



**AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANSFIELD
OCTOBER 22, 2025
7:30 p.m.**

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT", because adequate notice of this meeting has been provided by notifying the Express Times NJ Zone and The Daily Record, and by posting notice of such meeting in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

THIS IS NOT AN OFFICIAL DOCUMENT. It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of Mansfield Township. There may be additions or deletions prior to the Committee taking final action.

**ROLL CALL:
SALUTE TO FLAG:**

APPROVAL OF THE MINUTES

Executive Session- October 8, 2025

Regular Session- October 8, 2025

**CLERK'S REPORT
FINANCE REPORT
EMPLOYEES' REPORTS
ENGINEER'S REPORT**

PUBLIC PORTION

ORDINANCE: PUBLIC HEARING AND SECOND READING

#030-2025 An Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey Amending And Supplementing Chapter 182 Of The Township Code Entitled Fees Most Notably, Section 182-3, Entitled "Township Clerk"

RESOLUTIONS (taken separately)

#244-2025 Resolution Authorizing Payment of Municipal Obligations

#245-2025 Resolution Certifying Review of Fiscal Year 2025 Best Practices Inventory

PUBLIC PORTION – CONSENT AGENDA ONLY

CONSENT AGENDA

#246-2025 Resolution Authorizing Publication of RFP for 2026 Professionals
#247-2025 Resolution Authorizing Certification of Governing Body of Annual Audit for 2024
#248-2025 Resolution Approving Corrective Action Plan for CY 2024
#249-2025 Resolution Authorizing Acceptance of Performance Guarantee for Proposed Gas Service – 71 Airport Rd.
#250-2025 Resolution Authorizing Purchasing from Morris County Co-Op Contract #12- Diesel Fuel From Griffith – Allied Trucking, LLC
#251-2025 Resolution Authorizing Additional Services and an Increase of Not to Exceed Amount for Professional Service Agreement – Township Conflict Attorney
#252-2025 Resolution Authorizing Insertion Into FY2025 Municipal Budget Pursuant to N.J.S.A. 40A:4-87-Chapter 159 – 2023 Warren County Municipal and Charitable Conservancy Trust Fund Grant
#253-2025 Resolution Authorizing the Institution Of An In-Rem Tax Foreclosure
#254-2025 Resolution Authorizing Refund of Balance for Outside Employment of Off-Duty Police Service
#255-2025 Resolution Authorizing Lien Redemption – Block 2713 Lot 1
#256-2025 Resolution Authorizing Lien Redemption – Block 2713 Lot 4
#257-2025 Resolution Authorizing Lien Redemption – Block 2713 Lot 5
#258-2025 Resolution Authorizing Lien Redemption – Block 2713 Lot 6
#259-2025 Resolution Authorizing Refund of Zoning Permit Application

#260-2025 Resolution Authorizing Award of Contract for Mitchell Rd. Improvement Project – RiverView Paving, Inc.

COMMITTEE PERSON COMMENTS

EXECUTIVE SESSION

#261-2025 Executive Session

RETURN TO REGULAR SESSION

ADJOURN



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

ORDINANCE 030-2025

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 182 OF THE TOWNSHIP CODE ENTITLED FEES MOST NOTABLY, SECTION 182-3, ENTITLED "TOWNSHIP CLERK"

STATEMENT OF PURPOSE

The purpose of this Ordinance is amend and supplement Chapter 182, Section 182-3, Township Clerk.

NOW, THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1. Chapter 182, Section III, is hereby amended as follows:

§182-3 Township Clerk

Special Circumstance Review Escrow Fee as determined by Township Engineer: \$1,000.00

Special Circumstance Inspection/ Review Escrow Application Fee: \$25

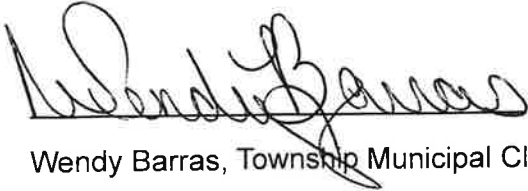
SECTION 2. Unless otherwise set forth herein, all other terms and any applicable fees set forth in Chapter 182, Fees shall be and remain unchanged.

SECTION 3. Any ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

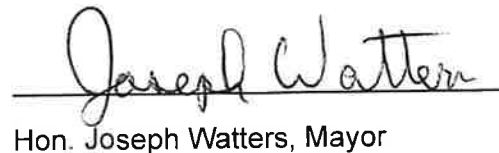
SECTION 4. Severability. If any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgement shall be limited in its effect only to that portion of the ordinance actually invalidated and shall not be deemed to affect the operation of any other portion thereof.

SECTION 5. This ordinance shall take effect upon adoption and publication according to law.

