses Trust Fund (P.L. 1981, c. 292 amended by P.L. 1987, c. 102).
- The Municipal Clerk of the Township of Mansfield is hereby directed to forward two certified copies of this resolution to the Division of Local Government Services.

Mr. Watters made a motion to approve the passage of Resolution 2012-85, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

RESOLUTION # 2012 -86

**A RESOLUTION TO PROVIDE FOR AND DETERMINE THE HOURLY WAGE FOR A
TOWNSHIP EMPLOYEE**

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The hourly wage for the following employee is as follows:

Part-Time Snow Plow Driver Timothy Norton

Mr. Watters made a motion to approve the passage of Resolution 2012-86, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

RESOLUTION # 2012 -87
REFUND OF ROAD OPENING ESCROW BALANCE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Soil Borings, LLC. issued a check for a road opening escrow with the Township of Mansfield, County of Warren,
WHEREAS, there remains a balance of \$ 200.00 for the road opening escrow,
WHEREAS, the Planning Board Engineer and Department of Public Works Supervisor have determined that the project is complete,
NOW THEREFORE BE IT RESOLVED, that the Acting Chief Financial Officer be authorized to refund the amount of \$ 200.00 to Soil Borings, LLC.

Mr. Watters made a motion to approve the passage of Resolution 2012-87, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

RESOLUTION # 2012-88
Return of Premium

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$2,300.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 24th day of October 2012 that the \$2,300.00 premium is to be returned to the certificate holder as noted:

CERTIFICATE HOLDER

US Bank-Cust for Pro Capital I, LLC
US Bank TLSG

BLOCK/LOT

Block 101.02 Lot 37

CERT #

2012-01

50 S. 16th Street, Suite 1950
Philadelphia, PA. 19102

Mr. Smith made a motion to approve the passage of Resolution 2012-88, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

RESOLUTION # 2012-89
Return of Premium

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$2,600.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 24th day of October 2012 that the \$2,600.00 premium is to be returned to the certificate holder as noted:

<i>CERTIFICATE HOLDER</i>	<i>BLOCK/LOT</i>	<i>CERT #</i>
US Bank-Cust for Pro Capital I, LLC US Bank TLSG 50 S. 16 th Street, Suite 1950 Philadelphia, PA. 19102	Block 805 Lot 8	2010-4

Mr. Smith made a motion to approve the passage of Resolution 2012-89, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

RESOLUTION # 2012-90
LIEN REDEMPTION

TOWNSHIP OF MANSFIELD

WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 24th day of October 2012 that payment in the amount of \$5,068.90 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #
US Bank-Cust for Pro Capital I, LLC US Bank TLSG 50 S. 16th Street, Suite 1950 Philadelphia, PA. 19102	Block 101.02 Lot 37	2012-01

Mr. Smith made a motion to approve the passage of Resolution 2012-90, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewksi
Nays: None
Absent: Mrs. Kocher
Abstain: None

**RESOLUTION # 2012-91
LIEN REDEMPTION**

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 24th day of October 2012 that payment in the amount of \$71,246.43 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #
US Bank-Cust for Pro Capital I, LLC US Bank TLSG 50 S. 16th Street, Suite 1950 Philadelphia, PA. 19102	Block 805 Lot 8	2010-4

Mr. Clancy made a motion to approve the passage of Resolution 2012-91, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

ORDINANCE:
First Reading

ORDINANCE # 2012-07

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY FOR THE EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, and State of New Jersey as follows:

The hourly wage for compensation of the following employee of the Township of Mansfield is as follows:

Part-Time Laborer/Snow Plow Driver	\$ 10.00 Per Hour	-	\$ 22.00 Per Hour
Deputy Treasurer	\$ 9,000.00	-	\$ 15,000.00

Mr. Smith made a motion to introduce Ordinance 2012-07 and requested that the public hearing be held on November 14 at 8pm, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

COMMITTEE PERSON COMMENTS

Mayor Tomaszewski explained the auction from Saturday.

Mr. Watters made a motion to enter into Executive Session at 8:27pm, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

Return to Regular meeting at 8:53pm.

Mr. Watters made a motion to have the attorney sign the Authorization of the Settlement of Tax Appeal for Block 1105 lot 11.01, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mayor Tomaszewski
Nays: None
Absent: Mrs. Kocher
Abstain: None

Mr. Watters made a motion to adjourn at 9:25pm which was carried all.