#### MANSFIELD TOWNSHIP COMMITTEE MEETING August 23, 2023

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Daily Record & Express Times-NJ Zone of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call:

Salute to Flag

APPROVAL OF THE MINUTES

Executive Session- August 9, 2023 Regular Session- August 9, 2023

**CLERK'S REPORT** 

**FINANCE REPORT** 

**EMPLOYEES' REPORTS** 

**ENGINEER'S REPORT** 

**PUBLIC PORTION** 

**ORDINANCES** 

2nd Reading & Public Hearing

2023-21 Approve Salary Range for Part-Time Registered Municipal

Clerk

1st Reading & Introduction

**2023-22** Ordinance to Eliminate Mt. Bethel Fire Company as an Authorized Member of The Mansfield Township Fire Department

CONSENT AGENDA

2023-234 Authorize CFO to Pay for 2023 Kenworth T480

2023-235 Authorize Stipend Increase for Mansfield Fire & Tri-County

Fire Companies

2023-236 Approve Change Order #1 - Mt. Bethel Project

2023-239 Rescind Resolutions 2023-237 & 2023-238 - Change Order 2

& Change Order 3 – Mt. Bethel Project

2023-240 Approve Change Order #2 – Mt. Bethel Project

2023-241 Approve Change Order #3 - Mt. Bethel Project

2023-242 Appointing Local Certified Municipal Registrar

2023-243 2023-2024 Liquor License Renewal - Bhavind Kartik, LLC

2023-244 Designating Officials Authorized to sign checks

2023-245 Appointing Fund Commissioner & Alternate

2023-246 Appointing Assessment Search Officer

2023-247 Appointing Public Agency Compliance Officer

2023-248 Appointment for Land Use Board Certification of Subdivision

of Lands

2023-249 Lien Redemption Block 801 Lot 20

2023-250 Authorizing Award of Contract to Stormwater Compliance

Solutions, LLC- New Tier A Municipal Permit

2023-251 Authorizing Hiring- Snow Plowing/Removal Services through

**Competitive Contract** 

#### **ORDINANCE # 2023-21**

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY AND WAGE FOR AN OFFICER AND EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

**SECTION 1**, The salary per annum of rate of compensation of the following officer and employee of the Township of Mansfield is determined to be as follows:

Part-Time Registered Municipal Clerk \$ 0 TO \$ 46,000.00

ATTEST:

Illena Raffaele

**Township Deputy Clerk** 

Joseph Watters

Mayor

INTRODUCED/PASSED ON FIRST READING: 8|9|2023

		LION OWN P		
COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino	. V			
Mr. Hayes	1			
Mr. McGuinness	W			
Mrs. Mora Dillon	V,			
Mayor Watters	V			

#### ORDINANCE NO. 2023-22

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER 37 TITLED "FIRE DEPARTMENT" TO ELIMINATE THE MT. BETHEL FIRE COMPANY AS AN AUTHORIZED MEMBER OF THE MANSFIELD TOWNSHIP FIRE DEPARTMENT

#### STATEMENT OF PURPOSE

The purpose of this Ordinance is to eliminate the Mt. Bethel Fire Company as an authorized member of the Mansfield Township Fire Department

WHEREAS, Chapter 37 designates the three separate Fire Companies collectively as the authorized and established Mansfield Township Fire Department and;

**WHEREAS,** the Township Committee of the Township of Mansfield has been informed that the Mt. Bethel Fire Company wishes to cease operations due to lack of membership; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee the Township of Mansfield, County of Warren, State of New Jersey, as follows:

**SECTION 1.** 37-1 of the Township Code shall be amended to delete Mt. Bethel as one of the Fire Companies serving as the Mansfield Township Fire Department and there will now be two fire companies comprising the Mansfield Township Fire Department; one being the Mansfield Fire Company and the other being Tri-County Fire Company No. 1;

<u>SECTION 2.</u> All ordinances or parts of ordinances which are consistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

<u>SECTION 3.</u> If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** This Ordinance shall take effect after final passage and publication in accordance with the law.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

#### INTRODUCED/PASSED ON FIRST READING:

#### Roll Call Vote

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

PUBLISHED: ADOPTED:

Roll	Call	Vote	
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COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### **NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance was introduced to pass on the first reading meeting of the Township Committee of the Township of Mansfield held on August 23, 2023 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Township Committee to be held on September 13, 2023, at 7:30 p.m. or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, Mansfield Township, 100 Port Murray Road, Port Murray, New Jersey at which time all persons interested may appear for or against the passage of said Ordinance.

#### **CERTIFICATION**

I, Wendy Barras, To	wnship Municipal	Clerk of the	Township	of Mansfield,	do hereby	certify th	at the	foregoing
Ordinance was duly	adopted by the To	wnship of M	ansfield Co	mmittee on t	he Septemi	ber 27, 2	023.	

