This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

APPROVAL OF THE MINUTES

Mrs. Mora Dillon made a motion to approve the October 14, 2020 Regular Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mrs. Mora Dillon made a motion to approve the October 14, 2020 Executive Session Minutes, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

BILL LIST

Mrs. Mora Dillon made a motion to approve the October 28, 2020 Bill List, which was seconded by Mr. McGuinness.

Ayes: Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: Mr. Farino
**CLERK’S REPORT**

**Rockport Barn** – Ms. Hrebenak heard from the state in reference to Rockport Barn. There are a couple of changes to the lease so it should be mailed next week.

**Rabies Clinic** – Ms. Hrebenak asked the Committee if they wanted to host a Rabies Clinic. This year it will cost $400 instead of $250. The Committee declined since the Warren County Health Department posted dates, times and locations in nearby towns.

**Statewide Insurance** – Reference to Governor Murphy’s Executive Order 192. From what the insurance sent out we are all in order. She’ll check with the Executive Order tomorrow to see if there is anything else that needs to be done.

**Licensing Fee Changes** – Committee received paperwork changes for license fee changes for Cat & Dog and Liquor Licenses. If the Committee agrees with the fee increases, please let Ms. Hrebenak know before the next meeting and the ordinances will be put on the next meeting’s agenda.

**Committee Appointments** – Lists are in the packet for Committee Appointments openings at the end of the year so we can prepare for Reorganization 2021.

**RFPs** – Copies of RFPs are in the packet. If the Committee is okay with them, they will go out tomorrow.

**COVID-19 Vaccination** – Notice from Warren County Health Department that the state as a website to visit for details when the vaccine is available. Mrs. Mora Dillon stated that when it’s available to post on the Township website.

**November Committee Meetings** – Days are changed due to the holidays. Dates are Tuesday, November 10th and Tuesday, November 24th. And also a special meeting November 18th at 6:30 for the Verbal Sergeants Examinations.

**Traffic Analysis** – Ms. Hrebenak spoke with Mr. Kastrud about the Light Industrial Traffic Analysis. He has been corresponding with Warren County Engineers about it.

**Airport Road** – Technical specifications were received on Tuesday. Ms. Hrebenak will get it ready and will be ready for the Committee’s review next week.

**FINANCE REPORT**

**Budget Requests for 2021** – were sent out to the departments a couple of weeks ago and are expected to be back for December 1st.
CARES Grant – Ms. Mollineaux worked on the grant application for the CARES Grant, the grant that is coming out to cover the COVID expenses. Dena had the resolution at the last meeting. We were not eligible in Warren County for the 1st round so now they’ve opened up additional money in the 2nd round. The maximum we can go to is about $66,000. So far we’ve only spent about $11,000 on COVID expenses and we have more things we are going to purchase but the grant application has to be in next week and the expenditures have to be completed and paid for by December so that doesn’t give us a lot of time to spend more money but we’re going to see what we can do about getting whatever else we need for COVID. Mrs. Mollineaux will get the grant into the State next week.

SCBA Packs – On the agenda is the Resolution for the SCBA packs that is just confirming the resolution from the last meeting for the fire department and there is a resolution for the cancellation of Stale Dated checks.

Property Auction – Max Spann will be on the phone to go over the property auction procedures.

PRESENTATION

Max Spann gave a presentation on a proposal to auction Township properties. It will be virtual, advertised on several different platforms, and also direct local mailings and signage. For those not comfortable with online auctions, there is the availability of phone bids, live phone calls, or a bid center to come and watch the screen to place their bids. He advised not selling during the holidays or the latter part of August. He suggested mid-January. Mrs. Mollineaux will speak with Mr. Spann to come up with dates.

EMPLOYEES’ REPORTS

No reports given.

ENGINEER’S REPORT

Airport Road – Mr. Kastrud will coordinate with Ms. Hrebenak to complete the technical specs to submit to the DOT for Airport Road for their approval before it goes to bid.

Watters and Heiser Road – Will also work with Rich Lovelace at the DOT to complete the Watters and Heiser Road funding tomorrow for those two projects.

