

**TOWNSHIP OF MANSFIELD COMMITTEE MEETING
OFFICIAL MINUTES
MAY 22, 2024**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT," because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

The Regular Meeting was called to order at 7:30 pm by Mayor Watters who read the "Sunshine Statement" indicating the meeting was being held in accordance with the Open Public Meetings Act.

ROLL CALL

Present: Mr. Hayes, Mr. Mc Guinness, Mayor Watters

Absent: Mr. Farino, Mrs. Mora Dillon

Also, present were Township Attorney Michael Lavery, Township Clerk Wendy Barras, Police Chief MacDonough, Deputy Treasurer JoAnn Fascenelli, Deputy Clerk Illena Raffaele, and Acting DPW Supervisor Harry Appleby, Jr.

There were 4 members of the public present.

SALUTE TO THE FLAG: Mayor Watters led the flag salute.

PROCLAMATION:

Mr. Hayes read the proclamation for National Public Works Appreciation Week into the public record.

Animal Control Officer, Robert Langonera discussed the logistics and details of stray/feral cat pick up in the Township with the Committee.

APPROVAL OF MINUTES

May 8, 2024 – EXECUTIVE SESSION

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to approve the Executive Session meeting minutes from May 8, 2024.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters

Nay: XXXXXX

Absent: Mr. Farino, Mrs. Mora Dillon

Abstain: XXXXXX

May 8, 2024 – REGULAR SESSION

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to approve the Regular Session meeting minutes from May 8, 2024.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters

Nay: XXXXXX

Absent: Mr. Farino, Mrs. Mora Dillon

Abstain: XXXXXX

CLERK'S REPORT

Township Clerk Barras stated she had been in contact with Comcast regarding the hook up of internet at Mt. Bethel Church, waiting to hear back with outcome.

FINANCE REPORT

Delinquent tax notices for 2nd quarter have been mailed out.

EMPLOYEES' REPORT

Mrs. Fascenelli reported the Green Team flea market was held at Caffereta Park on 5/18 & 5/19. She thanked Tri- County Fire Dept. and Mr. Purdy from DPW for their help.

ENGINEER'S REPORT

Mr. Quamme reported the following:

- Mt. Bethel Church – still working to have meeting with fan manufacturer;
- Soil/Fill Importation Ordinance – Draft ordinance is on the agenda for review and consideration
- MA – 2022 & 2023 Snyder Rd. Improvements – Contractor agreed to settle on approximately half of the requested split difference amount; recommend release of remainder of retainage subject to Township Attorney's acceptance of maintenance bond; final contract decreased by approximately \$17,300.
- Grandview Estates detention basin outflow – obtained archived pans and stormwater calculations for review. Conducted short analysis and will be submitting report to the Committee for considerations.

PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for public comments. Seeing no one else wished to comment, the Public Portion was closed.

ORDINANCE: PUBLIC HEARING AND SECOND READING

#008-2024: An Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey, To Provide For And Determine The Salaries And Wages For The Officers And Employees And Method Of Payment Of Such Salaries

Mayor Watters opened the Public Hearing on Ordinance #008-2024. Seeing no one wishing to comment, he closed the Public Hearing. Mr. Mc Guinness , seconded by Mr. Hayes made a motion to adopt Ordinance #008-2024.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
 Nay: XXXXXX
 Absent: Mr. Farino, Mrs. Mora Dillon
 Abstain: XXXXXX

ORDINANCE 008-2024

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES AND METHOD OF PAYMENT OF SUCH SALARIES

STATEMENT OF PURPOSE

The purpose of this Ordinance is to set the salary for the Part Time Chief Financial Officer and Part Time Certified Tax Collector positions.

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Part- Time Certified Tax Collector	\$20,000.00	TO	\$45,000.00
Part-Time Chief Financial Officer	\$20,000.00	TO	\$70,000.00

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to add Ordinances #009-2024, #010-2024, and #011-2024 to the agenda for Introduction and First Reading.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon
Abstain: XXXXXX

ORDINANCE: INTRODUCTION AND FIRST READING

#009-2024: An Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey, Supplementing And Amending The Township Code To Add New Chapter 285, "Soil/ Fill Importation"

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to introduce Ordinance #009-2024.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon
Abstain: XXXXXX

ORDINANCE 009-2024

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, SUPPLEMENTING AND AMENDING THE TOWNSHIP CODE TO ADD NEW CHAPTER 285, "SOIL/ FILL IMPORTATION"

STATEMENT OF PURPOSE

The purpose of this Ordinance is to add a new Chapter to the Township Code, Chapter 285, "Soil/ Fill Importation" and to provide regulations for soil and fill importation

WHEREAS, the New Jersey Department of Environmental Protection encourages municipalities to adopt an ordinance to proactively regulate imported soil in an effort to keep contaminants from being deposited on residential, construction, and development sites; and

WHEREAS, the Township Committee deem it in the best interest of the health, safety, and welfare of the Township to adopt such ordinance.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

§ 285. Soil Importation.