Wendy Barras, Township Municipal Clerk

## TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY AUTHORIZING THE CFO TO PAY FOR THE 2023 KENWORTH T480 FOR THE DEPARTMENT OF PUBLIC WORKS

NO. 234

ADOPTED: August 23, 2023

**WHEREAS**, the Township Committee of the Township of Mansfield adopted Resolution 2022-246 authorizing the purchase of a 2023 Kenworth T480 with reversible snow plow and snow hitch from Henderson Products Inc. under National Joint Powers ('NJPA"), now known as Sourcewell in the amount of \$217,815;

WHEREAS, the Resolution stated this purchase would be through a lease program;

WHEREAS, the lease program was never established, and the truck was delivered last week;

**WHEREAS**, the CFO needs to pay for the truck and has determined that there is \$50,000 available in the 2022 budget under account number 2-01-26-290-0000-5070, with the remainder being available under Capital Reserves, account number C04-44-55-215-0000-0003 and certifies the same;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and authorize the CFO to pay for the 2023 Kenworth T480 per the above.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

# TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY AUTHORIZING AN INCREASE IN STIPENDS FOR MANFIELD FIRE COMPANY AND TRI-COUNTY FIRE

NO. 235

ADOPTED: August 23, 2023

**WHEREAS**, the Mount Bethel Fire Company of the Township of Mansfield has decided to cease operations due to the lack of membership;

WHEREAS, the Township Committee of the Township of Mansfield wishes to allocate the remainder of the 2023 budget for the Mount Bethel Fire Company as follows:

Mansfield Fire to receive an additional \$8,300; Tri County Fire to receive an additional \$4,950

**WHEREAS**, since the Mount Bethel Fire Company will not be in existence in the year 2024, the Township Committee of the Township of Mansfield desires to increase the budgeted line item for Mansfield Fire and Tri County Fire as follows:

Mansfield Fire to receive an additional \$16,621 for a total 2024 stipend of \$50,932 Tri County Fire to receive an additional \$9,909 for a total 2024 stipend of \$50,932;

**WHEREAS**, the additional increases total \$26,530 which would have been the 2024 stipend for Mount Bethel Fire Company;

WHEREAS, the additional amount for 2024 will be reflected in the 2024 budget;

**WHEREAS**, the remainder of the 2023 budgeted line item for Mount Bethel Fire Company will be reallocated per the above to the extent that there are no other expenses submitted by Mount Bethel Fire Company;

**WHEREAS**, the CFO cannot reallocate these funds until November, 2023 per New Jersey Local Budget Law;

WHEREAS, the CFO will draft a transfer resolution to this effect;

**WHEREAS**, the Township Committee of the Township of Mansfield reserves the right to utilize these funds for other expenses if the need arises and it may direct the CFO to transfer the funds accordingly;

**NOW**, **THEREFORE**, **BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution per the above.

ATTEST:		
Wendy Barras	Joseph Watters	
Township Municipal Clerk	Mayor	

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

## TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY AUTHORIZING A CHANGE ORDER #1 FOR THE MT. BETHEL PROJECT

NO. 236

ADOPTED: August 23, 2023

WHEREAS, Charles Mann General Contracting, Inc. was awarded a contract for the Mt. Bethel Project in the amount of \$548,200 per Resolution 2023-102;

**WHEREAS**, Charles Mann General Contracting, Inc. submitted Change Order #1 in the amount of \$2,784 for labor and materials for alterations to the East Wall of the Mt. Bethel property;

WHEREAS, this change order will bring the year- to- date total of the contract to \$550,984;

WHEREAS, this change order represents a .005 increase to the original contract amount;

**WHEREAS**, this change order is necessary for alterations to the East Wall of the Mt. Bethel property as this wall behind the stage still has church elements and the property is no longer being used as a church:

WHEREAS, the use of the Mt. Bethel property at the earlier stages of the plan were not fully decided;

WHEREAS, the Township Committee of the Township of Mansfield, and the Township Engineer could not have foreseen this additional work that was needed until after construction started;

**WHEREAS**, the CFO has certified that funds are available for this change order in account, Capital Reserves, account number, C-04-44-215-0000-0003/Open Space, account number T-12-56-289-0375-4200;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and approve the change order per the above.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

## TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY RESCIND RESOLUTIONS #2023-237 & 2023-238 – CHANGE ORDER 2 & CHANGE ORDER 3- MT. BETHEL PROJECT

NO. 239

ADOPTED: August 23, 2023

**WHEREAS**, Resolution #2023-237, Authorizing a Change Order #2 for the Mt. Bethel Project and Resolution #2023-238, Authorizing a Change Order #3 for the Mt. Bethel Project were adopted following the Committee Executive Session at the Committee Meeting on August 9, 2023; and

**WHEREAS,** the aforementioned resolutions need to be rescinded due to the sequence of the change orders proposed by the contractor after the vote of the Committee Township had been concluded.

**NOW THEREFORE BE IT RESOLVED**, the Mansfield Township Committee, County of Warren, State of New Jersey, that Resolutions #2023-237 and #2023-238 be rescinded due to the sequence of change order proposed by the contractor after the vote of the Committee Township had been concluded.