ATTEST:


Wendy Barras, Township Municipal Clerk

TOWNSHIP OF MANSFIELD


Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: Hayes ; Seconded by: Mora Dillon
Vote: Motion carried by roll call vote (Summary: Yes=5)
Yes: Hayes, Mc Guinness, Mora Dillon, Farino, Watters
No:
Abstain:
Absent:

Introduced: October 8, 2025
Published: October 13, 2025
Public Hearing: October 22, 2025

Motion: Adopt Ordinance Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)
Yes:
No:
Abstain:
Absent:

Adopted:
Published:

CERTIFICATION

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the day of , 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 244-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF MUNICIPAL OBLIGATIONS

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT- 4-01	\$ 24,828.78
CURRENT- 5-01	\$ 1,369,958.52
GENERAL CAPITAL FUND – C-04	\$ 99,084.50
FEDERAL AND STATE GRANT FUND-G-02	\$ 1,178.00
OTHER TRUST–T-35	\$ 2,640.00
TOTAL	\$ 1,497,689.80

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk

P.O. Type: All
Format: Detail with Line Item Notes
Range: 4-First to 5-ZZ-ZZ-ZZZZ-ZZZZ
Rcvd Batch Id Range: First to Last
Vendors: All
DEPT Page Break: No Subtotal CAFR: No Subtotal DEPT: No Subtotal SUB-ACCT: No

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd	Chk/Void	Invoice	PO Type
P.O. Id	Item Vendor				Enc Date	Date		

Fund: CURRENT FUND

4-01-20-135-0000-4220	AUDIT							
25-00369	3 SAMUELO20 SAMUEL KLEIN AND COMPANY LLP	INV, 18366 ANNUAL AUDIT OF	24,375.00	R	05/01/25	10/16/25	18366	B
	BOOKS & RECORDS (YEAR 2024)							

4-01-28-370-0000-2030	TOWNSHIP EXPENSES PORTA							
25-00729	1 UNITED030 UNITED SITE SERVICES	INV, 4964920 TEMPORARY RESTROOM	226.89	R	10/01/25	10/16/25	4964920	
	COMCAST FLD 11/1/24 - 11/30/24							
25-00729	2 UNITED030 UNITED SITE SERVICES	INV, 5030233 TEMPORARY RESTROOM	226.89	R	10/01/25	10/16/25	5030233	
	COMCAST FLD 12/1/24 - 12/31/24							
			453.78					

Fund Total: CURRENT FUND 24,828.78
Year Total: 24,828.78

Fund: CURRENT FUND

5-01-20-100-0000-4020	ADVERTISING							
25-00060	55 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/2 AD ORD 23	17.98	R	10/08/25	10/16/25	0007326486	
25-00060	56 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/2 AD ORD 24	17.36	R	10/08/25	10/16/25	0007326486	
25-00060	57 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/2 AD ORD 25	19.22	R	10/08/25	10/16/25	0007326486	
25-00060	58 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/2 AD ORD 26	17.36	R	10/08/25	10/16/25	0007326486	
25-00060	59 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/2 AD ORD 27	15.50	R	10/08/25	10/16/25	0007326486	
25-00060	60 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/2 AD ORD 28	20.46	R	10/08/25	10/16/25	0007326486	
25-00060	61 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 9/3-9/10 ADS	55.80	R	10/08/25	10/16/25	0007326486	
	AUCTION BLOCK 601.03 LOT 55							
25-00060	62 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 AD 9/15 ORD 28	15.50	R	10/08/25	10/16/25	0007326486	
25-00060	63 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 AD 9/15 ORD 29	21.08	R	10/08/25	10/16/25	0007326486	
25-00060	64 GANNED005 GANNETT NEW JERSEY NEWSPAPERS	INV, 0007326486 AD 9/23	58.90	R	10/08/25	10/16/25	0007326486	
	MITCHELL ROAD IMPROVEMENTS							

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MANSFIELD TOWNSHIP
Bill List By Budget Account

Account	Description	Item Description	Amount	Stat/chk	First Rcvd	Chk/Void	PO
P.O. Id	Item Vendor				Enc Date	Date	Type
5-01-20-100-0000-4020	ADVERTISING	Continued					
25-00060	65 GANNETT NEW JERSEY NEWSPAPERS	INV. 0007326486 AD 9/30 ORD 29	24.18 R		10/08/25	10/16/25	0007326486
			283.34				
5-01-20-130-0000-4128	PROFESSIONAL SERVICES						
25-00194	18 JPMAD005 JPM ADVISORS, LLC	TEMPORARY CFO SERVICES	5,563.25 R		09/29/25	10/16/25	9/22 - 10/5/25
	PROF. SERVICES RENDERED 9/22/25 - 10/5/25						
5-01-20-130-0000-4145	PAYROLL SERVICES						
25-00091	24 ACTION005 ACTION DATA SERVICES	INV.93994 OCT 3 2025 PAYROLL	221.28 R		09/25/25	10/16/25	93994
5-01-25-240-0000-3030	CONTRACTUAL EYE/DENTAL EXAMS						
25-00747	1 ZACHA005 ZACHARY W. CREGAR	10/7/25 REIM. DENTAL PER	381.00 R		10/08/25	10/16/25	REIM. 10/7/25
	CONTRACT						
5-01-25-260-0000-4850	FIRST AID SQUAD CONTRIBUTION						
25-00010	11 INDEP020 INDEPENDENCE FIRST AID SQUAD	2025 ANNUAL DONATION OCTOBER	6,491.63 R		09/16/25	10/16/25	OCTOBER 2025
5-01-25-265-0000-4040	DEPT GENERAL EXP						
25-00711	1 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM GB-473V BAG	33.98 R		09/16/25	10/16/25	07626285
25-00711	2 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM MHB-20 TRICK	62.00 R		09/16/25	10/16/25	07626285
	OR TREAT						
25-00711	3 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-653 BOOK	53.25 R		09/16/25	10/16/25	07626285
25-00711	4 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-37 BOOK	75.00 R		09/16/25	10/16/25	07626285
25-00711	5 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-654 BOOK	68.00 R		09/16/25	10/16/25	07626285
25-00711	6 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM PL1094P	73.98 R		09/16/25	10/16/25	07626285
	PENCILS						
25-00711	7 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM VP10425 HAT	121.50 R		09/16/25	10/16/25	07626285
25-00711	8 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-712 BOOK	170.00 R		09/16/25	10/16/25	07626285
25-00711	9 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-679 BOOK	68.00 R		09/16/25	10/16/25	07626285
25-00711	10 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-350 BOOK	68.00 R		09/16/25	10/16/25	07626285
25-00711	11 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-707 BOOK	35.50 R		09/16/25	10/16/25	07626285
25-00711	12 POSIT005 POSITIVE PROMOTIONS INC.	07626285 ITEM KCB-51 BOOK	53.25 R		09/16/25	10/16/25	07626285
25-00711	13 POSIT005 POSITIVE PROMOTIONS INC.	07626285 SHIPPING	101.48 R		09/16/25	10/16/25	07626285
			983.94				
5-01-25-265-0000-4610	FIRE HYD SERVICE						
25-00097	10 NEWJE070 NEW JERSEY AMERICAN WATER, INC ACT. 1018-220037635608		2,046.99 R		09/15/25	10/16/25	9/9 - 10/7