A. Purpose.

1. The purpose of this section is to manage the importation and deposition of soil/fill to protect the safety, public health, and general welfare of the community and the environment. The adoption and enforcement of this section does not exempt an applicant from other required local, state, or federal approvals or local Soil Conservation District requirements and is meant to act in conjunction with all Soil Conservation District requirements and other applicable requirements with regards to acceptability and placement of soil/fill materials.
2. This section does not apply to soil/fill imported for the purposes of remediation pursuant to the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS, N.J.A.C. 7:26C) and Technical Requirements for Site Remediation (N.J.A.C. 7:26E), operation and/or closure of sanitary landfills (N.J.A.C. 7:26) or dredge repository sites approved by state or federal agencies.

B. Definitions.

1. For purposes of this section, the terms used herein are defined as follows:

ACCEPTABLE SOIL/FILL — Non-water-soluble, non-decomposable, inert solids such as soil, subsoil, topsoil, sand, clay, loam, gravel, humus, rock, concrete, brick, glass, and/or clay or ceramic products, free of construction/demolition debris, garbage, refuse, or sludge and not containing concentrations of one or more contaminants that exceed the New Jersey Department of Environmental Protection (NJDEP) Residential Direct Contact Soil Remediation Standards or Non-Residential Direct Contact Soil Remediation Standards, whichever is more stringent, as set forth in N.J.A.C. 7:26D, Remediation Standards.

APPLICANT — The property owner requesting a soil importation permit as provided for in this section.

CONSTRUCTION/DEMOLITION DEBRIS — Mixed-waste building material and rubble resulting from construction, remodeling, repair, and demolition operations on houses, commercial buildings, pavements and other structures that includes, but is not limited to, treated and untreated wood scrap; tree parts, tree stumps and brush; plaster and wallboard; roofing materials; corrugated cardboard and miscellaneous paper; ferrous and nonferrous metal; non-asbestos building insulation; plastic scrap; carpets and padding; and other miscellaneous materials.

CONTAMINATED PROPERTY — Any property, including but not limited to structures, sediment, soil, and water, that contains a contaminant which is present at such levels or concentration as to require action pursuant to any federal or state statutes or regulations.

CONTAMINATED SOIL/FILL — Any soil/fill containing contaminants exceeding the current requirements for the most stringent concentrations between the Non-residential and Residential Direct Contact Soil Remediation Standards pursuant to N.J.A.C. 7:26D, Remediation Standards.

DREDGED MATERIAL — Sediments removed from under a body of water such as, but not limited to, a bay, harbor, lake, stream, and river, removed during a dredging operation that are displaced or removed to another location.

FILL — Material placed at a location for the purpose of filling low areas, changing the contours of an area, stabilizing existing grades and/or raising the grade of an area. "Fill" usually consists of soil, but may also include non-water-soluble, non-decomposable, inert solids, such as rock, gravel, brick, block, concrete, glass, and/or clay or ceramic products or any combination thereof.

PERMIT — The official document issued by the Municipality approving the soil importation application.

PERSON — Includes an individual, firm, corporation, association, society or partnership, or

other business entity and their agents or employees.

REMEDIAL ACTION — As defined in the Technical Requirements for Site Remediation (Technical Requirements) at N.J.A.C. 7:26E-1.8, those actions taken at a contaminated site as may be required by the Department, including, without limitation, removal, treatment measures, containment, transportation, securing, or other engineering or institutional controls, whether to an unrestricted use or otherwise, designed to ensure that any contaminant is remediated in compliance with the applicable remediation standards. A remedial action continues as long as an engineering control or an institutional control is needed to protect the public health and safety and the environment, and until all unrestricted use remediation standards are met.

REMEDICATION — As defined in the Technical Requirements at N.J.A.C. 7:26E-1.8, all necessary actions to investigate and cleanup or respond to any known, suspected, or threatened discharge, including, as necessary, the preliminary assessment, site investigation, remedial investigation, and remedial action; provided, however, that "remediation" or "remediate" shall not include the payment of compensation for damage to, or loss of, natural resources.

- C. Permit required. No person shall cause the placement of any soil, as defined in § 285, on any premises in the Township of Mansfield whether such material be for sale or gift, unless a permit therefor is first secured from the Township Engineer, Township Land Use Board or Township Committee as hereinafter provided.
- D. Issuing authorities.
1. The Township Engineer shall be the issuing authority as to soil filling permits for 100 to 500 cubic yards
 2. The Land Use Board shall be the issuing authority as to soil filling and removal permits involving from 501 to 2,000 cubic yards of soil.
 3. The Township Committee shall be the issuing authority as to soil filling and removal permits involving 2,001 or greater cubic yards of soil, to be known as large bulk permits. The applicant shall prepare a report which justifies the proposed activity in relation to the Master Plan and Ordinances of the Township.
- E. Exceptions and exemptions. A permit shall not be required when any of the following exceptions/exemptions are applicable:
1. Virgin quarry products including, but not limited to, rock, stone, gravel, sand, clay, and other mined natural products.
 2. Fill for septic tanks or sanitary installations provided a permit has been issued by the Construction Official and/or Warren County Department of Health as required by law.
 3. The placement of soil in and upon lands enrolled in the Soil Conservation Program of the Upper Delaware Soil Conservation District, Department of Agriculture Soil Conservation Service and for which lands an approved farm plan has been established by said agency.
 4. The placement of any soil undertaken in furtherance of a subdivision or site plan approval issued by the Township of Mansfield Land Use Board.
 5. The placement of any soil in furtherance of an environmental site remediation that is supervised by a licensed site remediation professional.
 6. The storage of sand, soil, stone, topsoil, mulch or other similar materials on lawfully existing landscaping and contractor yards.
 7. Minor filling associated with landscaping activities at any property where less than 100 cubic yards, per year, of acceptable soil/fill material is being deposited.
 8. Acceptable soil/fill material being moved from one section of an owner's property to another section of the same property.
 9. The Township and any of its commissions/boards are exempt from any fees associated with this ordinance.