ATTEST:		
Wendy Barras Township Municipal Clerk	Joseph Watters Mayor	

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

## TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY AUTHORIZING A CHANGE ORDER # 2 FOR THE MT. BETHEL PROJECT

NO. 240

ADOPTED: August 23, 2023

WHEREAS, Charles Mann General Contracting, Inc. was awarded a contract for the Mt. Bethel Project in the amount of \$548,200 per Resolution 2023-102; and

**WHEREAS**, this change order #2 is being proposed in the amount of \$34,050 with a cost reduction of \$3,400 if demolition is done by another party other than Charles Mann General Contracting, Inc.; and

**WHEREAS**, this change order for \$34,050 will result in a year-to-date total of \$585,034 and \$581,634 if there is \$3,400 deduction for this contract; and

**WHEREAS**, this change order represents a .062 accumulative increase to the original contract amount; and

**WHEREAS**, this change order is necessary to remove and dispose the raised wood platform, and furnish and install fill in framing and sub floor; furnish and install finish floor to match existing; and patch wainscotting as required; and

**WHEREAS**, the use of the Mt. Bethel property at the earlier stages of the plan were not fully decided; and

WHEREAS, the decision now is that the Mt. Bethel property will be a Community Center, and it is best to use all the space available for the users of the Community Center; and

**WHEREAS**, the CFO has certified that funds are available for this change order in account, Capital Reserves, account number, C-04-44-215-0000-0003/Open Space, account number T-12-56-289-0375-4200; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and approve the change order per the above.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

	T		1	4 DOTAIT
COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

## TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY AUTHORIZING A CHANGE ORDER # 3 FOR THE MT. BETHEL PROJECT

NO. 241

ADOPTED: August 23, 2023

**WHEREAS**, Charles Mann General Contracting, Inc. was awarded a contract for the Mt. Bethel Project in the amount of \$548,200 per Resolution 2023-102; and

**WHEREAS**, this change order #3 is being proposed in the amount of \$10,890.00 for new 6-foot-wide concrete platform and steps; and

WHEREAS, this change order for \$10,890.00 will result in a year-to-date total of \$595,924 for this contract; and

**WHEREAS**, this change order represents a .093 accumulative increase to the original contract amount; and

**WHEREAS**, this change order is necessary as the steps are unsafe and if not replaced, users of the Community Center may attempt to utilize this set of steps instead of the other set that already exists at the property; and

WHEREAS, the use of the Mt. Bethel property at the earlier stages of the plan were not fully decided; and

**WHEREAS**, the CFO has certified that funds are available for this change order in account, Capital Reserves, account number, C-04-44-215-0000-0003/Open Space, account number T-12-56-289-0375-4200; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby adopt this Resolution and approve the change order per the above.

ATTEST:		
Wendy Barras Township Municipal Clerk	Joseph Watters Mayor	<del></del>

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

## TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY APPOINTMENT OF LOCAL CERTIFED MUNICIPAL REGISTRAR

NO. 242

ADOPTED: August 23, 2023

**WHEREAS**, there exists a need to appoint a Local Certified Municipal Registrar for the Township of Mansfield, Warren County; and

WHEREAS, Wendy Barras is a Certified Municipal Registrar (CMR 4304) and is qualified for the position of Municipal Registrar form the New Jersey Department of Health and Senior Services in accordance with N.J.S.A. 26:8-11; and

**NOW THEREFORE BE IT RESOLVED**, the Mansfield Township Committee, County of Warren, State of New Jersey, hereby appoints Wendy Barras to the position of Certified Municipal Registrar for a term of 3 years, effective August 23, 2023, through August 26, 2026.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY LIQUOR LICENSE RENEWAL

NO. 243

ADOPTED: August 23, 2023

WHEREAS, an application was filed for renewal of the following Plenary Consumption License; and

Bhavid Kartik, LLC

#2116-33-006-008

WHEREAS, the aforementioned license is currently inactive and held in "pocket" for three years; and

**WHEREAS**, in accordance with N.J.S.A. 33:1-12.39 it is required for a liquor license owner to file a Petition 12.39 for an inactive liquor license held in "pocket" for more than two (2) years; and

WHEREAS, such petition was filed by the license owner with the N.J. Alcoholic Beverage Control; and

WHEREAS, a special ruling was granted for the aforementioned license by the Alcoholic Beverage Control on July 13, 2023 for the 2023-2024 and 2024-2025 license terms; and

WHEREAS, no objections were filed, and no appearances were made by the public opposing renewals; and

**WHEREAS**, the appropriate fees have been paid to the Municipality and the State of New Jersey Division of Alcoholic Beverage Control; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, hereby authorize the Township Clerk to issue a license renewal for the above establishment on August 23, 2023, and place the seal of the Township of Mansfield upon said license and to affix her signature thereon.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### OFFICIALS AUTHORIZED TO SIGN CHECKS AND WARRANTS

NO. 244

ADOPTED: AUGUST 23, 2023

**BE IT RESOLVED**, that each check and warrant of the Township of Mansfield be signed by two (2) of the following and that they hereby are authorized to sign same.