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Account P.O. Id	Item Vendor	Description	Item Description	Amount	Stat	Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
5-01-25-265-0000-4610		FIRE HYD SERVICE	Continued								
9/9/25 - 10/7/25											
5-01-26-290-0000-4040		DEPT GENERAL EXP									
25-00054	24	CAAUT005 C & M AUTO PARTS	INV. 724120 ABSORBENT	74.95	R		01/22/25	10/16/25		724120	B
25-00054	25	CAAUT005 C & M AUTO PARTS	INV. 724312 CARB CLEANER	58.68	R		10/08/25	10/16/25		724312	B
				133.63							
5-01-26-290-0000-5050		TRUCK MAINTENANCE REPAIR & TIRES									
25-00054	23	CAAUT005 C & M AUTO PARTS	INV. 724120 CLUTCH PILOT	57.50	R		09/02/25	10/16/25		724120	B
		BEARING (TRUCK #8)									
25-00061	149	HOMED005 HOME DEPOT USA INC	INV. 9022646 BLACK PAINT	38.88	R		01/22/25	10/16/25		9022646	B
				96.38							
5-01-26-290-0000-5070		EQUIPMENT MAINT. REPAIR									
25-00720	1	FOLEY005 FOLEY INC	INV 0650594 CLIP (LOADER)	2.16	R		09/23/25	10/16/25		0650594	
25-00720	2	FOLEY005 FOLEY INC	INV 0650594 CLIP (LOADER)	2.31	R		09/23/25	10/16/25		0650594	
25-00720	3	FOLEY005 FOLEY INC	INV 0650594 VALVE ASY (LOADER)	74.22	R		09/23/25	10/16/25		0650594	
25-00720	4	FOLEY005 FOLEY INC	INV 0650594 FILTER (LOADER)	9.40	R		09/23/25	10/16/25		0650594	
25-00720	5	FOLEY005 FOLEY INC	INV 0650594 FILTER (LOADER)	77.39	R		09/23/25	10/16/25		0650594	
25-00720	6	FOLEY005 FOLEY INC	INV 0650594 CABLE ASY (LOADER)	105.49	R		09/23/25	10/16/25		0650594	
25-00739	1	CENTR020 CENTRAL JERSEY EQUIPMENT	IN 1560226 GRILL PART (MOWER)	96.24	R		10/03/25	10/16/25		1560226	
				367.21							
5-01-26-290-0000-5140		UNIFORM REIM.									
25-00741	1	FLEMID05 FLEMINGTON DEPT. STORE INC	INV. 73580 T-SHIRTS	555.00	R		10/03/25	10/16/25		73580	
		(M, L, XL, XXL)									
25-00741	2	FLEMID05 FLEMINGTON DEPT. STORE INC	INV. 73580 T-SHIRTS	129.00	R		10/03/25	10/16/25		73580	
		(3XL)									
				684.00							
5-01-26-291-0000-5210		SNOW - ROAD SALT									
25-00721	1	ATLAN005 ATLANTIC SALT, INC.	INV. 103938 ROCK SALT	23,051.01	R		09/24/25	10/16/25		103938	
		TICKET(S) 26-050012, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24									
WARREN COUNTY CO-OPT WC2458 ROCK SALT											

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MANSFIELD TOWNSHIP
Bill List By Budget Account