PUBLIC PORTION

Bill Hotz, manager for the Meadows at Mansfield, LLC, requested an amendment to the Developer’s Agreement for the completion of the clubhouse. Mayor Watters stated maybe they could come up with a motion to let the Land Use Board know that they are willing to allow an extension.
Mayor Watters asked for further comments from the public; seeing none, the public portion was closed.

RESOLUTIONS

RESOLUTION NO. 2020-147
OF THE TOWNSHIP COMMITTEE OF
THE TOWNSHIP OF MANSFIELD

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY
OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING THE
PURCHASE OF SCBA CYLINDERS UNDER STATE CONTRACT # T0790

WHEREAS, the Mansfield Township Fire Company #1 had solicited grants to replace Self-Contained Breathing Apparatus (SCBA) equipment and bottles; and

WHEREAS, the Mansfield Township Fire Company #1 was unsuccessful in receiving any grants for this purpose; and

WHEREAS, the Township of Mansfield has reserved capital funds if the necessity arises to assist in capital purchases for the fire companies; and

WHEREAS, the purchase of goods and services, without advertising for bids, by local contracting units is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

WHEREAS, New Jersey Fire Equipment Company of Green Brook has been awarded New Jersey State Contract # T0790 for Self-Contained Breathing Apparatus; and

WHEREAS, the Fire Chief for the Mansfield Township Fire Company #1 recommends the utilization of this contract on the grounds that it is the best means available to obtain the SCBA cylinders; and

WHEREAS, the contract to New Jersey Fire Equipment Company shall not exceed the amount of $25,800.00; and

WHEREAS, the Chief Financial Officer has certified the availability of funds from the Capital Reserves; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, in the County of Warren and State of New Jersey, as follows:

1. The Township of Mansfield hereby authorizes the purchase of SCBA cylinders from New Jersey Fire Equipment Company, 119-131 Route 22, Green Brook, NJ 08812 under New Jersey State Contract # T0790.
2. The total fee authorized for this contract shall not exceed $25,800.00 without the prior written approval of the Township Committee.
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

November 19, 2020

WHEREAS, the Township of Mansfield has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Mansfield intends to utilize the online auction services of GovDeals located at www.govdeals.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services’ Local Finance Notice 2008-9,

NOW, THEREFORE, BE IT RESOLVED by the Township of Mansfield Committee of the Township of Mansfield in the County of Warren, State of New Jersey, that the Township of Mansfield is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com/mansfieldtownship; and be it further

RESOLVED, that the terms and conditions of the agreement entered into between GovDeals and the Township of Mansfield are available at www.govdeals.com and in the Township of Mansfield, Warren County Clerk’s office; and be it further

RESOLVED, that a certified copy of the within Resolution be forwarded by the Township of Mansfield Clerk to the following:

Schedule A

1995 International 4900 DT 466 (TRUCK #7) VIN#1HTSAAARX5H242947
With Salt Spreader and Plow

2003 Ford F-550 7.3 DIT (TRUCK #6) VIN# 1FDAF57F13EA49253
RESOLUTION NO. 2020 - 149
A RESOLUTION AUTHORIZING THE CANCELLATION OF A STALE DATED CHECKS FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, checks issued by the Township of Mansfield for more than a year ago, more particularly set out below as the Check Date, Check Number, and Amount, have never been presented for payment; and

WHEREAS, these outstanding checks, cause additional work and expense in keeping the books of Mansfield Township;

NOW, THEREFORE BE IT RESOLVED, by the Township of Mansfield Committee that the Finance Department is authorized to cancel the following stale dated checks and to adjust the financial records to reflect the same.

<table>
<thead>
<tr>
<th>DATE</th>
<th>CHECK #</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll Agency</td>
<td>11/3/17</td>
<td>1891</td>
</tr>
<tr>
<td>Recreation Trust</td>
<td>05/08/19</td>
<td>1424</td>
</tr>
<tr>
<td>Recreation Trust</td>
<td>10/23/19</td>
<td>1461</td>
</tr>
<tr>
<td>Current Fund</td>
<td>03/13/19</td>
<td>5851</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTION NO 2020-150
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY

