

MANSFIELD TOWNSHIP COMMITTEE MEETING

March 10, 2021

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Express Times NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mr. Hayes made a motion to approve the February 24, 2021 Regular Session Minutes, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to approve the February 24, 2021 Executive Session Minutes, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the March 10, 2021 Bill List, which was seconded by Mr. Hayes.

Mayor Watters asked about an item on page 3 for \$864.00 for legal services from the tax foreclosure attorney in regards to the Meadows development.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

CLERK'S REPORT

Mt. Bethel Church – Mr. Marguiles will be going to the Mount Bethel Church with the other Professionals to begin work with them. The plans are nearly complete.

FINANCE REPORT

Mrs. Mollineaux reported:

Airport Road – Resolution tonight for the Morris County Co-Op to authorize money to begin paving.

Budget – Had initial meeting with the Mayor and Finance Chair for the budget. Will set up a meeting with new auditor.

Budget Intro – Will be introduced at the April 14th meeting.

EMPLOYEES' REPORTS

Mr. Snyder reported:

Truck 8 – Won't start. It's going to Cory's on March 23rd for the king pins and front-end work and they can see what the problem is.

Truck 10 – Took body off that was rotted loose, and started to mount the flat bed onto it.

Other Equipment – In fairly good shape.

Snow Fence – On Washburn Road was put back up except for the part that was frozen in the ground.

Potholes – Repairs have begun.

Mrs. Fascenelli reported on recycling events:

Gave two recycling event dates for the Committee's approval:

- Paper Shredding Event – October 16, 2021, from 9 am – 12 pm
- Electronic Waste, Scrap Metal, Large Rigid Plastic & Mercury Switch Thermometer Event – November 13, 2021, 8:30 am – 12:30 pm

Mr. Hayes made a motion to approve the dates, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Household Hazardous Waste Collection – Mrs. Fascenelli also reported the County is holding a Household Hazardous Waste Event on Sunday, April 18, 2021 from 8 am – 12 pm at the Warren County District Landfill. A flyer is posted on the Municipal Building bulletin board and the Clerk will post it on the Township Website.

ENGINEER'S REPORT

Mr. Kastrud reported:

Airport Road – Resolution on tonight to pass for the Morris County Co-Op for South State to pave Airport Road.

Janes Chapel Road – Mr. Kastrud and Mr. Snyder will meet next week with Dan from South State to walk Mt. Bethel and Janes Chapel Roads and whatever roads can be fit in. Mr. Kastrud said Mrs. Mollineaux alerted them that funding is limited so we will have to make a decision once we get the numbers back from South State.

Heiser & Watters Roads – Have two originals for submission for Heiser and Watters Roads which Mr. Kastrud will get original signatures from Mrs. Mollineaux for CFO certification needed to close those out from an email received from our DOT representative.

Co-Op Pricing – Mayor Watters stated the Co-Op price was \$64 per ton and the paperwork for Airport Road said \$67. Mr. Kastrud will check and get back to the Mayor with the price.

PUBLIC PORTION

Mayor Watters opened the public portion of the meeting

Carol Thompson asked if any violations were issued to Rt. 57 Auto Salvage. Mr. Kastrud stated they are scheduled for court next Thursday at 1:30 pm in Pohatcong. Mrs. Thompson stated no violations have been issued from the Zoning Officer. Mr. Kastrud stated we will find out what happens with court. He will call Mrs. Thompson tomorrow morning to discuss what will happen if Rt. 57 doesn't appear in court again.

Mayor Watters asked for further comments from the public; seeing none, the public portion was closed.

RESOLUTIONS

RESOLUTION # 2021 –63
REFUND OF LAND USE BOARD ESCROW BALANCE
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, Debbie Wanous issued a check dated 3/14/19 for a Land Use Board escrow with the Township of Mansfield, County of Warren,

WHEREAS, there remains a balance of \$ 1,260.00 in the escrow account,

WHEREAS, the Land Use Board Attorney and Engineer have determined that the escrow balance can be refunded,

NOW THEREFORE BE IT RESOLVED, that the Township Finance Office be authorized to refund the amount of \$ 1,260.00 to Debbie Wanous.

RESOLUTION # 2021-64
LIEN REDEMPTION

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon

paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 10th day of March 2021 that payment is to be made to the certificate holder as noted:

LSG TL Holdings LLC
1985 Cedar Bridge Avenue
Suite 1
Lakewood, NJ 08701

Block 2706 Lot 10
Certificate # 20-00011
\$ 5,614.30

Premium \$ 9,600.00

RESOLUTION 2021-65

**AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT # 6
INCLUDING BUT NOT LIMITED TO AIPIRT ROAD
MILLING AND PAVING FROM
SOUTH STATE INC, 202 REEVES ROAD, BRIDGETON, NJ 08302**

WHEREAS, the Township of Mansfield wishes to contract out for road milling and paving under the Morris County Co-Op; and

WHEREAS, Morris County Co-Op Pricing system awarded a contract to South State Inc., 202 Reeves Road, Bridgeton, NJ 08302 for milling and paving; and

WHEREAS, the Chief Financial Officer has certified that funds were appropriated in the amount of \$275,000.00; and

WHEREAS, the Township is authorized to make purchase through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Director of Public Works and the Chief Financial Officer to authorize these services through the Morris County Co-Op Pricing System for including but not limited to the following:

Airport Road

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue a purchase order to South State Inc, 202 Reeves Road, Bridgeton, NJ 08302

CHIEF FINANCIAL OFFICER CERTIFICATION

I, Donna M. Mollineaux, Chief Financial Officer of the Township of Mansfield, hereby certify that adequate funds will be made available for the above referenced purchase in the amount not to exceed

\$275,000.00. The appropriations will be made available through the following accounts:

C-04-44-215-0000-0003	Capital Reserves	\$ 119,000.00
C-04-44-226-0097-9007	General Capital (DOT Grant)	\$ 156,000.00

RESOLUTION NO. 2021-66

**TOWNSHIP OF MANSFIELD
WARREN COUNTY**

Granting Unpaid Sick Leave to Police Department (Patrolman)

WHEREAS, the Township Committee (“Committee”) of the Township of Mansfield (“Township”) finds and declares that Michael Madonna (“Employee”) is an employee of Mansfield Township Police Department; and

WHEREAS, the Committee further finds and declares that the Employee will continue to be out of work on unpaid leave as of March 10, 2021; and

WHEREAS, the Committee further finds and declares that the Employee has no leave days accrued that could be used for salary compensation during the duration of his unpaid leave;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby grant unpaid leave to Township Employee, Michael Madonna during the period of March 10, 2021 through April 9, 2021; and

BE IT FURTHER RESOLVED that the Township Clerk be and is hereby directed to formally notify the Police and Firemen’s Retirement System of said status and to cause the same to be included in the records maintained for said employee.

RESOLUTION # 2021-67

Resolution Authorizing Assignment of Tax Sale Certificate

**TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY**

Whereas, N.J.S.A. 54:5-113 authorizes assignment by a municipality of tax sale certificates for the full amount of the certificate, including all subsequent municipal taxes and other municipal charges; and,

Whereas, Kristen Debski has presented an offer to purchase, by assignment, Certificate of Sale 18-00105 which was issued by the Township of Mansfield at a tax sale held 11/29/2018 on Block 3202 Lot 10, known as Honey Lane, Port Murray, NJ 07865 and assessed to Albert O’Brien in the amount of 2,295.45, being the full amount of the certificate, including all subsequent municipal taxes and other charges.

Now, therefore, be it resolved, that the Township of Mansfield, hereby authorizes the Mayor and Municipal Clerk to execute the necessary assignment document to effect assignment of the above referenced Certificate of Sale.

Be it further resolved, that a copy of this resolution be forwarded to the Tax Collector of the Township of Mansfield.

Mr. Hayes made a motion to approve Resolutions 2021-63 – 2020-67, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: None
Abstain: None

**RESOLUTION NO. 2021-68
OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANSFIELD**

Authorizing Payment of Municipal Obligations

WHEREAS, the Township Committee of the Township of Mansfield finds and declares that certain municipal obligations have come due and are now payable; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts: **WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

BILLS LIST	
CURRENT	\$693,551.64
CAPITAL	\$3,200.00
TRUST	
DOG	
RECREATION	
OPEN SPACE	
DEV ESCROW	\$1,822.50
UNEMPLOYMENT	
TAX PREMIUM	\$9,600.00
MANDATORY DEV	\$620.00
OUTSIDE EMPLOY	
TOTAL	\$708,794.14

PREPAID LIST	
CURRENT	\$132,966.41
CAPITAL	
TRUST	
DOG	
RECREATION	
OPEN SPACE	
DEV ESCROW	
UNEMPLOYMENT	\$97.63
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$133,064.40

CURRENT ACCOUNT

Payroll	\$	106,970.71
DTC	\$	2,418.00
TD Bank	\$	6,714.58
Lakeland	\$	16,039.98
United Healthcare	\$	823.14
TOTAL	\$	132,966.41

UNEMPLOYMENT TRUST

Payroll	\$	97.63
TOTAL	\$	97.63

GRAND TOTAL	\$	133,064.04
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2021-69

**RESOLUTION REQUESTING THE GOVERNOR AND COMMISSIONER OF HEALTH
OF THE STATE OF NEW JERSEY TO MAKE COVID-19 VACCINE AVAILABLE TO
THE TEACHERS AND STAFF OF WARREN COUNTY'S SCHOOLS**

WHEREAS, providing COVID-19 vaccination to teachers and other school staff will help protect the health of the students, school staff and families of Warren County's school districts; and

WHEREAS, the President of the United States of America Joseph Biden has made it a national goal that "every educator, school staff member, child care worker receive at least one shot by the end of the month of March"; and

WHEREAS, the County of Warren has surveyed it's public schools and found that over 1500 public school staff are willing to be vaccinated against COVID-19 as soon as possible; and

WHEREAS, the superintendents of Warren County's school districts have agreed to work with the Warren County Health Department to vaccinate their staff as quickly as possible; and

WHEREAS, the County of Warren and its health department are willing to work with any community partners to help meet the President's school vaccination goal in Warren County.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield requests New Jersey Governor Phil Murphy and New Jersey Commissioner of Health Judith Persichilli to allocate sufficient COVID-19 Vaccine to the County of Warren so that initial vaccination of all eligible and interested school staff can be completed by end of March 2021.

Mr. Hayes made a motion to approve Resolutions 2021-68 – 2020-69, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

EXECUTIVE SESSION

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:

- Contractual matter dealing with a tax foreclosure attorney
- Personnel matter dealing with DPW interviews
- Contractual dealing with property auction

Mr. Hayes made a motion to go into Executive Session 7:48 pm, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 9:01 pm.

Mr. Lavery announced the return from Executive Session where they discussed:

- Contractual matter dealing with a tax foreclosure attorney
- Personnel matter dealing with DPW interviews
- Contractual dealing with property auction

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Roll Call: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Mr. Lavery stated a motion was needed to accept the Hanisak offer of \$33,000 for Block 601.03, Lot 52.

Mr. Hayes made a motion to accept the Hanisak offer, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mr. Lavery stated a motion was needed to authorize the two DPW employees interviewed in Executive to take the first CPWM course.

Mr. Hayes made a motion to authorize the DPW employees taking the first CPWM course, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Nays: None

Absent: None

Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 9:04 pm.