- F. Application for minor permit. The property owner receiving the soil/fill material is responsible for obtaining the permit.
1. Application for a soil importing permit is required for 100 to 500 cubic yards. It shall be filed with the Township Engineer who shall issue the permit based upon finding substantial compliance with the provisions of this section; provided, however, the Township Engineer shall have the authority to deny a permit if it is determined that the placement of soil would be detrimental to the health, safety, or welfare of the general public. The approval or denial shall be provided to the applicant within 30 business days of the Township Engineer's receipt of the application. In the event the Township Engineer has not responded within that time frame, the applicant shall be notified via regular mail or email that additional time is required.
 2. Application for a soil importing permit shall be accompanied by a fee calculated in accordance with Subsection L.
 3. The application shall set forth the following:
 - (a) Name and address of the applicant.
 - (b) Name and address of the owner, if other than the applicant.
 - (c) Executed authorization/permission from the property owner to conduct any and all activities that are set forth in the permit.
 - (d) The description and location of the land in question, including the tax map block and lot numbers.
 - (e) The purpose or reason for placement of soil/fill.
 - (f) The nature and quantity, in cubic yards, of soil/fill to be imported.
 - (g) The source of material to be used as soil/fill and certification that the soil/fill can be considered "clean fill" as regulated by local and state regulations, as per DEP standards for residential clean fill.
 - (h) Source from where the soil/fill is coming to be shown on the plans, including tax lot and block; owner's name and municipality.
 - (i) The location to which the soil/fill is to be placed.
 - (j) The proposed date of completion of the soil/fill (no permit shall be issued for a period greater than one year from the date of issue).
 - (k) Other supporting documentation as required to adequately address and comply with the purpose and the provisions of this section.
 - (l) An approved soil erosion and sediment control permit (if applicable).

G. Major soil importing application referral to Land Use Board.

1. The application for a major soil/fill importing placement permit, defined as any application to import from 501 to 2,000 cubic yards of soil, shall be referred to the Land Use Board for site plan approval. In addition to complying with the requirements of Subsection F3, any such application shall also be accompanied by a topographic map or maps prepared and certified by a professional engineer licensed in the State of New Jersey. The scale of said map shall not be more than 100 feet to the inch and shall include the following:
 - (a) Key map.
 - (b) Existing contour lines at five-foot intervals.
 - (c) Proposed contour lines at five-foot intervals after the soil/fill is placed on the parcel.
 - (d) All existing structures, all existing roads and drainage within 200 feet of the property.
 - (e) Location of all property lines.
 - (f) Location of any wetlands, streams, or other environmentally sensitive areas on the property.
 - (g) Source from where the soil/fill is coming from shall be shown on the plans, including tax lot and block; owner's name and municipality.
 - (h) Location of any topsoil or fill storage areas.

- (i) Soil erosion and sediment control measures.
- (j) Cross sections of the soil/fill areas at fifty-foot intervals.

2. The Land Use Board shall schedule a public hearing and shall notify the applicant of the date of such hearing. The applicant shall provide notice in accordance with Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq. Five days prior to the hearing, the applicant shall present to the Township Land Use Board Secretary the following:
 - (a) Certification, in the form of an affidavit, signed and sworn by the applicant, affirming that he has notified all property owners within 200 feet, including certified notice receipts.
 - (b) Proof of publication in the official newspaper of the Township at least 10 days prior to the hearing.
3. The Land Use Board shall require an applicant to post the application and escrow fees as may be required pursuant to site plan review.
4. The Land Use Board shall schedule a public hearing and shall notify the applicant of the date of such hearing. The applicant shall provide notice in accordance with Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq. Five days prior to the hearing, the applicant shall present to the Township Land Use Board Secretary the following:
 - (a) Certification, in the form of an affidavit, signed and sworn by the applicant, affirming that he has notified all property owners within 200 feet, including certified notice receipts.
 - (b) Proof of publication in the official newspaper of the Township at least 10 days prior to the hearing.
5. The Land Use Board shall require an applicant to post the application and escrow fees as may be required pursuant to site plan review.