A RESOLUTION TO RESCIND RESOLUTION NO 2020-140 ENTITLED “RESOLUTION OF THE TOWNSHIP OF
MANSFIELD, COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING TO AWARD A CONTRACT FOR THE MANUFACTURING AND INSTALLATION OF 26 WINDOWS TO BE INSTALLED AT THE POLICE/MUNICIPAL BUILDING LOCATED AT 100 PORT MURRAY ROAD, PORT MURRAY, NEW JERSEY” ADOPTED AT THE SEPTEMBER 23, 2020 MANSFIELD TOWNSHIP COMMITTEE REGULAR MEETING

WHEREAS, the Township Committee adopted Resolution No. 2020-140 during the September 23, 2020 Township Committee Regular Meeting; and
WHEREAS, the Township Committee has determined that the windows from Royal Prime Window Specialists, Inc. will not be consistent with the windows previously installed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren and State of New Jersey, that Resolution 2020-140 be and is hereby rescinded.

Mrs. Mora Dillon made a motion to approve Resolutions 2020-147 – 2020-150, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

RESOLUTION NO 2020-151
TOWNSHIP OF MANSFIELD
WARREN COUNTY, NEW JERSEY

Resolution of the Township of Mansfield, County of Warren and State of New Jersey, authorizing to award a contract for the manufacturing and installation of 26 windows to be installed at the Police/Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey

WHEREAS, the Township of Mansfield needs to replace 26 windows at the Police/Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey 07865; and
WHEREAS, in accordance with Local Public Contract Law, the Township of Mansfield received three (3) quotes for this project from equivalent vendors; and
WHEREAS, the contract should be awarded to New Jersey Siding & Windows, Inc., 1248 Sussex Turnpike, Building A, Randolph, New Jersey 07869 in the amount of $ 41,600.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, to authorize New Jersey Siding & Windows, Inc., 1248 Sussex Turnpike, Building A, Randolph, New Jersey, 07869 to manufacture and install 26 windows at the Police/Municipal Building located at 100 Port Murray Road, Port Murray, New Jersey 07865 not to exceed $ 41,600.00.

Mrs. Mora Dillon made a motion to approve Resolution 2020-151 subject to Mr. Farino calling the company regarding the estimate, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

RESOLUTION # 2020-153
Endorsement of Redeemed Municipal Tax Sale Certificate

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

<table>
<thead>
<tr>
<th>Tax Sale Certificate Number</th>
<th>Block / Lot</th>
<th>Original Certificate Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012-023</td>
<td>2614 / 6</td>
<td>$ 84.35</td>
</tr>
</tbody>
</table>

Mrs. Mora Dillon made a motion to approve Resolution 2020-153, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

ORDINANCES

First Reading

ORDINANCE NO 2020-15

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE LEASE FOR AGRICULTURAL PURPOSES OF CERTAIN PROPERTY OWNED BY THE TOWNSHIP AND NOT REQUIRED FOR PUBLIC PURPOSES AND MORE COMMONLY KNOWN AS A BLOCK 1402, LOT 5.

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-14 authorizes the lease by municipalities of any real property, capital improvements or personal property or interests therein, not needed for public use to the highest bidder by open public lease at auction or by submission of sealed bids after the required newspaper advertisements; and
WHEREAS, the Township of Mansfield is the owner of certain real property known as Block 1402, Lot 5; and

WHEREAS, said property is not presently needed for public use, and is believed to be suitable for agricultural purposes; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to lease the property for agriculture purposes; and

WHEREAS, the property known as a portion of Block 1402 Lots 5 was offered for lease to the highest bidder upon receipt of sealed bid submissions, pursuant to N.J.S.A. 40A:12-14. The bid opening was held on October 14 at 11:00 a.m. at the Municipal Building, 100 Port Murray Road, Port Murray, New Jersey.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Mansfield, County of Warren, State of New Jersey, that:

The lease of the subject property was offered for public bidding and the highest responsible bidder was Leonard Truskowski of Stewarts ville, New Jersey with a bid of $151.00 per acre per year for a total of five years.

BE IT FURTHER ORDAINED that the property shall be leased in accordance with the terms enumerated in the form lease advertised and a copy of the signed lease shall be available for inspection at the Township Municipal Building.

Section 2:
If any section or provision of this Ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section of the provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Effective Date.

This Ordinance shall take effect upon final passage and publication as provided by law.