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	PO Type
5-01-26-291-0000-5210 25-00721 2 ATLANT005 ATLANTIC SALT, INC.	SNOW - ROAD SALT	Continued INV. 103938 ADJUSTMENT	0.01- 23,051.00	R	09/24/25	10/16/25		103938	
5-01-26-305-0000-5220 25-00057 21 SANIC005 SANICO INC.	GARBAGE & TRASH REMOVAL	INV. 0001161039 OCT. PICK-UP	167.12	R	09/09/25	10/16/25		0001161039	B
5-01-26-310-0000-4231 25-00104 6 ACFLA005 ACF GREENSCAPES, INC. 9/8/25 - 10/8/25	GRASS CUTTING	INV. 5420 MOWING SERVICE	8,340.00	R	09/02/25	10/16/25		5420	B
5-01-26-310-0000-4400 25-00093 10 TULPE005 TULPEHOCKEN MOUNTAIN SPRING 25-00744 1 OVERH005 OVERHEAD DOOR CO OF CENTRAL REPLACED COIL CORD. DOOR NEEDS ADJUSTMENT	BLD MAINTENANCE	7485028 BOTTLED WATER 9/04/25 INV. 30123 LABOR 9/26/25 (DPW)	187.50 390.00	R R	09/15/25 10/06/25	10/16/25 10/16/25		7485028 30123	B
25-00744 2 OVERH005 OVERHEAD DOOR CO OF CENTRAL ADJUSTMENTS (KEYWAY, SCREWS, MISC SUPPLIES)		INV. 30123 LABOR 9/29/25 (DPW)	22.00	R	10/06/25	10/16/25		30123	
			599.50						
5-01-27-360-0000-5390 25-00746 1 LAKEL005 LAKELAND BUS LINES, INC HERSHEY PARK, PA CHARTER 19457	SENIOR CITIZEN ACT O&E	INV. 10/8/25 BUS TRIP TO	1,950.00	R	10/08/25	10/16/25		10/8/25	
5-01-28-370-0000-2010 25-00765 4 JCPRL005 JCP&L	TOWNSHIP EXPENSES LIGHTING	ACT. 100-003-794-599	519.24	R	10/16/25	10/16/25			
5-01-28-370-0000-2030 25-00749 1 UNITED030 UNITED SITE SERVICES FOOTBALL FLD 7/27/25 - 7/31/25	TOWNSHIP EXPENSES PORTA	5502754 TEMPORARY RESTROOM	127.50	R	10/08/25	10/16/25		5502754	
25-00749 2 UNITED030 UNITED SITE SERVICES FOOTBALL FLD 8/1/25 - 8/31/25		5568290 TEMPORARY RESTROOM	790.52	R	10/08/25	10/16/25		5568290	
			918.02						
5-01-31-430-0000-4000 25-00740 1 PRINC005 PRINCETON HOSTED SOLUTIONS LLC INV. 12597 OCTOBER 2025	TELEPHONE		2,003.69	R	10/03/25	10/16/25		12597	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	PO Type
5-01-31-430-0000-4410	FUEL OIL/HEATING								
25-00041 20 FINCH005 FINCH FUEL OIL CO., INC		INV. 79640 #2 HEATING OIL	891.60	R	04/04/25	10/16/25		79640	B
25-00041 21 FINCH005 FINCH FUEL OIL CO., INC		INV. 79640 #2 HEATING OIL	0.38	R	10/14/25	10/16/25		79640	B
	FED LUST TAX		891.98						
5-01-31-430-0000-4420	ELECTRIC								
25-00765 1 JCPLO005 JCP&L		ACT. 100-051-562-310	81.22	R	10/16/25	10/16/25			
25-00765 2 JCPLO005 JCP&L		ACT. 100-124-385-855	32.13	R	10/16/25	10/16/25			
25-00765 3 JCPLO005 JCP&L		ACT. 200-000-010-393	128.61	R	10/16/25	10/16/25			
			241.96						
5-01-31-430-0000-4710	FUEL/GASOLINE								
25-00144 22 GRIFF015 GRIFFITH-ALLIED TRUCKING, LLC		INV. 83503 GASOLINE POLICE	1,340.07	R	07/14/25	10/16/25		83503	B
	DELIVERY 10/1/25 - 644.7 GAL - POLICE								
5-01-31-430-0000-4715	NATURAL GAS								
25-00013 10 GAS00010 ELIZABETHTOWN GAS		2025 ACT. 3528273871	56.52	R	09/15/25	10/16/25		9/5 - 10/6/25	B
	9/5/25 - 10/6/25								
5-01-31-430-0000-4870	FUEL DIESEL								
25-00064 16 GRIFF015 GRIFFITH-ALLIED TRUCKING, LLC		INV. 84012 DIESEL (DPW)	1,182.43	R	06/10/25	10/16/25		84012	B
	DELIVERY 10/1/25 - 462.7 GALS - DPW								
5-01-43-491-0000-5510	COURT OSCAP INTERPRETER								
25-00745 1 LEDAC005 LEDA C. GONZALEZ, INTERPRETER		INV. 0825-2116 SPANISH	265.00	R	10/06/25	10/16/25		0825-2116	
	INTERPRETER 8/19/25								
25-00767 1 THEJF005 THE JF TEAM		10/14/25 HAITIAN CREOLE	280.00	R	10/16/25	10/16/25		10/14/25	
	INTERPRETER		545.00						
5-01-43-495-0000-2001	PUBLIC PROSECUTOR-OTHER EXPENSES								
25-00145 10 LAMOF005 LAW OFFICE OF NORMAN W. ALBERT MUNICIPAL PROSECUTOR		SEPTEMBER 2025	1,600.00	R	06/30/25	10/16/25			B
5-01-55-208-0000-0000	COUNTY TAXES PAYABLE								
25-00759 1 COUNT030 COUNTY OF WARREN'S TREAS.		4TH QTR. 2025 OPEN SPACE TAX	59,368.09	R	10/10/25	10/16/25		4TH QTR. 2025	
	DUE 11/15/25								
25-00760 1 COUNT025 COUNTY OF WARREN TREAS.		OFFICE 4TH QTR. 2025 COUNTY TAXES	1,158,812.93	R	10/10/25	10/16/25		4TH QTR. 2025	
	DUE 11/15/25								

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MANSFIELD TOWNSHIP
Bill List By Budget Account