H. Large bulk importing application referral to Township Committee.

1. The application for a large bulk soil/fill importing placement permit, defined as any application to import in excess of 2,001 cubic yards, shall be referred to the Township Committee. In addition to complying with the requirements of Subsection F3, any such application shall also be accompanied by a topographic map or maps prepared and certified by a professional engineer licensed in the State of New Jersey. The scale of said map shall not be more than 100 feet to the inch and shall include the following:
 - (a) Key map.
 - (b) Existing contour lines at five-foot intervals.
 - (c) Proposed contour lines at five-foot intervals after the soil/fill is placed on the parcel.
 - (d) All existing structures, all existing roads and drainage within 200 feet of the property.
 - (e) Location of all property lines.
 - (f) Location of any wetlands, streams, or other environmentally sensitive areas on the property.
 - (g) Source from where the soil/fill is coming from shall be shown on the plans, including tax lot and block; owner's name and municipality.
 - (h) Location of any topsoil or fill storage areas.
 - (i) Soil erosion and sediment control measures.
 - (j) Cross sections of the soil/fill areas at fifty-foot intervals.

I. Factors to be considered in approving permits. The Township Engineer (minor permit), Township Land Use Board (major permit) or Township Committee (bulk permit) shall be guided by and take into consideration the public health, safety and general welfare and the general purposes of municipal planning. Particular consideration shall be given to the following factors:

1. Soil erosion by water and wind.

2. Surface water drainage.
3. Soil fertility.
4. Lateral support of abutting streets and lands.
5. Public health and safety.
6. Land values and uses.
7. Existing contours and topographic character of the land prior to the placement of any soil/fill and proposed contours which will result subsequent to the placement of soil/fill in accordance with the soil fill application.
8. Whether the proposed placement of soil is necessary and incidental to the development of the property for its intended use or whether the proposed placement of soil/fill constitutes primarily a commercial activity.
9. Such other factors as may bear upon or relate to the coordinated, adjusted, and harmonious physical development of the municipality.
10. Comments and recommendations of the Township Engineer.

J. Issuance of permit and operating requirements.

1. A permit shall be issued after the approval of the application by the Township Engineer (minor permit), the Township Land Use Board (major permit) or by Township Committee (bulk permit). The approval shall specifically list the total number of cubic yards of soil/fill authorized to be placed on the property.
2. If a permit is issued for the placement of soil/fill, the owner or person in charge shall conduct the operations to ensure there are no sharp declivities, pits, or depressions, and in such a manner that the area shall be properly leveled off, cleared of debris, and graded to conform with the contour lines and grades as required and shown on the approved plan.
3. Soil/fill shall not be deposited or in any way placed upon adjoining property or public roads. Any soil/fill or material resulting from any such operation accumulating on any adjoining property or public road shall be removed immediately upon notice to the permittee of such accumulation.
4. Upon completion of any operation delineated on the approved plan, said area shall be properly leveled off, cleared of debris, and graded to conform to the contours and grades as approved by the Township Engineer, Land Use Board or Township Committee. A final as-built map for all major soil/fill permits shall be submitted containing and complying with all requirements as set forth in this section.
5. Any soil/fill material temporarily stored shall not exceed a height of 20 feet, and the maximum storage slope shall be 45°.
6. When the placement of the imported fill disturbs one or more acres of land application must comply with § 293 – Stormwater Management Article III Stormwater Control.

K. Enforcement.

1. The Zoning Officer or other official designated by the Township Committee shall have the authority to enforce the provisions of this section and to issue summonses to any person importing soil without a permit.
2. The Township Engineer is designated as the official whose duty it shall be to enforce the provisions of this section with respect to persons importing soil with a permit. The Township Engineer shall inspect the premises, at a minimum quarterly, for which permits have been granted to ensure compliance with the terms of the permit and of this section. As part of the application process the applicant will acknowledge that the Township Engineer shall have the right to enter upon the property in question for the purpose of examination and inspection of the operation without advance notice.
3. After notice and an opportunity to be heard before the Township Engineer the permit of any person may be revoked or suspended for such period as may be determined for any violation of

the terms hereof or the terms and conditions of any permit granted hereunder. In addition to the revocation provided for herein, any person who violates this section or any director or officer of a corporation who participates in a violation of this section shall, upon conviction thereof, be subject to a minimum fine of \$2,000, or imprisonment for a period not to exceed 90 days, or both. Each and every day that such violation continues or exists shall be considered a separate and specific violation of these provisions and not as a continuing offense.

4. In addition to the penalties set forth above, the Township shall have the right, but not the obligation, to pursue injunctive relief in the Superior Court of New Jersey, Warren County, including but not limited to, requiring the removal of any soil imported without a permit, testing to ensure no presence of contaminated soil, and site restoration.
5. Any person violating or failing to comply with any of the provisions of this section shall, upon conviction thereof, be punishable by a fine of not less than \$100 nor more than \$1,000, by imprisonment for a term not to exceed 90 days or by community service of not more than 90 days, or any combination of fine, imprisonment and community service as determined in the discretion of the Court. The continuation of such violation for each successive day shall constitute a separate offense, and the person or persons allowing or permitting the continuation of the violation may be punished as provided above for each separate offense.

