AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE OF MANSFIELD TOWNSHIP **NOVEMBER 8, 2023** 7:30 PM

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Daily Record & Express Times-NJ Zone of the time, date, and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

THIS IS NOT AN OFFICIAL DOCUMENT. It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of Mansfield Township. There may be additions or deletions prior to the Committee taking final action.

ROLL CALL:

SALUTE TO FLAG:

PROCLAMATION: Veterans' Day 2023

APPROVAL OF THE MINUTES

Executive Session- October 25, 2023 Regular Session- October 25, 2023

CLERK'S REPORT

FINANCE REPORT

EMPLOYEES' REPORTS

ENGINEER'S REPORT

PUBLIC PORTION

ORDINANCE - Public Hearing and Final Reading:

#2023-23

Authorizing Township Clerk as Issuing Authority for Bingo and Raffle Licenses

#2023-24

Privately Owned Salt Storage – Tier A MS4 Stormwater Compliance Requirements

RESOLUTIONS (taken separately)

#2023-292

Payment of Municipal Obligations

CONSENT AGENDA

#2023-293

Approval to Submit Grant Application to the Highlands Water Protection and Planning Council

for Funding Assistance to Achieve Compliance under 2023 Tier A Municipal Stormwater

General Permit

#2023-294

Certifying Review of Fiscal Year 2023 Best Practices Inventory

NEW BUSINESS

COMMITTEE PERSON COMMENTS

EXECUTIVE SESSION

#2023-295

Executive Session

RETURN TO REGULAR SESSION

ADJOURN

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VETERAN'S DAY PROCLAMATION

WHEREAS, in 1954, President Dwight D. Eisenhower signed the first Veteran's Day Proclamation calling on our nation to "pay appropriate homage to the veterans of all its wars who have contributed so much to the preservation of this nation"; and

WHEREAS, the words of that first proclamation still ring true: "Let us solemnly remember the sacrifices of all those who fought so valiantly, on the seas, in the air and foreign shores, to preserve or heritage of freedom, and let us reconsecrate ourselves to the task of promoting and enduring peace so that their efforts shall not have been in vain"; and

WHEREAS, the theme for Veteran's Day 2023 is "Forever Honor." This serves as a reminder that we should never forget our veterans and that we should always honor them and their families. Veterans and their families of the past and present deserve our praise as our Nation is grateful to them for their protection and sacrifice.

WHEREAS, the citizens of Mansfield Township, of New Jersey, and of the United States continue to live in freedom because of the contributions and sacrifices made by those who served and continue to service in the Armed Forces of the United States in time of national peril; and

WHEREAS, there are approximately 355,000 veterans in New Jersey who by their continued devotion to the highest ideals of citizenship constitutes a foundation of both the strength and progress of this state; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby proclaim November 11, 2023 as Veteran's Day in the Township of Mansfield and encourage all citizens to observe with appropriate ceremonies and activities that honor the sacrifices and contributions of our Veterans who fought for peace and defended democracy in our land and abroad.

Proclaimed this 8th day of November, 2023

Mayor Joseph Wetters Manafield Tourship Committee

Mayor Joseph Watters, Mansfield Township Committee

ORDINANCE NO. 2023-23

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY TO AMEND AND SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MANSFIELD, CHAPTER 206 "GAMES OF CHANCE"

STATEMENT OF PURPOSE

The purpose of this Ordinance is to authorize the Township Clerk as the issuing authority to approve raffle and bingo licenses to be held in the Township.

SECTION 1

Chapter 206, "Games of Chance" is hereby amended to ADD the following section:

Chapter 206, Section 2- Township Clerk Authorization

The Township Clerk is hereby authorized and delegated the authority to approve the granting of raffle and bingo licenses to be held in the Township of Mansfield.

SECTION 2

SEVERABILITY:

If any section, paragraph or provision of this Ordinance is declared to be invalid by a court of competent jurisdiction, such finding shall not affect the remaining provisions hereof which shall remain in full force and effect.