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	PO Type
5-01-55-208-0000-0000 25-00760	COUNTY TAXES PAYABLE 2 COUNT025 COUNTY OF WARREN TREAS. OFFICE 4TH QTR. 2025 LIBRARY TAXES DUE 11/15/25	Continued	91,078.32	R	10/10/25	10/16/25		4TH QTR. 2025	
			<u>1,309,259.34</u>						
5-01-55-930-0009-9026 25-00750	REFUND OF REVENUE 1 MARAT005 MARAT KUSRAEV FEE (GARAGE CAR TRENCH)	REFUND ZONING APPLICATION	40.00	R	10/08/25	10/16/25		REFUND	
		Fund Total: CURRENT FUND	1,369,958.52						
		Year Total:	1,369,958.52						
Fund:	GENERAL CAPITAL FUND								
C-04-44-230-0097-2000 25-00695	ORD 2022-16 ROAD IMPROV 5 BOSWED05 BOSWELL ENGINEERING, INC. INV. 207978 PROF. SERVICES RENDERED THROUGH 9/19/25	MITCHELL ROAD IMPROVEMENT	6,138.75	R	09/11/25	10/16/25		207978	B
C-04-44-232-0097-2000 24-00404	ORD 8-2025 SNYDER ROAD 17 BOSWED05 BOSWELL ENGINEERING, INC. INV. 206719-10 PROF. SERVICES RENDERED THROUGH 8/22/25	SNYDER ROAD PROJECT	4,490.75	R	10/15/25	10/16/25		206719-10	B
C-04-44-233-0097-1000 25-00577	ORD 21-2025 PURCHASE PD VEHICLES 1 NIELS005 NIELSEN FORD OF MORRISTOWN POLICE UTILITY (NOT TO EXCEED \$ 88,455.00) MORRIS COUNTY CO-OP #15-1, ITEM #2 RESOLUTION # 167-2025 - ORD.021-2025	2025 FORD POLICE INTERCEPTOR	88,455.00	R	07/24/25	10/16/25		14683 & 14711	
		Fund Total: GENERAL CAPITAL FUND	99,084.50						
		Year Total:	99,084.50						
Fund:	FEDERAL AND STATE GRANT FUND								
G-02-41-289-0700-5680 25-00766	CLEAN COMMUNITIES EXPENSE 1 DOVEE005 ROBERT M. & DIANA S. DOVE AFTERCARE PROGRAMS (POND LIFE & LITTER	9/25/25 MANSFIELD SCHOOL	710.00	R	10/16/25	10/16/25		9/25/25	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	PO Type
G-02-41-289-0700-5680	CLEAN COMMUNITIES EXPENSE PROGRAMS AND CRAFT)	Continued							
G-02-41-289-0700-5691	RECYCLING TONNAGE								
25-00057	22 SANIC005 SANICO INC. OCTOBER 2025	INV. 0001161039 RECYCLING CART	20.00	R	09/09/25	10/16/25		0001161039	B
25-00733	1 DIRECT010 DIRECT WASTE SERVICES, INC. LARGE RIDGID PLASTIC COLLECTION EVENT SEPTEMBER 20, 2025	INV. 1586854 CONTAINER FOR	448.00	R	10/01/25	10/16/25		1586854	
			468.00						
		Fund Total: FEDERAL AND STATE GRANT FUND	1,178.00						
		Year Total:	1,178.00						
Fund:	OTHER TRUST								
T-35-55-300-0000-0014	MASTEC								
25-00764	1 MASTEC005 MASTEC POLICE SERVICES (CHECK #319035 DATED 10/8/25)	REFUND BALANCE FOR OFF-DUTY	2,640.00	R	10/16/25	10/16/25		REFUND	
		Fund Total: OTHER TRUST	2,640.00						
		Year Total:	2,640.00						
Total Charged Lines:	79	Total List Amount:	1,497,689.80	Total Void Amount:	0.00				

Totals by Year-Fund		Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description								
CURRENT FUND		4-01	24,828.78	0.00	24,828.78	0.00	0.00	24,828.78
CURRENT FUND		5-01	1,369,958.52	0.00	1,369,958.52	0.00	0.00	1,369,958.52
GENERAL CAPITAL FUND		C-04	99,084.50	0.00	99,084.50	0.00	0.00	99,084.50
FEDERAL AND STATE GRANT FUND		G-02	1,178.00	0.00	1,178.00	0.00	0.00	1,178.00
OTHER TRUST		T-35	2,640.00	0.00	2,640.00	0.00	0.00	2,640.00
Total of All Funds:			1,497,689.80	0.00	1,497,689.80	0.00	0.00	1,497,689.80



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 245-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE
OF NEW JERSEY CERTIFYING REVIEW OF FISCAL YEAR 2025 BEST PRACTICES
INVENTORY**

WHEREAS, Local Finance Notice 2025-13 requires the governing body of every local municipality to have discussed this year's Best Practices Inventory at a municipal governing body meeting; and

WHEREAS, the Best Practices Inventory shall be certified by the Chief Financial Officer and the Municipal Clerk; and

WHEREAS, the Municipal Clerk must certify on the worksheet that the inventory and the results thereof were discussed publicly, with the inventory results and the certification of the same by the Chief Financial Officer referenced in the meeting minutes.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby states it has complied with the promulgation of the Local Finance Notice 2025-13, the certified Best Practices Worksheet was submitted to the Division of Community Affairs on October 17, 2025 to show evidence of said compliance.