L. Permit and inspection fees.

1. The permit fee for a minor soil permit shall be \$150 and an escrow deposit with the Township Clerk for Township Engineer review of \$700.
2. The permit fee for a major soil permit shall be \$150 and an escrow deposit with the Land Use Board of \$3,000.
3. The permit fee for a large bulk permit shall be \$150 and an escrow deposit with the Township Clerk of \$3,500.
4. The applicant shall be responsible for all fees of the Township Engineer incurred in reviewing applications and making inspections prior or subsequent to the issuance of a permit of any kind.

#010-2024: An Ordinance To Provide For And Determine The Salaries And Wages For The Officers And Employees Of The Township Of Mansfield And The Method Of Payment Of Such Salaries

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to introduce Ordinance #010-2024.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon
Abstain: XXXXXX

ORDINANCE 010-2024

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES

STATEMENT OF PURPOSE

The purpose of this Ordinance is to set the salary for the Part-Time Temporary Chief Financial Officer and Full-Time Temporary Chief Financial Officer

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New

Jersey as follows:

SECTION 1, The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Part-Time Temporary Chief Financial Officer	\$ 20,000.00	TO	\$ 70,000.00
Full-Time Temporary Financial Officer	\$ 20,000.00	TO	\$ 90,000.00

#011-2024: An Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey To Repeal Ordinance #2023-008, An Ordinance Appointing Judith Curran As The Township Tax Collector

Mr. Hayes, seconded by Mr. Mc Guinness made a motion to introduce Ordinance #011-2024.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon
Abstain: XXXXXX

ORDINANCE 011-2024

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY TO REPEAL ORDINANCE #2023-008, AN ORDINANCE APPOINTING JUDITH CURRAN AS THE TOWNSHIP TAX COLLECTOR

STATEMENT OF PURPOSE

The purpose of this Ordinance is to repeal Ordinance #2023-008, An Ordinance Appointing Judith Curran as the Township Tax Collector

WHEREAS, Ordinance #2023-008 was adopted March 8, 2023 by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, hereby appointing Mrs. Judith Curran as the Township Tax Collector; and

WHEREAS, Mrs. Judith Curran resigned from her position as CFO/Tax Collector/Office Manager effective April 30, 2024; therefore, creating the need for the Township to repeal Ordinance #2023-008.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that Ordinance #2023-008 adopted March 8, 2023 is hereby repealed.

RESOLUTIONS (TAKEN SEPARATELY)

Resolution #129-2024 as filed in the Township Clerk's Office, was adopted on motion by Mr. Hayes and seconded by Mr. Mc Guinness.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon
Abstain: XXXXXX

RESOLUTION 129-2024
A RESOLUTION AUTHORIZING PAYMENT OF BILLS LIST

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 4-01	\$ 60,696.20
CURRENT- 3-01	\$ 250.00
FEDERAL/STATE GRANT FUND	\$ 3,472.00
OPEN SPACE TRUST	\$ 582.50
DEVELOPER'S ESCROW	\$ 3,074.05
TOTAL	\$ 68,074.75

CONSENT AGENDA – PUBLIC PORTION

Mayor Watters opened the Public Portion of the meeting for comments on the Consent Agenda. Seeing none, the Public Portion for Consent Agenda was closed.

Mr. Mc Guinness, seconded by Mr. Hayes made a motion to amend Resolution #133-2024 to reflect the correct appointment terms.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
 Nay: XXXXXX
 Absent: Mr. Farino, Mrs. Mora Dillon
 Abstain: XXXXXX

Mayor Watters, seconded by Mr. Mc Guinness made a motion to add Resolutions #141-2024 through #143-2024 to the Consent Agenda.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
 Nay: XXXXXX
 Absent: Mr. Farino, Mrs. Mora Dillon
 Abstain: XXXXXX

CONSENT AGENDA/RESOLUTIONS

The following Resolutions #130-2024 through #139-2024 and Resolutions #141-2024 through #143-2024 as filed in the Township Clerk's Office, were adopted on motion by Mr. Hayes and seconded by Mr. Mc Guinness.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
 Nay: XXXXXX
 Absent: Mr. Farino, Mrs. Mora Dillon

RESOLUTION 130-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 15 MOUNTAIN VIEW LANE

WHEREAS, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

WHEREAS, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

WHEREAS, Ryan Homes, the developer of the property located at 15 Mountain View Lane has submitted check number 660489 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

WHEREAS, the Township Engineer has recommended the acceptance of said payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

RESOLUTION 131-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 10 MIDDLE LANE WEST

WHEREAS, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

WHEREAS, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

WHEREAS, Ryan Homes, the developer of the property located at 10 Middle Lane West has submitted check number 660488 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

WHEREAS, the Township Engineer has recommended the acceptance of said payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

RESOLUTION 132-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, ACCEPTING A DRIVEWAY BOND FOR 3 MOUNTAIN VIEW LANE

WHEREAS, in accordance with Mansfield Township code section 167-11 (Certificate of Occupancy) no certificate of occupancy shall be issued unless the driveway has been completed in accordance with the approved plan; and

WHEREAS, notwithstanding anything to the contrary hereinbefore mentioned, a developer may, during the period from November 1 to April 15, apply for a certificate of occupancy and defer completion of a driveway in accordance with the approved plan; provided however, such developer posts a driveway bond with the Township of Mansfield; and

WHEREAS, Ryan Homes, the developer of the property located at 3 Mountain View Lane has submitted check number 660487 in the amount of \$ 1,500.00 representing the driveway bond for the project; and

WHEREAS, the Township Engineer has recommended the acceptance of said payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that the driveway bond stated above submitted by Ryan Homes is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to the developer.