- Mayor, Joseph Watters
- Township Municipal Clerk, Wendy Barras
- Chief Financial Officer, Judith F. Curran
- Deputy Treasurer, JoAnn Fascenelli

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER

NO. 245

ADOPTED: AUGUST 23, 2023

WHEREAS, the Township of Mansfield is a member of the Statewide Joint Insurance Fund; and

**WHEREAS**, the Statewide JIF By-laws require members to appoint a Fund Commissioner and Alternate to serve as representatives to the Fund.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby appoint the following persons as the Township of Mansfield representatives to the Statewide JIF:

Fund Commissioner:

Wendy Barras

Alternate Fund Commissioner:

Chief J. Michael MacDonough

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the State JIF and to the Township of Mansfield Risk Management Consultant.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### **ASSESSMENT SEARCH OFFICER**

NO. 246

ADOPTED: AUGUST 23, 2023

**BE IT RESOLVED**, that Wendy Barras, be the official Assessment Search Officer for the Township of Mansfield for the year 2023.

ATTEST:	
Wendy Barras Township Municipal Clerk	Joseph Watters Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT	
Mr. Farino					
Mr. Hayes					
Mr. McGuinness					
Mrs. Mora Dillon					
Mayor Watters					

#### APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER

NO. 247

**ADOPTED: AUGUST 23, 2023** 

**WHEREAS**, N.J.A.C. 17:27-3.2 requires that the Township of Mansfield designate an official or staff person to act as liaison and to serve as Public Agency Compliance Officer in conjunction with obligations imposed upon the Township of Mansfield regarding affirmative action requirements in the awarding of contracts; and

**NOW**, **THEREFORE**, **BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that in accordance with N.J.A.C. 17:27-3.2 and other authority; the Township Committee appoints Wendy Barras as Township of Mansfield Public Agency Compliance Officer, for Calendar Year 2023.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### RESOLUTION FOR LAND USE BOARD CERTIFICATION OF SUBDIVISION OF LANDS

NO. 248

ADOPTED: AUGUST 23, 2023

**BE IT RESOLVED**, that Wendy Barras pursuant to the provisions of N.J.S.A. 40:55D-56, be appointed the official to issue certification as to the approval of subdivisions of land or lands in the Township of Mansfield for 2023.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness	<u> </u>			
Mrs. Mora Dillon				
Mayor Watters				

#### **LIEN REDEMPTION (BLOCK 801 LOT 20)**

NO. 249

**ADOPTED: AUGUST 23, 2023** 

**WHEREAS**, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield this 23<sup>rd</sup> day of August 2023, that payment in the amount of \$89,976.12 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT#
Christiana Trust As Custodian PO Box 71276 Philadelphia, PA 19176-6276	Block 801 Lot 20	22-00002
Lien Redemption Proceeds	\$ 32,576.12	
Premium	\$ 57,400.00	
TOTAL	\$ 89,976.12	
ATTEST:		
Wendy Barras Township Municipal Clerk	Joseph Wat Mayor	ters

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

## RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO STORMWATER COMPLIANCE SOLUTIONS, LLC FOR WORK TO MEET THE MUNICIPAL OBLIGATIONS UNDER THE NEW TIER A MUNICIPAL PERMIT

NO. 250 ADOPTED: August 23, 2023

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, needs to hire a professional firm so that the Township of Mansfield can meet the municipal obligations under the new Tier A Municipal Permit; and

WHEREAS, a purchase that is not awarded under State contract can be awarded by the Temporary QPA under the Non-Fair and Open Award process when the total contract exceeds \$17,500 but does not exceed the Township's bid threshold of \$44,000; and

**WHEREAS**, the Township Committee has authorized the Temporary QPA to award such contract to Stormwater Compliance Solutions; and

**WHEREAS**, Stormwater Compliance Solutions has submitted the following documentation in compliance with the awarding of a contact under the New Jersey Pay to Play Law within 10 days of the awarding of the contract; and

- a. Business Entity Disclosure Certification for Non-Fair and Open Contracts which certifies that Stone Hill has not made any reportable contributions to a political or candidate committee in the Township of Mansfield in the previous one year,
- b. Stockholder Disclosure Certification
- c. 271 Political Contribution Disclosure Form (required per N.J.S.A. 19:44A-20.26)
- d. Non-collusion affidavit

**WHEREAS**, the CFO has certified that funds will be available in the Current Fund, account number, 3-01-26-290-0000-1003; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby award a contract to Stormwater Compliance Solutions not to exceed the amount of \$42,800 for work to meet the municipal obligations under the new Tier A municipal permit under the provision of the Non-Fair and Open Process and that Stormwater Compliance Solutions is in compliance with the New Jersey Pay to Play Law per the above.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

# TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY RESOLUTION AUTHORIZING THE HIRING OF SNOW PLOWING/REMOVAL SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS

NO. 251 ADOPTED: August 23, 2023

**WHEREAS**, the Township Committee of the Township of Mansfield, County of Warren, is in need of Snow Plowing/Removal Services and;