Motion: Approve Resolution Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 246-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD AUTHORIZING TO ADVERTISE AND RECEIVE PROPOSALS FOR 2026 PROFESSIONAL SERVICES

WHEREAS, the Township of Mansfield desires to receive proposals for professional services through a fair and open process for calendar year 2026 for the positions of

- | | |
|------------------------------------|---|
| 1. Township Attorney | 9. Substitute Municipal Prosecutor |
| 2. Township Engineer | 10. Substitute Municipal Defender |
| 3. Township Auditor | 11. Financial Advisor |
| 4. Township Bond Counsel | 12. Special Service In-Rem Foreclosure Attorney |
| 5. Township Conflict Attorney | |
| 6. Information Technology Services | |
| 7. Municipal Defender | |
| 8. Municipal Prosecutor | |

WHEREAS, the Township Committee that determine that pursuant to N.J.S.A. 19:44A-20:5 et seq., appointments to the following offices and positions for calendar year 2026 shall be made through a fair and open process; and

WHEREAS, notice shall be published on October 30, 2025 for receipt of proposals on November 25, 2025.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey authorize to advertise, and receive proposals for the positions stated above.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 247-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING GOVERNING BODY CERTIFICATION OF ANNUAL 2024 AUDIT

WHEREAS, *N.J.S.A 40A:5-4* requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, the Annual Report of Audit for the fiscal year ended December 31, 2024 has been filed by a Registered Municipal Accountant with the Clerk pursuant to *N.J.S.A 40A:5-6*, and a copy has been received by each member of the governing body; and

WHEREAS, *R.S. 52:27BB-34* authorizes the Local Finance Board of the state of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated *N.J.A.C. 5:30-6.5*, a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to *N.J.A.C. 5:30-6.5*; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the matters of the local governing body to the penalty provisions of *R.S. 52:27BB-52*, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey hereby states it has complied with *N.J.A.C. 5:30-6.5* and does hereby submit a certified copy of this resolution and the required affidavit to said board to show evidence of said compliance.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 248-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, APPROVING THE CORRECTIVE ACTION PLAN FOR CY 2024

WHEREAS, all municipalities operating under the Local Fiscal Affairs Law must prepare and submit a Corrective Action Plan as a part of their annual audit process; and

WHEREAS, the Township Committee of the Township of Mansfield accepted the 2024 audit as prepared by the Township Auditors; and

WHEREAS, the Chief Financial Officer for the Township of Mansfield has prepared a Corrective Action Plan to address the findings and recommendations in the 2024 audit, including state, federal, and general findings as well as the status of prior year findings and recommendations; and

WHEREAS, copies of the audit have been presented to the Mayor and Township Committee.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby approve the attached Corrective Action Plan for the 2024 Audit Report, a prepared and recommended by the Chief Financial Officer, and direct the appropriate municipal officials to undertake its immediate implementation.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk

CORRECTIVE ACTION PLAN 2024

Township of Mansfield Warren County, NJ

1.RECOMMENDATION: That the Tax Title Liens per the detailed Lien Account Status Report be in agreement with the audit controls

CORRECTIVE ACTION: The Tax Collector will review the audit controls and bring the liens into agreement

RESPONSIBILITY OF THE TAX COLLECTION OFFICE

IMPLEMENTATION DATE: Immediately and ongoing

2. RECOMMENDATION: That the Tax Office date all adjustments on the date of discovery and not the date when the clerical error occurred.

CORRECTIVE ACTION: The Tax Collector will review all adjustments going forward for correctness.

RESPONSIBILITY OF THE TAX COLLECTION OFFICE

IMPLEMENTATION DATE: Immediately and ongoing

3. RECOMMENDATION: That cash collections and disbursements per the Tax Collector be reconciled to the records per the Treasurer's Office on a monthly basis

CORRECTIVE ACTION PLAN: The Tax Collector will reconcile per the records on a monthly basis

RESPONSIBILITY OF THE TAX COLLECTION OFFICE AND FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

4. RECOMMENDATION: That all tax refunds per the Treasurer's Office be posted to the Tax Collector's individual tax accounts.

CORRECTIVE ACTION PLAN: The Tax Collector will post the refunds as they are approved.

RESPONSIBILITY OF THE TAX COLLECTION OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

5. RECOMMENDATION: That the revenue collected by the Police Department be turned over to the Finance Office within 48 hours after receipt in accordance with the provisions of NJSA 401:5-15

CORRECTIVE ACTION PLAN: The Police Department will be more aware of the 48 hour rule and will adhere to it.

RESPONSIBILITY OF THE POLICE DEPARTMENT

IMPLEMENTATION DATE: Immediate and ongoing

6. RECOMMENDATION: That more care be exercised in the preparation of the Payroll Account and Police Off Duty Escrow account cash reconciliations and all reconciling items be verified.

CORRECTIVE ACTION PLAN: There was a change in personnel and the current CFO and Deputy CFO have taken the necessary steps to bring the accounts in balance.

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

7. RECOMMENDATION: That the General Ledger establish and maintain control accounts for taxes receivable

CORRECTIVE ACTION PLAN: The Finance Office will work with the Tax Office to get the controls in balance

RESPONSIBILITY OF THE TAX COLLECTION OFFICE AND FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

8. RECOMMENDATION: That sales contracts receivable be reviewed and a determination made as to proper disposition.

CORRECTIVE ACTION PLAN: The Deputy CFO continues to work with legal counsel to bring this to closure

RESPONSIBILITY OF THE FINANCE OFFICE AND THE ATTORNEY

IMPLEMENTATION DATE: Immediate and ongoing

9. RECOMMENDATION: That certain Federal and State Grants be reviewed and appropriate action taken as to their disposition

CORRECTIVE ACTION PLAN: The Finance Office has worked to get approval on grant disposition

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

10. RECOMMENDATION: That a complete detailed list of vendors requesting outside employment of off-duty police officers be reconciled to audit controls on a monthly basis

CORRECTIVE ACTION PLAN: The Finance Office has identified the vendors and maintains this on a monthly basis

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

11. RECOMMENDATION: That the capital reserve in the General Capital Fund be reviewed and appropriate action taken as to its disposition.