RESOLUTION 133-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, APPOINTING KARIN E. UGHETTA AS PART TIME TOWNSHIP CERTIFIED TAX COLLECTOR

WHEREAS, N.J.S.A. 40A:9-141(a) requires municipalities to appoint a Certified Tax Collector; and

WHEREAS, there exists a vacancy in the position of Tax Collector due to resignation of the previous Tax Collector, whose term expires November 1, 2024; and

WHEREAS, the Township has a need to appoint a new Certified Tax Collector to serve the remainder of the unexpired term, and to a subsequent regular term conditioned on appointment by the Township Committee; and

WHEREAS, the Township Committee desires to appoint Karin E. Ughetta, as Tax Collector for the unexpired term from May 29, 2024 through December 31, 2024, and to a new term beginning January 1, 2025 conditioned upon appointment by the Township Committee; and

WHEREAS, Ms. Ughetta shall serve on a part-time basis at a salary of \$40,000.00 and shall be scheduled two (2) days per week for a total of no more than fifteen (15) hours.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that Ms. Karin E. Ughetta be appointed as the Part Time Certified Tax Collector at an annual salary of \$40,000 with a work schedule of two days per week for a total of no more than fifteen (15) hours effective May 29, 2024.

NOW, THEREFORE BE IT FURTHER RESOLVED, this position is classified as part-time and is not eligible to participate in the medical benefits program or paid vacation or personal time off.

RESOLUTION 134-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING THE HIRING OF FULL TIME DEPT. OF PUBLIC WORKS MACHINE OPERATOR – G. ARMBRECHT

WHEREAS, there exists a vacancy in the Department of Public Works for a machine operator; and

WHEREAS, the Township Committee and the Acting Dept. of Public Works Supervisor reviewed and interviewed several applicants; and

WHEREAS, the Township Committee desires to hire Mr. Gene Armbrrecht as a Full-time Department of Public Works Machine Operator effective May 28, 2024 at an annual salary of \$41,000.00; and

WHEREAS, Mr. Armbrrecht will also be compensated at \$45.00 per hour as a Recycling Attendant when applicable; and

WHEREAS, Mr. Armbrrecht will be entitled to vacation and sick time in accordance with the current Memorandum of Agreement between the Teamsters Local Union 469 and the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that Mr. Gene Armbrrecht is hereby hired as a full-time machine operator for the Department of Public Works effective May 28, 2024 at an annual salary of \$41,000 and vacation and sick time as well as subsequent pay increases are subject to and in accordance with the current Memorandum of Agreement between the Teamsters Local Union 469 and the Township .

RESOLUTION 135-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, RESCINDING RESOLUTION # 2023-178

WHEREAS, Resolution #2023-178, adopted May 24, 2023 authorized a salary increase in the amount of \$7,000.00 for Mrs. JoAnn Fascenelli, Deputy Tax Collector for her taking on additional duties; and

WHEREAS, Resolution #2023-178 states that if the Township Committee finds it necessary to employ a different Tax Collector that Mrs. Fascenelli would no longer be entitled to the additional \$7,000.00 ; and

WHEREAS, the Township Committee by adoption of Resolution #133-2024 have appointed a new Tax Collector effective May 29, 2024 and therefore needing to rescind Resolution #2023-178.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, hereby rescinds Resolution #2023-178 adopted May 24, 2023 finding that Mrs. JoAnn Fascenelli is no longer entitled to the additional compensation in the amount of \$7,000.00 due to the hiring of a new Tax Collector effective May 29, 2024.

NOW, THEREFORE BE IT FURTHER RESOLVED, Mrs. JoAnn Fascenelli will retain the title of Deputy Tax Collector.

RESOLUTION 136-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING PURCHASE OF 2024 RAM 1500 SSV 4X4 FOR POLICE DEPARTMENT PURSUANT TO NJ STATE CONTRACT

WHEREAS, a need exists for the acquisition of a Police Pursuit Rated Vehicle for the daily operations of the Township of Mansfield Police Department; and

WHEREAS, the Township of Mansfield, may, without advertising for bids, purchase such materials through the New Jersey State Purchase Contract pursuant to N.J.S.A 40A:1 1-12 and N.J.A.C. 5:34-7.29 et. Seq., and

WHEREAS, under the state contract award, the following vendors hold New Jersey State Purchase and Property State Contracts

Hertrich Fleet Services #17-FLEET-00210

WHEREAS, Hertrich Fleet Services has proposed under state contract a 2024 Ram 1500 SSV 4x4 Crew Cab with 5' 7" box in the amount of \$40,949.10; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the amount of \$40,949.10 in

Line Item: 4-01-44-900-0000-9096

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, pursuant to N.J.S.A. 40A:11-12 & N.J.A.C. 5:34-7.29 that it authorizes the Police Chief of the Township of Mansfield to enter into a contract to purchase through the use of New Jersey State Contract with Hertrich Fleet Services #17-FLEET-00210 for procurement of a 2024 Ram 1500 SSV 4x4 in the amount of \$40,949.10.