**WHEREAS**, such services are authorized under the New Jersey Public Contracts Law (N.J.S.A. 40A-11:4.1 (n)) to be procured through the competitive contracting process; and;

**WHEREAS**, the Township desires to evaluate such service offerings from vendors within the procedures as set forth in the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-4.1 et. Seq. and N.J.A.C. 5:34-4 et seq., ) and;

WHEREAS, under competitive contracting services of this type can be for a contract period of up to five years; and

**WHEREAS**, as per statute the process will be administered by the Temporary Purchasing Agent (N.J.S.A. 40A:11-4.5(d)).

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize the Temporary Purchasing Agent to commence the competitive contract/procurement for Snow Plowing/Removal Services per the above.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

# TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY RESOLUTION AUTHORIZING THE HIRING OF ROAD MAINTENANCE WORK SERVICES THROUGH THE COMPETITIVE CONTRACTNG PROCESS

NO. 252

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, is in need of Road Maintenance Work Services: and

WHEREAS, such services are authorized under the New Jersey Public Contracts Law (N.J.S.A. 40A-11:4.1 (n)) to be procured through the competitive contracting process; and

**WHEREAS**, the Township desires to evaluate such service offerings from vendors within the procedures as set forth in the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-4.1 et. Seq. and N.J.A.C. 5:34-4 et seq.,) and;

**WHEREAS**, under competitive contracting services of this type can be for a contract period of up to five years; and

**WHEREAS**, as per statute the process will be administered by the Temporary Purchasing Agent (N.J.S.A. 40A:11-4.5(d));

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize the Temporary Purchasing Agent to commence the competitive contract/procurement for Road Maintenance Work Services per the above.

ATTEST:	
Wendy Barras	Joseph Watters
Township Municipal Clerk	Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

# RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AWARDING A BID FOR SNYDER ROAD IMPROVEMENTS TO TOP LINE CONSTRUCTION CORP.

NO. 253

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield authorized Richard Quamme, the Township Engineer, of Ferriero Engineering to solicit bids for Improvements to Snyder Road; and

WHEREAS, a bid opening was held on July 26, 2023 at 10:00 am at the Township's Municipal Building, 100 Port Murray Road, Port Murray, NJ with Mr. Quamme and Judith Curran, CFO present; and

WHEREAS, three bids were received with American Asphalt having submitted the lowest bid; and

**WHEREAS,** upon review of the paperwork submitted by American Asphalt, the Consent of Surety was discovered to be a fatal defect; and

**WHEREAS**, such a defect requires that the contract cannot be awarded to American Asphalt and can be awarded to the next lowest responsible bidder; and

**WHEREAS**, the next lowest responsible bidder was Top Line Construction Corp., 22 Fifth Street, Somerville, NJ; at \$191,604.14; and

**WHEREAS,** the bid package was reviewed by the Township Engineer and the Township Attorney and all requirements under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1) have been met; and

**WHEREAS**, the CFO has certified that sufficient funds are available in the Grant Fund, account numbers G-02-41-560-0000-0001 and G-02-41-560-0000-0002;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby approves the awarding of the contract for Snyder Road Improvements to Top Line Construction Corp. per the above.

ATTEST:	
Wendy Barras Township Municipal Clerk	Joseph Watters Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

#### TOWNSHIP OF MANSFIELD WARREN COUNTY, NEW JERSEY AUTHORIZING THE PAYMENT OF BILLS

NO. 254

ADOPTED: August 23, 2023

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

**WHEREAS**, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

PREPAID LIST	Γ
CURRENT	\$
CAPITAL.	
TRUST	\$
DOG	\$
RECREATION	
OPEN SPACE	\$
DEV ESCROW	
UNEMPLOYMENT	\$
TAX PREMIUM	
MANDATORY DEV	
OUTSIDE EMPLOY	
TOTAL	\$

BILLS LI	ST
CURRENT	\$720,654.41
CAPITAL	\$3,356.66
TRUST	\$
DOG	\$278.00
RECREATION	\$
OPEN SPACE	\$22,269.73
DEV ESCROW	\$3,229.51
UNEMPLOYMENT	\$358.57
TAX PREMIUM	\$57,400.00
MANDATORY DEV	\$
OUTSIDE EMPLOY	\$
GRANT	\$72,352.00
TOTAL	\$880,078.88

Αl	1 2	1.

