

MANSFIELD TOWNSHIP COMMITTEE MEETING

September 26, 2012

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on September 12, 2012, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

PAYMENT OF BILLS:

Mr. Watters made a motion to approve the bill list with addendum, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

FINANCE REPORT:

Mr. Pandos stated that the IRS will be doing a payroll audit check which is just a spot check.

Mr. Pandos asked the Township Committee about the Carbon footprint being done by Mr. Profroch.

Mr. Pandos explained the Best Practices.

Mr. Pandos asked the Township Committee if it would be ok for him to leave early to get to his class.

CLERKS REPORT:

Ms. Hrebenak stated that she has a Tricky Tray application and also an onsite and off-site 50/50 raffle application for the Mansfield PTA to be held next April.

Mr. Watters made a motion to approve the raffle applications, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None
Absent: None
Abstain: None

Ms. Hrebenak stated that she called about the property at 18 Highland Avenue and you cannot get through to a person.

Mrs. Kocher stated that she would go to the county and look up the information so that we can get the property taken care of.

ENGINEERS REPORT:

Mr. DiSessa stated that the Diamond Hill Water project will be on Claremont, Slope and he will be pursuing the grant for Slope Drive repairs after the HMUA work is completed.

Mr. DiSessa stated that the generator project was discussed with Mr. Sliker and he is researching for materials and they will be starting the clearing for the generator in the next couple of weeks.

Mr. DiSessa explained that he has received a zoning permit for a hot dog vendor.

PUBLIC PORTION:

Mayor Tomaszewski opened the floor to public comment; seeing as there were none the public comment portion was closed.

RESOLUTION:

RESOLUTION 2012-76
OFFICIALS AUTHORIZED TO SIGN CHECKS AND WARRANTS
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, that each check and warrant of the Township be signed by two (2) of the following and that they hereby are authorized to sign same.

- Mayor, Ted Tomaszewski

- Township Clerk, Dena Hrebenak

- Acting Chief Municipal Finance Officer, William Pandos

Mr. Watters made a motion to approve the passage of Resolution 2012-76, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None

Absent: None
Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY
RESOLUTION # 2012 -77

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield received \$ 1,933.41 for a Drunk Driving Enforcement Fund and wishes to amend its 2012 budget to include a portion of this amount as a revenue

NOW, THERE, BE IT RESOLVED that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$ 1,933.41 that is now available as revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with Prior Written Consent
Of the Director of Local Government Services:
Public and Private Revenues Offset with Appropriations:
Drunk Driving Enforcement Fund

BE IT FURTHER RESOLVED, that a like sum of \$ 1,933.41 be and the same is hereby appropriated under the caption of:

General Appropriations
Operations – Excluded from caps Public and Private Programs
Offset by Revenues:
Drunk Driving Enforcement Fund

BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Watters made a motion to approve the passage of Resolution 2012-77, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2012-78
LIEN REDEMPTION

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of

Mansfield this 26th day of September 2012, that payment is to be made to the certificate holder as noted:

US Bank-Cust for Pro Capital I, LLC
US Bank TLSG
50 S. 16th Street, Suite 1950
Philadelphia, PA. 19102

Block 3203 Lot 25
Certificate # 2010-32
\$ 12,307.30

Mr. Watters made a motion to approve the passage of Resolution 2012-78, which was seconded by Mr. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

2012-79
TOWNSHIP OF MANSFIELD, WARREN COUNTY
RESOLUTION AUTHORIZING AUCTION OF PERSONAL
PROPERTY NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, the Township of Mansfield Committee has determined that certain items of municipally owned personal property are no longer needed for public use, which items are set forth on the attached list; and

WHEREAS, N.J.S.A. 40A:12-13.1 permits a municipality to dispose of personal property no longer needed for public use by public sale to the highest bidder; and

WHEREAS, the adoption of a resolution authorizing a public sale and setting the conditions thereof is required by N.J.S.A. 40A:12-13;

NOW, THEREFORE, be it resolved by the Mansfield Township Committee on the 26th day of September, 2012 as follows:

- A public sale at auction is hereby scheduled for October 20, 2012 at 12:00 p.m. at the Township of Mansfield Municipal Building, 100 Port Murray Road, Port Murray, New Jersey, at which time the items on the attached list shall be offered for sale;
- All items are offered for sale in “as is” condition with no warranties or guarantees as to the working order

thereof;

- The successful bidder shall be required to pay the full price for the item following the Township's acceptance of the bid;
- The successful bidder shall be responsible for all arrangements related to the transport or removal of the item from the municipal site which transport or removal must occur within three (3) calendar days following the acceptance of the bid and payment of the consideration;
- The Township reserves the right to reject all bids where the highest bid is not accepted;
- The sale of all items shall be free of any conditions or interests on the part of the Township.

BE IT FURTHER RESOLVED that notice of this public sale be advertised in the *Star Gazette* in Hackettstown, New Jersey by an insertion appearing in the edition of same for two (2) consecutive weeks.

Mr. Watters made a motion to approve the passage of Resolution 2012-79, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE:

First Reading:

ORDINANCE NUMBER – CA-12-1

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY,
NEW JERSEY, APPROPRIATING \$68,000 FOR A generator**

WHEREAS, there is a need for a generator to ensure continuous operation of the police department and administrative offices of the Township of Mansfield; and

WHEREAS, there is currently no generator servicing these offices;

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$68,000 is hereby appropriated from the Capital Improvement fund in the general capital fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mr. Watters made a motion to approve the introduction of Capital Ordinance 12-1 and requested that the public hearing be held on October 10, 2012 at 8pm, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Executive Session:

Litigation

Mayor Tomaszewski made a motion to enter into Executive Session at 8:11pm, which was seconded by Mr. Clancy.

Return to regular session at 8:51pm.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Mr. Vex explained the Executive Session.

Mayor Tomaszewski made a motion to hire Michael Cameratta beginning October 15, 2012 at a starting salary of \$30,000, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS

Mr. Smith and Mrs. Kocher discussed the meeting that they had with the web designer and stated that we will have prices for the next meeting.

Mr. Watters made a motion to adjourn at 9:05pm, which was carried by all.