

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 8, 2006

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters.

Salute to Flag was done by all.

Mr. Baldwin made a motion to approve the minutes from the January 25, 2006 meeting, Mrs. Oakley seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters
Nays: None

Mrs. Oakley made a motion to approve the Consent agenda including raffle licenses RA 2006-1 and RA 2006-2, and the following capitol ordinances, Mrs. Nerbak seconded the motion.

ORDINANCE NUMBER – CA-06-01

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY, APPROPRIATING \$41,862.54 FOR THE PURCHASE OF EMERGENCY EQUIPMENT

WHEREAS, the Fire Companies of the Township of Mansfield are in need of purchasing Emergency Equipment for the safety of their men and the community of the Township of Mansfield.

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

1. The sum of \$1565.86 is hereby appropriated from the Capital Reserve for such equipment.
2. The sum of \$40,296.68 is hereby appropriated from Capital Surplus.
3. There is no debt incurred by this Ordinance.
4. This Ordinance shall take effect immediately.

ORDINANCE NUMBER – CA-06-02

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY, APPROPRIATING \$53,373.00 FOR THE PURCHASE OF EMERGENCY VEHICLES

WHEREAS, the Fire Companies of the Township of Mansfield are in need of purchasing Emergency Vehicles for the safety of their men and the community of the Township of Mansfield.

BE IT ORDAINED by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

1. The sum of \$25197.75 is hereby appropriated from the Capital Reserve for such equipment.
2. The sum of \$28175.25 is hereby appropriated from Capital Surplus.
5. There is no debt incurred by this Ordinance.
6. This Ordinance shall take effect immediately.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters
Nays: None

Mr. Lee made a presentation to the newly appointed Chief Financial Officer, Andrew Coppola.

RESOLUTION NO. 2006-28

RESOLUTION APPOINTING CHIEF FINANCIAL OFFICER

WHEREAS, the Township of Mansfield appointed Klara Tarsi, Chief Financial Officer for the Township of Mansfield, a tenured appointment; and

WHEREAS, Klara Tarsi retired as an employee of the Township of Mansfield effective July 1, 2004;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. Andrew Coppola, CFO is hereby appointed Chief Financial Officer of the Township of Mansfield for a 4 year term beginning February 8, 2006 and expiring February 7, 2010.
2. A certified copy of this Resolution shall be filed with the Department of Community Affairs of the State of New Jersey within 7 days of the date thereof.

Mrs. Oakley made a motion to approve Resolution 2006-28, Mrs. Nerbak seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters
Nays: None

Mr. Lee conducted the swearing in of Mr. Coppola.

Mayor Watters announced to the public that the Committee will take a 15 minute break for refreshments and then return to the meeting.

Meeting reconvened at 7:55 pm. All members present.

RESOLUTION- No. 2006-27

FOR TRANSFER OF FUNDS

WHEREAS, there are insufficient funds in some of the 2005 budget line items; and

WHEREAS, it is permissible to transfer appropriation reserve funds before April 1, 2006.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following transfers be made:

FROM		TO	
Zoning Board OE	\$1639.55	Engineering	\$1639.55

Mrs. Nerbak made a motion to approve Resolution 2006-27, Mr. Baldwin seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters
Nays: None

Resolution 2006-29

RESOLUTION TO CANCEL CAPITAL ORDINANCE 2004-03 OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists an ordinance on the balance sheet of the General Capital Account Fund; and

WHEREAS, the fund creating this ordinance has been investigated and it has been determined that this ordinance is no longer needed and should be cancelled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following ordinance in the amount of \$9903.19 be and the same are hereby canceled to a reserve for Renovations to Municipal Property

Ordinance 2004-03

Renovations to Municipal Property - \$9903.19

Mrs. Nerbak made a motion to approve Resolution 2006-27, Mr. Baldwin seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Resolution 2006-30

RESOLUTION TO CANCEL GENERAL CAPITAL RESERVES OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists General Capital Reserves on the balance sheet of the General Capital Account Fund; and

WHEREAS, the funds creating these reserves have been investigated and it has been determined that these reserves are no longer needed and should be cancelled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following reserves in the amount of \$68,471.97 be and the same are hereby canceled to surplus

Reserve for:

Renovations to Municipal Property	\$9,903.19
	\$39,470.2
Construction Municipal Building	2
Renovations to Municipal Garage	\$1,005.67
Purchase of Police Equipment	\$3,164.96
Repairs to Wells	\$3,475.00
	\$10,000.0
Municipal Property	0
Improvements to Computers	\$1,452.93

Mrs. Nerbak made a motion to approve Resolution 2006-27, Mr. Baldwin seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Resolution 2006-31