Wendy Barras Township Municipal Clerk Joseph Watters Mayor

COMMITTEE MEMBER	YES	NO	ABSTAIN	ABSENT
Mr. Farino				
Mr. Hayes				
Mr. McGuinness				
Mrs. Mora Dillon				
Mayor Watters				

3-01-20-150-0000-4121 REALTY APPRAISAL 23-00581 1 BBGIN005 BBG, INC. INV. 012311349	3-01-20-130-0000-4145 PAYROLL SERVICES INV. 83887 7/28/23 PAYROLL 23-00047 19 ACTIO005 ACTION DATA SERVICES INV. 83585 2ND QTR. REPORTS 23-00047 20 ACTIO005 ACTION DATA SERVICES INV.83585 2ND QTR. REPORTS	3-01-20-130-0000-4110 CONFERENCES/SEMINARS 23-00645 1 GFOAOFNJ GFOA OF NEW JERSEY 23-00645 1 GFOAOFNJ GFOA OF NEW JERSEY 2023 FALL CONFERENCE SEPTEMBER 25TH - SEPTEMBER 28TH, 2023 ATLANTIC CITY JUDITH CURRAN, CFO	3-01-20-110-0000-4040 DEPT GENERAL EXP 23-00655 1 CURRANJ JUDITH CURRAN REIM. FOR TITL (MT. BETHEL FIRE TRUCK)	3-01-20-100-0000-4020 ADVERTISING 23-00637 1 NJADVO05 NJ ADVANCE MEDIA 23-00637 2 NJADVO05 NJ ADVANCE MEDIA 23-00637 3 NJADVO05 NJ ADVANCE MEDIA 23-00637 4 NJADVO05 NJ ADVANCE MEDIA 23-00637 4 NJADVO05 NJ ADVANCE MEDIA 23-00637 5 NJADVO05 NJ ADVANCE MEDIA 23-00637 6 NJADVO05 NJ ADVANCE MEDIA 23-00637 7 NJADVO05 NJ ADVANCE MEDIA	Fund: CURRENT FUND	Account Description Item Description	P.O. Type: All Format: Detail with Line Item Notes Range: 2-First Rcvd Batch Id Range: First DEPT Page Break: No Frint Alpha, Revenue, & G/L Accounts: To 3-Last Subtotal CAFR: No
INV. 012311349700 APPRAISAL 2,500.00	28/23 PAYROLL 407.26 QTR. REPORTS 1.036.80 1,444.06	-ERENCE 425.00	REIM. FOR TITLES/REGISTRATIONS 120.00	7/6 ORD 2023-16 10.20 7/6 ORD 2023-18 11.56 7/20 ORD 2023-18 20.96 7/20 ORD 2023-19 18.24 7/20 ORD 2023-20 20.96 8/3 ORD 2023-20 16.88 8/3 ORD 2023-20 18.24 8/3 ORD 2023-20 117.04		Amount	ccounts: Y Bid: Y Subtotal DEPT: No
R 07/11/23 08/17/23	R 07/25/23 08/17/23 R 08/07/23 08/17/23	R 08/15/23 08/17/23	R 08/17/23 08/17/23	R 08/08/23 08/17/23		First Rcvd Chk/Void Stat/Chk Enc Date Date Date	Open: N Void: N Paid: N Held: Y Aprv: N Rcvd: Y State: Y Other: Y Exempt: Y Include Non-Budgeted: Y Subtotal SUB_ACCT: No
012311349700	83887 B 83585 B	FALL CONF.	REIM.	0010693711 0010693714 0010700960 0010700962 0010700964 0010705948 0010705952		Invoice Po	

3-01-26-290-0000-5050 TRUCK MAINTENANCE REPAIR & TIRES 23-00597 3 AMAZOO10 AMAZON CAPITAL SERVICES 1TLK-H9JX-9FW7 OIL FILTER 21.36 R 07/19/23 08/17/23 1TLK-H9JX-9FW7 TRUCK 15	23-00634 2 CINTA005 CINTAS CORPORATION INV. 5169646674 HAND LOTION 9.93 R 08/07/23 08/17/23 5169646674 23-00634 3 CINTA005 CINTAS CORPORATION INV. 5169646674 ASPIRIN 37.11 R 08/07/23 08/17/23 5169646674 23-00634 4 CINTA005 CINTAS CORPORATION INV. 5169646674 SERVICE CHARGE 23.95 R 08/07/23 08/17/23 5169646674 80.44	3-01-26-290-0000-4132 SAFETY/SAFETY SUPPLIES/DRUG TEST/RTK 23-00634 1 CINTA005 CINTAS CORPORATION INV. 5169646674 SURFACE 9.45 R 08/07/23 08/17/23 5169646674	3-01-26-290-0000-4040 DEPT GENERAL EXP 23-00625 2 CAPITO10 CAPITAL ONE ACT. 621124 7/6 PURCHASE 11.98 R 08/02/23 08/17/23 7/6/23 BULBS	3-01-25-265-0000-4610 FIRE HYD SERVICE 23-00067 8 NEWJE070 NEW JERSEY AMERICAN WATER, INC ACT. 1018-220037635608 1,472.50 R 07/17/23 08/17/23 7/11 - 8/8 7/11/23 - 8/8/23	3-01-25-260-0000-4850 FIRST AID SQUAD CONTRIBUTION 23-00165 9 INDEPENDENCE FIRST AID SQUAD AUGUST 2023 DONATION 6,491.67 R 06/22/23 08/17/23 AUGUST 2023	23-00636 3 VERIZON WIRELESS INV. 9940374190 ARLO GO CAMERA 40.01 R 08/08/23 08/17/23 9940374190 762.55	4/1/23 - 0/30/23 23-00636 2 VERIZOOS VERIZON WIRELESS INV. 9940374190 AIR CARDS 228.08 R 08/08/23 08/17/23 9940374190	ADDITIONAL USAGE CULUK CUPIES 23-00588 1 COMPUDIS COMPUTER SQUARE, INC. INV. 01358 ETICKET MAINT 241.50 R 07/17/23 08/17/23 01358	23-00061 11 LANDEOOS DE LAGE LANDEN FINANCIAL, INC 2023 POLICE COPIER 17.00 R 08/10/23 08/17/23 80605556	3-01-25-240-0000-4060 OFFICE MACH MAINTENANCE 23-00061 10 LANDE005 DE LAGE LANDEN FINANCIAL, INC 2023 POLICE COPIER 235.96 R 05/18/23 08/17/23 80605556	3-01-25-240-0000-3030 CONTRACTUAL EYE/DENTAL EXAMS 23-00648 1 JOHNWW005 JOHN W. ROBINSON 8/4/23 REIM. DENTAL PER 165.00 R 08/16/23 08/17/23 8/4/23 CONTRACT	Account Description Item Description Amount Stat/Chk Enc Date Date Invoice
9JX-9FW7	6674 6674 6674	6674		8/8 B	2023 B	4190	4190		56 B	56 B		е Туре