SECTION 3

REPEALER:

All ordinances inconsistent with the provisions of this Ordinance are repealed to the extent of such inconsistency.

SECTION 4

EFFECTIVE DATE:

This Ordinance shall become effective twenty (20) days following final adoption and publication as required by law.

ATÆST:

Wendy Barras

Township Municipal Clerk

Joseph Watters

Mayor

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INTRODUCED/PASSED ON FIRST READING:

Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino		1		
		Mr. Hayes		1		
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters			"	

PUBL	ISHED
ADOF	PTED:

Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced to pass on the first reading meeting of the Township Committee of the Township of Mansfield held on October 25, 2023 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on November 8, 2023, at 7:30 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, Mansfield Township, 100 Port Murray Road, Port Murray, New Jersey at which time all persons interested may appear for or against the passage of said Ordinance.

CERTIFICATION

I, We	ndy Barra	is, Township	Municipal (Clerk of the	Township o	f Mansfield,	do hereby	certify t	hat the	foregoing
Ordir	ance was	s duly adopte	ed by the To	wnship of M	lansfield Co	ommittee on	the Noven	nber 8, 2	2023	

Wendy Barras, Township Municipal Clerk

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ORDINANCE NO. 2023-24

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING THE CODE OF THE TOWNSHIP OF MANSFIELD TO INCLUDE A NEW CHAPTER, ENTITLED CHAPTER 261, PRIVATELY OWNED SALT STORAGE.

STATEMENT OF PURPOSE:

The purpose of this Ordinance is amend the Code of the Township of Mansfield to include a new Chapter, entitled Chapter 261, Privately Owned Salt Storage and to establish regulations and enforcement for such.

WHEREAS, the New Jersey Department of Environmental Protection has adopted new regulations and interpretations of existing regulations regarding privately owned salt storage and, in connection herewith has prepared a model ordinance through which municipalities can comply with those requirements; and

WHEREAS, the Township of Mansfield adopted new stormwater control regulations through Ordinance #2021- adopted on codified as Chapter of the Township code; and

WHEREAS, in order to be in compliance with regulations set forth from the New Jersey Department of Environmental Protection, the Township of Mansfield herewith adopts regulations on privately owned salt storage; and

WHEREAS, through *N.J.S.A* 40-48:2, the Township Committee is authorized to enact and amend ordinances as deemed necessary for the preservation of the public health, safety, and welfare and it may be necessary to carry into effect the powers and duties conferred and imposed by the Township by law.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Township of Mansfield, County of Warren, State of New Jersey that the Code of the Township of Mansfield is hereby amended, revised and/or supplemented as follows;

SECTION 1. The Code of the Township of Mansfield is hereby amended, revised, and/or supplemented by adding Chapter 261, entitled "Privately-owned Salt Storage" as follows:

§261-01 PURPOSE:

The purpose of this ordinance is to prevent stored salt and other de-icing materials from being exposed to stormwater.

This Ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately owned), including residences in Mansfield Township to protect the environment, public health, safety, and welfare, and to prescribe penalties for failure to comply.

§261-02 DEFINITIONS:

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

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- A. "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. "Storm drain inlet" means the point of entry into the storm sewer system.
- D. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, ad this is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
- The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
- 3. The structure shall be erected on an impermeable slab;
- 4. The structure cannot be open sided; and
- 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. "Resident" means a person who resides on a residential property where de-icing material is stored.

§261-03 DE-ICING MATERIAL STORAGE REQUIREMENTS:

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements in accordance with requirements below is allowed between October 15th and April 15th;
 - 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 - 2. Loose materials shall be placed at least fifty (50) feet from surface water bodies, storm drain inlets, ditches, and/or other stormwater conveyance channels;
 - 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 - 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The over shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
 - 5. Containers must be sealed when not in use; and
 - 6. The site shall be free of all de-icing materials between April 16th and October 14th.