RESOLUTION TO CANCEL A CURRENT FUND RESERVE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists a Current Fund Reserve on the balance sheet of the Current Fund; and

WHEREAS, the fund creating this reserve has been investigated and it has been determined that this reserve is not needed any longer and should be canceled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following reserve in the amount of \$20,000.00 be and the same are hereby canceled to surplus

Reserve for:

Master Plan - \$20,000.00

Mrs. Nerbak made a motion to approve Resolution 2006-27, Mr. Baldwin seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Mayor Watters introduced Ordinance 2006-10, which was read by title only;

**2006-10 AN ORDINANCE TO REPEAL CHAPTER 13 "SOIL
REGULATIONS" OF THE CODE OF THE TOWNSHIP OF MANSFIELD,
WARREN COUNTY, NEW JERSEY**

Mr. Baldwin made a motion to approve the introduction of Ordinance 2006-10 and set the public hearing date for February 22, 2006, Mrs. Nerbak seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Mayor Watters introduced Ordinance 2006-11, which was read by title only;

2006-11 SALARY ORDINANCE

Mrs. Nerbak made a motion to approve the introduction of Ordinance 2006-11 and set the public hearing date for February 22, 2006, Mr. Baldwin seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Mr. Lee stated that a fax was received from the Route 57 Scenic Byways Aspect of the Route 57 Corridor that they would like to meet with the Township of Mansfield prior to the presentation to the Warren County Technical School on March 2, 2006. There will be a meeting at Washington Borough that they would like to have some of our committee present. Mr. Baldwin and Mrs. Nerbak stated that they planned to attend the meeting at Washington Borough. Mr. Lee also stated that if a public citizen can be involved Mr. Tarlow has an interest in being involved.

Mayor Watters opened the floor for public comment on Ordinance 2006-9;

ORDINANCE NO. 2006-09

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND COMPENSATION FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND COMPENSATION.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren State of New Jersey as follows:

SECTION 1. The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Electrical Inspector	\$21,000
Court Violations Clerk	\$12 per hour
Part-Time Deputy Court Administrator	\$13.50 - \$16.00 per hour
Court Security Officer	\$100 per session
Construction Secretary	\$17,000 to \$22,500

Being there was no comment from the public the public hearing was closed.

Mr. Baldwin made a motion to adopt Ordinance 2006-9, Mrs. Nerbak seconded the motion.

Ayes: Mrs. Oakley, Mr. Baldwin, Mrs. Nerbak, Mr. Appleby, Mayor Watters

Nays: None

Mr. Lee stated that Comcast Cable is required once a year to come to a Township Committee Meeting for a public hearing.

Mr. Smith, Comcast Cable Representative, and Mr. Lamberti, Technical Manager for the Northwest system, made there annual presentation.

Mrs. Nerbak made a motion to approve the bill list as presented, Mr. Baldwin seconded the motion.

Mr. Grigorovich, 275 Main St, came on behalf of his daughter Ekaterina Grigorovich, 291 Main Street. Ms. Grigorovich received an added assessment from Mr. Merdinger, CTA, and has concerns of the validity of the assessment.

Mr. Lee advised that this matter needs to be addressed with the Warren County Board of Taxation, by way of a tax appeal.

ENGINEER'S REPORT:

Mr. Mace stated that he received the signed paperwork from the NJDEP for the second grant for the Storm water management work that is being performed, total grant money \$16,936. Mr. Mace will be submitting the paperwork to the NJDEP to show that the work has been completed to get the money released.

COMMITTEE PERSON COMMENTS:

Mrs. Nerbak stated that the Recreation Commission had their Reorganization meeting and the officers are all the same as last year.

Mrs. Nerbak also stated the Solid Waste Advisory Board also had their Reorganization Meeting and that she was still remaining as a chairperson. The bylaws have been changed for the board and they will be meeting only six times per year.

Mr. Baldwin stated that the Guard Rail Project has been completed. Mr. Baldwin stated that the guard rail that was placed on Point Mountain Road was already hit by a car.

RESOLUTION AUTHORIZING EXECUTIVE SESSION

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A.10: 4-12

WHEREAS, the Township Committee of the Township of Mansfield is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6,et seq. and

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Mansfield to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10: 4-12b and designated below:

(7) Any pending or anticipated litigation or contract negotiation other than in section (4) herein which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, assembled in public session on February 8, 2006, that an Executive Session closed to the public shall be held on February 8, 2006 at 9:05 p.m. in the Mansfield Township Municipal Building, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Mr. Baldwin made a motion to approve the Executive Session Resolution, Mrs. Nerbak seconded the motion.

Meeting Reconvened at 9:45 pm.

Mr. Baldwin made motion to adjourn at 9:45, the motion was carried by all.