Mrs. Mora Dillon made a motion to approve the first reading of Ordinance 2020-15 with a second reading on November 24, 2020, at 7:30 pm, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

ORDINANCE # 2020–14
AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES
AND

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary ($USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Committee Members</td>
<td>$3,000</td>
</tr>
<tr>
<td>Mayor</td>
<td>$300</td>
</tr>
<tr>
<td>Deputy Mayor</td>
<td>$270</td>
</tr>
<tr>
<td>Insurance Fund Commissioner</td>
<td>$1,350</td>
</tr>
<tr>
<td>Municipal Clerk</td>
<td>$46,250</td>
</tr>
<tr>
<td>Municipal Clerk Stipend</td>
<td>$500</td>
</tr>
<tr>
<td>Elections Officer</td>
<td>$150 / election</td>
</tr>
<tr>
<td>Website Administrator</td>
<td>$1,350</td>
</tr>
<tr>
<td>Deputy Clerk</td>
<td>$21,000</td>
</tr>
<tr>
<td>Deputy Clerk Stipend</td>
<td>$14 / hr</td>
</tr>
<tr>
<td>Depart. Of Health Deputy Registrar</td>
<td>$21,000</td>
</tr>
<tr>
<td>Chief Financial Officer</td>
<td>$40,000</td>
</tr>
<tr>
<td>Acting Chief Financial Officer</td>
<td>$9,000</td>
</tr>
<tr>
<td>Deputy Treasurer</td>
<td>$9,000</td>
</tr>
<tr>
<td>Deputy Treasurer Stipend</td>
<td>$500</td>
</tr>
<tr>
<td>Certified Tax Collector</td>
<td>$10,000</td>
</tr>
<tr>
<td>Deputy Tax Collector</td>
<td>$27,000</td>
</tr>
<tr>
<td>Alternate Deputy Tax Collector</td>
<td>$1,000</td>
</tr>
<tr>
<td>Tax/Finance Clerk</td>
<td>$16,216</td>
</tr>
<tr>
<td>Tax Search Officer</td>
<td>$900</td>
</tr>
<tr>
<td>Tax Assessor</td>
<td>$19,800</td>
</tr>
<tr>
<td>Certified Lists (Tax Assessor)</td>
<td>$560</td>
</tr>
<tr>
<td>Assessment Search Officer</td>
<td>$900</td>
</tr>
<tr>
<td>Tax Assessor Secretary</td>
<td>$4,688</td>
</tr>
<tr>
<td>Municipal Housing Liaison</td>
<td>$6,000</td>
</tr>
<tr>
<td>Open Space / Historical Secretary</td>
<td>$233</td>
</tr>
<tr>
<td>Environmental Secretary</td>
<td>$840</td>
</tr>
<tr>
<td>Land Use Board Secretary</td>
<td>$10,000</td>
</tr>
<tr>
<td>Land Use Board Secretary</td>
<td>$3,000</td>
</tr>
<tr>
<td>Court Appearance by Zoning Officer</td>
<td>$75 / appearance</td>
</tr>
<tr>
<td>Police Chief</td>
<td>$90,000</td>
</tr>
<tr>
<td>Police Secretary</td>
<td>$22,000</td>
</tr>
<tr>
<td>Police Secretary (Temp or Part-Time)</td>
<td>$14 / hr</td>
</tr>
<tr>
<td>Patrolmen</td>
<td>$40,000</td>
</tr>
<tr>
<td>Sergeant</td>
<td>$86,140</td>
</tr>
<tr>
<td>Lieutenant</td>
<td>$88,494</td>
</tr>
<tr>
<td>Police Officer (Temp/Part-Time)</td>
<td>$13.50 / hr</td>
</tr>
<tr>
<td>Detective Stipend</td>
<td>$1,000</td>
</tr>
<tr>
<td>Corporal Stipend</td>
<td>$1,000</td>
</tr>
<tr>
<td>EMT Stipend</td>
<td>$1,000</td>
</tr>
<tr>
<td>Position</td>
<td>Salary 1</td>
</tr>
<tr>
<td>-------------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>K-9 Officer Stipend</td>
<td>$ 1,000</td>
</tr>
<tr>
<td>Director Emergency Management</td>
<td>$ 2,334</td>
</tr>
<tr>
<td>Deputy Emergency Mgt. Director</td>
<td>$ 500</td>
</tr>
<tr>
<td>DPW Superintendent</td>
<td>$ 62,546</td>
</tr>
<tr>
<td>Assistant Dept. of Public Works Supervisor</td>
<td>$ 250</td>
</tr>
<tr>
<td>Machine Operator</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Mechanic/Laborer</td>
<td>$ 30,000</td>
</tr>
<tr>
<td>Part-Time Laborer/Snow Plow Driver</td>
<td>$ 10 / hr</td>
</tr>
<tr>
<td>Part-Time Laborer/Snow Plow Driver</td>
<td>$ 10 / hr</td>
</tr>
<tr>
<td>with CDL</td>
<td></td>
</tr>
<tr>
<td>DPW Secretary</td>
<td>$ 14 / hr</td>
</tr>
<tr>
<td>Certified Recycling Professional</td>
<td>$ 2,000</td>
</tr>
<tr>
<td>Recycling Attendant</td>
<td>$ 30 / hr</td>
</tr>
<tr>
<td>Clean Communities Coordinator</td>
<td>$ 1,300</td>
</tr>
<tr>
<td>Judge</td>
<td>$ 33,817</td>
</tr>
<tr>
<td>Court Administrator</td>
<td>$ 43,479</td>
</tr>
<tr>
<td>Deputy Court Administrator</td>
<td>$ 25,000</td>
</tr>
<tr>
<td>Part-Time Violations Clerk</td>
<td>$ 11 / hr</td>
</tr>
<tr>
<td>Temporary Violations Clerk</td>
<td>$ 11 / hr</td>
</tr>
<tr>
<td>Call-Outs</td>
<td>$ 50 / each</td>
</tr>
<tr>
<td>Court Security</td>
<td>$ 75 / session</td>
</tr>
<tr>
<td>Bonus</td>
<td>$ 50</td>
</tr>
</tbody>
</table>