3-01-31-430-0000-4420 ELECTRIC 23-00654 1 JCPL0005 JCP&L 23-00654 2 JCPL0005 JCP&L 23-00654 3 JCPL0005 JCP&L 23-00654 4 JCPL0005 JCP&L	3-01-31-430-0000-4000 TELEPHONE 23-00636 1 VERIZOO5 VERIZON WIRELESS	DIVISION 3 \$ 320.00 DIVISION 4 \$ 280.00 DIVISION 6 \$ 400.00	DIVISION 3 \$ 40.00 DIVISION 4 \$ 35.00  23-00661 3 NWJSA035 NWJSA LEAGUE FEES	DIVISION 3 \$ 55.00 DIVISION 4 \$ 40.00 DIVISION 6 \$ 80.00  23-00661 2 NWJSA035 NWJSA LEAGUE FEES	3-01-28-370-0000-3025 SOCCER 23-00661 1 NWJSAO35 NWJSA LEAGUE FEES	3-01-28-370-0000-2010 TOWNSHIP EXPENSES LIGHTING 23-00654 5 JCPL0005 JCP&L	23-00621 3 HOMEDOOS HOME DEPOT USA INC	23-00621 2 HOMEDOOS HOME DEPOT USA INC	3-01-26-310-0000-4450 MISC BLD & GROUNDS EXPENSE 23-00606 1 ALLEN015 ALLEN PAPER & SUPPLY COMPANY 23-00621 1 HOMED005 HOME DEPOT USA INC	Account P.O. Id Item Vendor
ACT. 100-003-795-026 (MUN BLD) ACT. 100-124-385-855 ACT. 100-029-223-862 ACT. 200-000-010-385	INV. 9940374190 6/24 - 7/23		2023 FALL LEAGUE FEES	2023 FALL LEAGUE FEES	2023 FALL LEAGUE FEES	ACT. 100-003-794-599	CR. 6160812 REFUND TAX	INV. 610808 WATER COOLER	E ITEM 4872 CENTERPULL TOWELS INV. 610808 MATER COOLER	Item Description
4,233.81 R 4.22 R 3.25 R 207.88 R 4,449.16	384.57 R	1,250.00	1,000.00 R	75.00 R	175.00 R	111.08 R	13.18- R 350.85	13.18 R	151.85 R 199.00 R	Amount Stat/C
08/17/23 08/17/23 08/17/23 08/17/23 08/17/23 08/17/23 08/17/23 08/17/23	08/08/23 08/17/23		08/17/23 08/17/23	08/17/23 08/17/23	08/17/23 08/17/23	08/17/23 08/17/23	08/01/23 08/17/23	08/01/23 08/17/23	07/20/23 08/17/23 08/01/23 08/17/23	First Rcvd Chk/Void Stat/Chk Enc Date Date
	9940374190		FALL 2023	FALL 2023	FALL 2023		6160812	610808	610808	nid Invoice
										Po Type