CORRECTIVE ACTION PLAN: The Finance Office has reviewed the reserve and appropriated the funds

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

12. RECOMMENDATION: That the payroll covering deposits be in agreement with the payroll distributions

CORRECTIVE ACTION PLAN: The new personnel in the Finance office has ensured that the payroll deposits are in line with the payroll reports.

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

13. RECOMMENDATION: That the unidentified balance in the Payroll Account be reviewed for proper disposition

CORRECTIVE ACTION PLAN: The Finance office is working to bring the Payroll Account into balance

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

14. RECOMMENDATION: That all recalculated healthcare premiums be in agreement with the employees' actual deductions.

CORRECTIVE ACTION PLAN: The new personnel in the Finance office reviewed all of the employee health contributions for accuracy

RESPONSIBILITY OF THE FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing

15 RECOMMENDATION: That the lease contract be in agreement with revenue collections for the lease

CORRECTIVE ACTION PLAN: The Finance Office is reviewing the lease agreements with the attorney for accuracy.

RESPONSIBILITY OF THE FINANCE OFFICE AND THE ATTORNEY

IMPLEMENTATION DATE: Immediate and ongoing

16. RECOMMENDATION: That Tickets Assigned but Not Issued in excess of six (6) months be reviewed for proper disposition

CORRECTIVE ACTION PLAN: The Court Administrator will review the outstanding tickets.

RESPONSIBILITY OF THE COURT ADMINISTATOR

IMPLEMENTATION DATE: Immediate and ongoing

17. RECOMMENDATION: That all Municipal Court Bank Account Signatories be approved by resolution

CORRECTIVE ACTION PLAN: The signatories have all now been approved by resolution and the corrected paperwork sent to the bank

RESPONSIBILITY OF THE COURT ADMINISTRATOR AND FINANCE OFFICE

IMPLEMENTATION DATE: Immediate and ongoing



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 249-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN,
STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF PERFORMANCE
GUARANTEE FOR PROPOSED GAS SERVICE - 71 AIRPORT ROAD**

WHEREAS, the Township Engineer recommends that a performance guarantee be issued for the proposed gas service at 71 Airport Road per Ordinance 296-2 A & C; and

WHEREAS, Elizabethtown Gas has submitted check number 58851, dated September 9, 2025, in the amount of \$3,384.00, representing the performance guarantee for the proposed gas service at 71 Airport Road; and

WHEREAS, the Township Engineer has recommended the acceptance of said payment.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the performance guarantee stated above submitted by Elizabethtown Gas is hereby accepted. The Township Municipal Clerk is authorized and directed to forward a copy of this resolution to Elizabethtown Gas.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 250-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PURCHASING FROM MORRIS COUNTY CO-OP CONTRACT #12 FOR #2 ULTRA LOW SULFUR DIESEL FUEL FROM GRIFFITH-ALLIED TRUCKING LLC, 25 OLD CAMPLAIN ROAD, HILLSBOROUGH, NEW JERSEY 08844

WHEREAS, the Township of Mansfield wishes to purchase #12 Ultra Low Sulfur Diesel fuel under the Morris Conty Co-Op; and

WHEREAS, Morris County Co-Op awarded a contract to Griffith-Allied Trucking, Inc., 25 Old Camplain Road, Hillsborough, New Jersey 08844; and

WHEREAS, the Temporary Chief Financial Officer has certified that additional funds are requested in the 2025 budget for \$ 2,500.00 and the line-item appropriation pending budget adoption to be charged is 5-01-31-430-0000-4870; and

WHEREAS, the Township is authorized to make purchases through cooperative and state contracts pursuant to N.J.S.A. 40A:11-10 and 12.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Temporary Chief Financial Officer be authorized to issue purchase orders to Griffith-Allied Trucking, LLC., 25 Old Camplain Road, Hillsborough, New Jersey, 08844 through December 31, 2025.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 251-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY, AUTHORIZING ADDITIONAL SERVICES
AND INCREASE OF NOT TO EXCEED AMOUNT FOR PROFESSIONAL
SERVICE AGREEMENT FOR TOWNSHIP CONFLICT ATTORNEY**

WHEREAS, Mr. Robert Mc Briar of Schneck, Price, Smith & King, LLP was appointed as the Township Conflict Attorney at the Township Reorganization Meeting held on January 2, 2025; and

WHEREAS, Mr. Mc Briar had submitted a rate schedule with a not to exceed amount of \$ 8,000.00, for services provided as the Township Conflict Attorney; and

WHEREAS, due to additional services provided by Mr. Mc Briar, the rate exceeded the original amount of \$ 8,000.00, and an additional \$ 9,000.00, was approved at the Township's Regular meeting held on June 11, 2025; and

WHEREAS, the firm of Schneck, Price, Smith & King, LLP, has continued providing the Township with additional services (return of Municipal Property EMS and Meadows at Mansfield); and