RESOLUTION 137-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY AUTHORIZING OUTFITTING OF 2024 RAM 1500 SSV 4X4 FOR POLICE DEPARTMENT PURSUANT TO NJ STATE CONTRACT

WHEREAS, a need exists for the outfitting of a newly purchased Police Pursuit Rated Vehicle for the daily operations of the Township of Mansfield Police Department; and

WHEREAS, the Township of Mansfield, may, without advertising for bids, purchase such materials through the New Jersey State Purchase Contract pursuant to N.J.S.A 40A:1 1-12 and N.J.A.C. 5:34-7.29 et. Seq., and

WHEREAS, under the state contract award, the following vendors hold New Jersey State Purchase and Property State Contracts

Whelen NJ State Contract # 17-FLEET- 00761 Emergency Lights
Havis NJ State Contract # 17-FLEET-00719 Console and Equipment Mounts

WHEREAS, East Coast Emergency Lighting has proposed under the aforementioned state contracts an estimate in the amount of \$17,876.45 to outfit the newly purchased police pursuit rated vehicle with the necessary emergency lights and equipment; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the amount of \$17,876.45 in

Line Item: 4-01-44-900-0000-9096

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, pursuant to N.J.S.A. 40A:11-12 & N.J.A.C. 5:34-7.29 that it authorizes the Police Chief of the Township of Mansfield to enter into a contract to outfit the newly purchased police pursuit rated vehicle through the use of Whelan NJ State Contract #17-FLEET-00761 and Havis NJ State Contract #17-FLEET-00719 with East Coast Emergency Lighting with the estimate amount of \$17,876.45.

RESOLUTION 138-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING A CHANGE ORDER AND ACCEPTING A MAINTENANCE BOND FROM TOPLINE CONSTRUCTION CORP FOR THE 2022-2023 SNYDER ROAD IMPROVEMENTS.

WHEREAS, Top Line Construction Corp, 22 Fifth Street, Somerville, NJ 08876, was selected by the Township Committee in accordance with Resolution #2023-253 for the 2022-2023 Snyder Road Improvements – Project No. MD107 (FEI 22MN106); and

WHEREAS, Top Line Construction Corp submitted a bid in the amount of \$191,604.14 and agreement was signed by the Mayor ; and

WHEREAS, Change Order No. 1 Final for the 2022-2023 Snyder Road Improvements was submitted by Township Engineer, Boswell Engineering in a memo dated May 13, 2024, with additional charges of \$1,509.54, supplementals of \$4,737.61, and decreases of \$23,580.10; yielding a net decrease of \$17,332.96, bringing the new total to \$174,268.19; and

WHEREAS, Top Line Construction, 22 Fifth Street, Somerville, NJ 08876 has submitted Maintenance Bond #CA-4903378 (M) in the amount of \$17,631.06 for the project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that said Change Order No.1 Final is approved and authorized for the new contractual total of \$174,268.19.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, has accepted Maintenance Bond #CA-4903378 in the amount of \$17, 631.06 from Top Line Construction Corp, 22 Fifth Street, Somerville, NJ for Project No. MD107 (FEI 22MN106).

BE IT FINALLY RESOLVED, that a copy of this resolution be forwarded to the CFO, Township Engineer, and Top Line Construction Corp. for their records.

RESOLUTION 139-2024

AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT #12 FOR #2 ULTRA LOW SULFUR DIESEL FUEL FROM CREATIVE MANAGEMENT, INC., 935 ROUTE 34, SUITE 3-A, MATAWAN, NEW JERSEY 07747

WHEREAS, the Township of Mansfield wishes to purchase Ultra Low Sulfur Diesel Fuel under the Morris County Co-Op; and

WHEREAS, Morris County Co-Op awarded a contract to Creative Management, Inc., 935 Route 34, Suite 3-A,

Matawan, New Jersey 07747; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2024 budget for an additional \$ 10,000.00 and the line-item appropriation to be charged is 4-01-31-430-0000-4870; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12; and

WHEREAS, it is the recommendation of the Chief Financial Officer to purchase Ultra Low Sulfur Diesel through the Morris County Co-Op.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the Chief Financial Officer be authorized to issue purchase orders to Creative Management, Inc., 935 Route 34, Suite 3A, Matawan, New Jersey 07747, through December 31, 2024.