ᅜ	PAYMENT #2	06/21/23 08/17/23	49,312.03 R	G-01-41-289-0871-0871 NEW JERSEY PRESERVATION GRANT MT. BETHEL 23-00527 4 CHARLO20 CHARLES MANN GENERAL PHASE IV MT. BETHEL COMMUNITY PROJECT J2313 APPLICATION # 2312-001
				Fund: CURRENT FUND
			3,356.66 3,356.66	Fund Total: GENERAL CAPITAL FUND Year Total:
<del></del>	101333	12/30/22 08/17/23	2,071.03 R	C-04-44-230-0097-2000 ORD 2022-16 ROAD IMPROV 22-01069 10 FERRIO05 FERRIERO ENGINEERING, INC. INV. 101333 PROF. SERVICES RENDERED 7/31/23
₩	101330	08/03/21 08/17/23	1,285.63 R	<pre>c-04-44-215-0000-0003</pre>
				Fund: GENERAL CAPITAL FUND
			671,342.38 671,342.38	Fund Total: CURRENT FUND Year Total:
œ	AUGUST 2023	07/20/23 08/17/23	518,097.00 R	3-01-55-207-0000-0000 SCHOOL TAXES PAYABLE 23-00003 10 WANSF045 WANSFIELD TOWNSHIP BD. OF ED. 2023 TAX LEVY AUGUST 2023
	CERT# 22-00002	08/16/23 08/17/23	32,576.12 R	3-01-55-205-0000-0000 TAX OVERPAYMENTS 23-00650 1 CHRISO30 CHRISTIANA TRUST AS CUSTODIAN LIEN REDEMPTION CERT #22-00002 BLOCK 801 LOT 20
œ	7/25/23	06/26/23 08/17/23	200.00 R	3-01-43-495-0000-2004 PUBLIC DEFENDER MISC OS CAP 23-00020 11 FARINO10 DONALD J. FARINO 7/25/23 PUBLIC DEFENDER STATE VS LUTZ E190002020 39:4-88 E190002021 39:3-40
œ	93725	06/19/23 08/17/23	4,416.66 R	3-01-43-495-0000-2001 PUBLIC PROSECUTOR-OTHER EXPENSES 23-00501 4 KINGMOOS KING MOENCH HIRNIAK & COLLINS 2023 MUNICIPAL PROSECUTOR JULY - AUGUST
ро Туре	Chk/Void Date Invoice	First Rcvd Chk/ Stat/Chk Enc Date Date	Amount S	Account P.O. Id Item Vendor Item Description

Account P.O. Id Item Vendor	Item Description	Amount Stat/Chk	First Rcvd Enc Date Date	Chk/void Date Invoice	PO Type
T-12-56-289-0375-4200 OPEN SPACE 2023 PROJECT J2313 APPLICATION # 2312-001	Continued				
(PAYMENI 3)	1	22,119.73			
Fund Total: OPEN SPACE TRUST	E TRUST	22,269.73			
Fund: DOG FUND					
T-13-56-289-0340-2003 RESERVE FOR ANIMAL CONTROL 23-00629 1 COMMO005 COMMON SENSE FOR ANIMALS KITTEN (7 DAYS) 6/8/23 - 6/16/23 PCPC VACCINES, STONGID, FECAL TEST, ALBON	IN 7/10/23 HOLDING STRAY	278.00 R	08/03/23 08/17/23	7/10/23	
Fund Total: DOG FUND		278.00			
Fund: DEVELOPER'S ESCROW					
T-14-56-289-8203-0000 RYAN HOMES / 3 OXFORD WAY / DRIVEWAY 23-00639 1 FERRIOO5 FERRIERO ENGINEERING, INC. INV. 10119	/ DRIVEWAY INV. 101198 PROF. SERVICES	275.00 R	08/08/23 08/17/23	101198	
	& PEQUEST) INV. 101062 PROF. SERVICES	791.25 R	08/02/23 08/17/23	101062	
	INV. 101063 PROF. SERVICES	275.00 R	08/02/23 08/17/23	101063	
RENDERED b/14/23 (090 TOWNSBURY RD) 23-00640 1 FERRIOOS FERRIERO ENGINEERING, INC.	INV. 101334 PROF. SERVICES	672.00 R	08/08/23 08/17/23	101334	
RENDERED //11/23	ı	1,738.25			
T-14-56-289-8443-0000 DABABNEH FOUNDRY, LLC / 43 BRANTWOOD TER 23-00628 1 FERRIO05 FERRIERO ENGINEERING, INC. INV. 101061 PROPERTOR 6/7/23 (41 DRIVEWAY APRON)	3 BRANTWOOD TER INV. 101061 PROF. SERVICES	110.00 R	08/02/23 08/17/23	101061	
T-14-56-289-8469-0000 ELIZABETHTOWN GAS/RD OPEN/529 TOWNSBURY 23-00628 2 FERRIOO5 FERRIERO ENGINEERING, INC. INV. 101062 RENDERED 6/16/23	/529 TOWNSBURY INV. 101062 PROF. SERVICES	212,50 R	08/02/23 08/17/23	101062	

# MANSFIELD TOWNSHIP Bill List By Budget Account

Page No: 11

		0.00	880,078.88 Total Void Amount:	880,078.88	Total Charged Lines: 103 Total List Amount:	103	Total Charged Lines:
		57,400.00 83,535.81	57, 83,	PREMIUM	Fund Total: TAX PREMIUM Year Total:		
			Continued		TAX PREMIUM T 20	0 801 L01	T-18-56-289-0000-0000 TAX PREMIUM BLOCK 801 LOT 20
РО Туре	Chk/Void Date Invoice	First RCVd Ch Amount Stat/Chk Enc Date Date Da		Item Description	Description		Account P.O. Id Item Vendor