Mrs. Mora Dillon made a motion to approve Ordinance 2020-14, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

**EXECUTIVE SESSION**

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:
- Contractual – Tax Maps
- Personnel –
  - DPW Part Time
  - Tax Collector
  - PBA
  - Clerk Time
- Contractual – dealing with possible purchase of property
Mrs. Mora Dillon made a motion to go into Executive Session at 8:43 pm, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

RETURN FROM EXECUTIVE SESSION

Return from Executive Session at 10:10 pm.

Mrs. Mora Dillon made a motion to return to Regular Session, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mr. Lavery announced the return from Executive Session at 10:10 pm where they discussed:
- Contractual – Tax Maps
- Personnel –
  - DPW Part Time
  - Tax Collector
  - PBA Contract
  - Clerk Time
- Contractual – dealing with possible purchase of property

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery stated the need for a motion to go out for proposals for Tax Map updates.

Mrs. Mora Dillon made a motion to go out for proposals for Tax Map updates, which was seconded by Mr. Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mr. Lavery stated the need for a motion to appoint a Tax Collector.
RESOLUTION # 2020–152
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY
TO APPOINT A CERTIFIED TAX COLLECTOR

WHEREAS, Joseph Guerin, Jr., of Hickory Road, LLC was appointed as the Township’s Certified Tax Collector for 12 hours per week effective January 1, 2020; and
WHEREAS, the responsibilities of the position have changed and it is now in the best interest of the Township to hire a Tax Collector full time; and
WHEREAS, Joseph Guerin, Jr., is available to hold this position full time;
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, that Joseph Guerin, Jr., be appointed as a full time Certified Tax Collector for a four (4) year term commencing November 1, 2020, for an annual salary of $57,000.00 per year.

Mrs. Mora Dillon made a motion to approve Resolution 2020-152, which was seconded by Mr. Farino.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mr. Lavery stated the need for a motion for the Clerk to utilize vacation time as sick time for the remainder of the year.

Mrs. Mora Dillon made a motion for the Clerk to utilize vacation time as sick time, which was seconded by Mr. McGuinness.

Ayes: Mr. Farino, Mrs. Mora Dillon, Mr. McGuinness, Mayor Watters
Nays: None
Absent: Mr. Hayes
Abstain: None

Mrs. Mora Dillon made a motion to adjourn at 10:12 pm.