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- B. De-icing materials should be stored in permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15th- April 15th.
- C. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
 - 1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§261-04 EXEMPTIONS:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents participation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within two (2) weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in §261-03 above. Piles of de-icing materials are not exempt, even if stored in permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJDEP permit.

§261-05 ENFORCEMENT:

This Ordinance shall be enforced by the Police Department or its municipal designee of Mansfield Township during the course of ordinary enforcement duties.

§261-06 VIOLATIONS AND PENALTIES:

Any person(s) who is found to be in violation of the provisions of this Ordinance shall have seventy-two (72) hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines as follows:

First violation - \$200.00 Second violation - \$500.00 Third or subsequent violation- \$1,000.00

§261-07 SEVERABILITY:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

§261-08 EFFECTIVE DATE:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

ATTEST:

Wendy Barras

Township Municipal Glerk

Joseph Watters

Mayor

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INTRODUCED/PASSED ON FIRST READING:

Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
,		Mr. Farino				V
		Mr. Hayes	V		"	
	,	Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

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ADOPTED:

Roll Call Vote

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				•

NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced to pass on the first reading meeting of the Township Committee of the Township of Mansfield held on October 25, 2023 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on November 8, 2023, at 7:30 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, Mansfield Township, 100 Port Murray Road, Port Murray, New Jersey at which time all persons interested may appear for or against the passage of said Ordinance.

CERTIFICATION

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing
Ordinance was duly adopted by the Township of Mansfield Committee on the November 8, 2023

Wendy Barras, Township Municipal Clerk

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TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY

AUTHORIZING PAYMENT OF BILLS LIST

NO. 292

ADOPTED: NOVEMBER 8, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

PREPAID I	IST
CURRENT	\$
CAPITAL	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$

BILLS L	IS1	7
CURRENT	\$	735,122.85
CAPITAL	\$	0.00
TRUST	\$	0.00
DOG	\$	54.60
RECREATION	\$	0.00
GRANT	\$	0.00
DEV ESCROW	\$	2,534.38
OPEN SPACE	\$	7,500.00
TAX PREMIUM	\$	0.00
MANDATORY DEV	\$	0.00
OUTSIDE EMPLOY	\$	0.00
GRANT	\$	19,543.00
GREEN TEAM		
TOTAL		\$764,754.83

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

I hereby certify the forgoing resolution was adopted by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey at a Regular Meeting held on November 8, 2023 at 100 Port Murray Rd., Port Murray, NJ 07865.

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
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		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				·
		Mayor Watters				

ATTEST:
Wendy Barras
Township Municipal Clerk

TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY

APPROVAL TO SUBMIT A GRANT APPLICATION TO THE HIGHLANDS WATER PROTECTION AND PLANNING COUNCIL(HIGHLANDS COUNCIL) FOR FUNDING ASSISTANCE TO ACHIEVE COMPLIANCE UNDER THE 2023 TIER A MUNICIPAL STORMWATER GENERAL PERMIT (NJPDES: NJ0141852)

NO. 293 ADOPTED: NOVEMBER 8, 2023

WHEREAS, The Highlands Water Protection and Planning Council (Highlands Council) is a regional planning agency that works in partnership with municipalities and counties in the Highlands Region to encourage a comprehensive regional approach to implementing the 2004 Highlands Water Protection and Planning Act (the Highlands Act); and

WHEREAS, in 2004, the State of New Jersey Department of Environmental Protection Agency (NJDEP) adopted amendments to the New Jersey Pollutant Discharge Elimination System (NJPDES) regulations for the development and implementation of the Municipal Stormwater Regulation Program (N.J.A.C 7:14A-25) and established two NJPDES general permits to authorize municipal stormwater discharges, known as Tier A and Tier B; and

WHEREAS, the Municipal Stormwater Regulation Program (N.J.A.C 7:14A-25) was developed in response to the U.S Environmental Protection Agency's (USEPA) Phase II Rules published in December 1999, which required municipalities to develop and implement a program to reduce discharges of pollutants entering water bodies from stormwater systems known as municipal separate storm sewer systems (MS4s) to the maximum extent practicable; and