RESOLUTION 141-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, APPOINTING BRYAN P. COURTER AS PART TIME TOWNSHIP TEMPORARY CHIEF FINANCIAL OFFICER

WHEREAS, pursuant to N.J.S.A 40A:9-140.10, in every municipality there shall be a chief financial officer appointed by the governing body of the municipality; and

WHEREAS, pursuant to N.J.S.A. 40A:9-140.13(f), when a vacancy occurs in the office of the chief financial officer following the appointment of a certified municipal finance officer to that office, the governing body may appoint, for a period not to exceed one year and commencing on the day of vacancy, a person who does hold a municipal finance officer certificate to serve as the Temporary Chief Finance Officer; and

WHEREAS, the Township Committee deem it to be in the best interests of the Township of Mansfield to appoint Bryan P. Courter to serve as the Part Time Temporary Chief Financial Officer for the Township of Mansfield ; and

WHEREAS, Mr. Courter shall serve on a part-time basis at a salary of \$32,500.00 and shall be scheduled to work a maximum of fifteen (15) hours per week and will be scheduled to work in the office on Monday's.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, hereby appoints Mr. Bryan P. Courter to serve as the Part Time Temporary Chief Financial Officer for the Township of Mansfield for a one (1) year term as per N.J. C. 5:32-2.5(a) at an annual salary of \$32,500.00 with a work schedule as stated herein effective June 3, 2024.

NOW, THEREFORE BE IT FURTHER RESOLVED, this position is classified as part-time and is not eligible to participate in the medical benefits program or paid vacation or personal time off.

RESOLUTION 142-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AMENDING RESOLUTION 126-2024, AUTHORIZING TEMP QPA_J.CURRAN

WHEREAS, Resolution #126-2024 adopted on May 8, 2022 authorized Judith Curran to serve as the Township Temporary QPA in a consultant position until one is hired by the Township; and

WHEREAS, Resolution #126-2024 inadvertently stated Mrs. Curran would be paid an hourly rate of \$75.00 for

tax collection work and an hourly rate of \$100 for finance work ; and

WHEREAS, Resolution #126-2024 should have read that Mrs. Curran will be paid a monthly rate of \$400.00 for her work as Temporary QPA in a consultant position for the Township of Mansfield.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, hereby amending Resolution #126-2024 to correctly reflect that Mrs. Judith Curran will be paid a monthly rate of \$400.00 through purchase order for her consultant work as Temporary QPA for the Township of Mansfield.

RESOLUTION 143-2024

A RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN AND STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES TO BOSWELL ENGINEERING FOR THE SNYDER ROAD PROJECT

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds it necessary to engage engineering services for work on Snyder Road; and

WHEREAS, the Township Committee further finds that the Township Engineer, Richard Quamme, of Boswell Engineering, is well qualified to provide these engineering services due to his engineering experience and his familiarity with Snyder Road and other road projects in the Township of Mansfield;

WHEREAS, coring and material testing is also required for Snyder Road, and this service will also be a part of this contract award to Boswell Engineering;

WHEREAS, Boswell Engineering has submitted the following documentation in compliance with the awarding of a contract under the New Jersey Pay to Play Law within 10 days of the awarding of the contract;

- a. Business Entity Disclosure Certification for Non-Fair and Open Contracts which certifies that Boswell Engineering has not made any reportable contributions to a political or candidate committee in the Township of Mansfield in the previous one year,
- b. Stockholder Disclosure Certification
- c. 271 Political Contribution Disclosure Form (required per N.J.S.A. 19:44A-20.26)

WHEREAS, the CFO has certified that funds are available in the 2024 Capital Improvement budget, account number 4-01-44-900-0000, Snyder Road;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield does hereby award a contract to Boswell Engineering in the amount for engineering services not to exceed \$91,000 and also \$3,200 for the coring and material testing for Snyder Road under the provision of the Non-Fair and Open Process, and that Boswell is in compliance with the New Jersey Pay to Play Law.

NEW BUSINESS: None

COMMITTEE PERSON COMMENTS:

Mr. Hayes questioned Township Engineer on the Land Use Board Application for 389 Blau Road. Township Engineer Quamme provided an explanation.

EXECUTIVE SESSION

Mr. Hayes, seconded by Mr. Mc Guinness, made a motion to adopt Resolution #140-2024 for an Executive Session of the Township Committee. At approximately 7:59 p.m., the Committee went into Executive Session.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon
Abstain: XXXXXX

Mr. Lavery announced the following to be discussed in Executive Session:

Personnel

DPW Laborer Interview

Potential Litigation

Sidewalk Ordinance

RESOLUTION 140-2024

RESOLUTION AUTHORIZING EXECUTIVE SESSION OF THE TOWNSHIP COMMITTEE

WHEREAS, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

WHEREAS, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

WHEREAS, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

Personnel

DPW Laborer Interview

Potential Litigation

Sidewalk Ordinance

RETURN TO REGULAR SESSION

On a motion by Mr. Hayes, seconded by Mr. Mc Guinness, the Township Committee voted to return to public session at approximately 8:21 p.m.

RECORDED VOTE

Aye: Mr. Hayes, Mr. Mc Guinness, Mayor Watters
Nay: XXXXXX
Absent: Mr. Farino, Mrs. Mora Dillon

Abstain: XXXXXX

Mr. Lavery announced the following discussed in Executive Session:

Personnel

DPW Laborer Interview

Potential Litigation

Sidewalk Ordinance

Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest. No official action will be taken as a result of the Executive Session.

There being no further business, Mr. Hayes, seconded by Mr. Mc Guinness made a motion to adjourn. The meeting was adjourned at approximately 8:23 p.m.

Attest:



Wendy Barras
Township Municipal Clerk