WHEREAS, the NJPDES MS4 permit was originally issued in 2004, renewed in 2009 and 2018, and again on January 1,2023; and

WHEREAS, the 2023 MS4 permit renewal was designed to comply with the National Pollutant Discharge Elimination System (NPDES) MS4 General Permit Remand Rule in response to the increase in flooding events that result in additional stormwater runoff discharging pollutants into the nation's waterways; and

WHEREAS, additional requirements were added to the 2023 MS4 general permit beyond those required in earlier versions, including that all municipalities were classified as Tier A MS4 communities; and

WHEREAS, the Highlands Council does support the requirements of the New Jersey Stormwater Management Rules (N.J.A.C. 7:8) as effective stormwater management is an important element of natural resource protection, and therefore, vital to the success of the Highlands Water Protection and Planning Act (Highlands Act) and Regional Master Plan; and

WHEREAS, in recognition of the fiscal impacts of the new requirements under the 2023 MS4 general permit, the NJDEP developed Tier A Stormwater Assistance Grants for existing Tier A and transitioning Tier B to Tier A communities; and

WHEREAS, in recognition of the fiscal impacts of the new requirements under the 2023 MS4 permit, the Highlands Council developed a funding assistance program to supplement available NJDEP assistance grants and to further aid municipalities in the Highlands Region in completing the tasks associated with permit compliance.

NOW THERFORE, BE IT RESOLVED, that the Township of Mansfield has determined a need does exist for supplemental funding for MS4 compliance in accordance with the attached schedule;

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby authorize the submission of an application to the Highlands Council for funding assistance to achieve compliance under the 2023 Tier A Municipal Stormwater General Permit (NJPDES: NJ0141852).

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

I hereby certify the forgoing resolution was adopted by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey at a Regular Meeting held on November 8, 2023 at 100 Port Murray Rd., Port Murray, NJ 07865.

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino		·	_	
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:
Wendy Barras
Township Municipal Clerk

TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY

RESOLUTION CERTIFYING REVIEW OF FISCAL YEAR 2023 BEST PRACTICES INVENTORY

NO. 294

ADOPTED: NOVEMBER 8, 2023

WHEREAS, Local Finance Notice 2023-17 requires the governing body of every local municipality to have discussed this year's Best Practice Inventory at a municipal governing body meeting; and

WHEREAS, the Best Practices Inventory shall be certified by the Chief Financial Officer; and

WHEREAS, the Municipal Clerk must certify on the worksheet that the inventory and the results thereof were discussed publicly, with the inventory results and the certification of same by the Chief financial officer referenced in the meeting minutes.

NOW THERFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby states it has complied with the promulgation of the Local Finance Notice 2023-17 dated October 26, 2023 and the certified Best Practice Worksheet was submitted to the Division of Community Affairs to show evidence of said compliance.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

I hereby certify the forgoing resolution was adopted by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey at a Regular Meeting held on November 8, 2023 at 100 Port Murray Rd., Port Murray, NJ 07865.

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				-
		Mayor Watters				

ATTEST:	
Wendy Barras	
Township Municipal	Clerk

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Township of Mansfield Committee Meeting Executive Session November 8, 2023 Resolution No. 2023-295

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain;

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel Matter

Attorney Client Privilege

1. Proposed Ordinance for Business Registration – P.L. 2022 c. 92

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

ATTEST:		
Wendy Barras	Joseph Watters	
Township Municipal Clerk	Mayor	

I hereby certify the forgoing resolution was adopted by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey at a Regular Meeting held on November 8, 2023 at 100 Port Murray Rd., Port Murray, NJ 07865.

Introduced	Seconded	Committee Member	Yes	No	Abstain	Absent
		Mr. Farino				
		Mr. Hayes				
		Mr. McGuinness				
		Mrs. Mora Dillon				
		Mayor Watters				

ATTEST:	
Wendy Barras	
Township Municipal (Clerk

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