WHEREAS, pursuant to N.J.A.C. 5:30-5.4, the Township Temporary Chief Financial Officer has certified that funds will be available in the 2025 budget for an additional \$ 7,500.00, for an amended not to exceed total amount of \$ 24,500.00, and the line item to be charged is 5-01-20-155-0000-4300.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, does hereby authorize the additional \$7,500.00, to the Township Conflict Attorney for an amended not to exceed amount of \$ 24,500.00.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 252-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE INSERTION INTO THE FY2025 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF A 2023 WARREN COUNTY MUNICIPAL AND CHARITABLE CONSERVANCY TRUST FUND GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Mansfield Township Committee of the Township of Mansfield further finds and declares that it is in the best interest of the citizens of the Township to request approval of the insertion into the Township's FY2025 Municipal Budget of an item of revenue based upon a grant secured by the Township from the 2023 Warren County Municipal and Charitable Conservancy Trust Fund;

NOW, THEREFORE, BE IT RESOLVED, that the Township of Mansfield in the County of Warren, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$ 43,550.00.

BE IT FURTHER RESOLVED, that the above is the result of funds from Warren County Municipal and Charitable Conservancy Trust Fund Grant (2023), in the amount of \$ 43,550.00.

Public and Private Revenues Offset with Appropriations
Warren County Municipal and Charitable Conservancy Trust Fund Grant (2023)

BE IT FURTHER RESOLVED, that the Municipal Clerk forward (2) two copies of this resolution to the Director of Local Government Services.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 253-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE INSTITUTION OF AN IN REM TAX FORECLOSURE

WHEREAS, the Tax Collector of the Township of Mansfield has prepared an In Rem tax foreclosure list and has certified the same to the governing body; and

WHEREAS, it is the desire of the Mayor and Township Committee of the Township of Mansfield to institute In Rem tax foreclosure proceedings against the properties which were set forth in the list attached hereto; and

WHEREAS, it is not only in the best interest of the Township of Mansfield to institute said proceedings, but also is a duty of the governing body; and

WHEREAS, the institution of said In Rem proceeding will result in revenue to the Township of Mansfield either by a redemption of the subject properties or their foreclosure and resale by the Township of Mansfield.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

1. That the Mayor and Township Committee of the Township of Mansfield do hereby authorize the institution of In Rem tax foreclosure proceedings in regard to the properties set forth in the list attached hereto.
2. That a certified copy of this resolution be forwarded to the Tax Collector of the Township of Mansfield and the In Rem attorney for the Township of Mansfield.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 254-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, IN THE COUNTY OF WARREN
AND STATE OF NEW JERSEY, AUTHORIZING THE REFUND OF THE BALANCE
FOR OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE SERVICE**

WHEREAS, MasTec, issued check number 319035, dated August 8, 2025, to the Township of Mansfield, County of Warren; and

WHEREAS, said check was issued to the Township for outside employment of off-duty police service (traffic detail Route 57 by Walmart) Rhino Cable Services; and

WHEREAS, there remains a balance after the above service was paid; and

WHEREAS, MasTec has requested that the remaining balance of \$ 2,640.00 be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Township Finance Office be authorized to refund the amount of \$2,640.00 to MasTec.

Motion: Approve Resolution Moved by: ; Seconded by
Vote: Motion carried by roll call vote (Summary: Yes=5)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this 23rd day of October 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 255-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION
(BLOCK 2713 LOT 1)**

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 22ND day of October, 2025, that payment in the amount of \$ 2,677.76, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER

North NJ Invest 3 LLC
92 East Main Street
Suite 306
Somerville, NJ 08876

BLOCK/LOT

Block 2713 Lot 1

CERT #

23-00022

Lien Redemption \$ 2,677.76

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 256-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION
(BLOCK 2713 LOT 4)**

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 22ND day of October, 2025, that payment in the amount of \$ 394.20, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER

North NJ Invest 3 LLC
92 East Main Street
Suite 306
Somerville, NJ 08876

BLOCK/LOT

Block 2713 Lot 4

CERT #

23-00023

Lien Redemption \$ 394.20

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 257-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION
(BLOCK 2713 LOT 5)**

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 22ND day of October, 2025, that payment in the amount of \$ 458.21, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER

North NJ Invest 3 LLC
92 East Main Street
Suite 306
Somerville, NJ 08876

BLOCK/LOT

Block 2713 Lot 5

CERT #

23-00024

Lien Redemption \$ 458.21

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 258-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING LIEN REDEMPTION
(BLOCK 2713 LOT 6)**

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 22ND day of October, 2025, that payment in the amount of \$ 611.81, is to be made to the certificate holder as noted:

CERTIFICATE HOLDER

North NJ Invest 3 LLC
92 East Main Street
Suite 306
Somerville, NJ 08876

BLOCK/LOT

Block 2713 Lot 6

CERT #

23-00025

Lien Redemption \$ 611.81

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 259-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING REFUND OF A ZONING PERMIT APPLICATION (GARAGE CAR TRENCH)

WHEREAS, Marat Kusraev, issued check number 125, dated August 27, 2025, to the Township of Mansfield;
and

WHEREAS, the Township Zoning Officer has advised that a zoning permit application and fee are not required for a garage car trench.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Township Finance Office be authorized to refund the amount of \$40.00 to Marat Kusraev.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 260-2025

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING AWARD OF CONTRACT TO RIVERVIEW PAVING, INC. – MITCHELL ROAD IMPROVEMENT PROJECT

WHEREAS, on October 10, 2025, the Township of Mansfield conducted a bid opening and received three (3) bids for the Mitchell Road Improvement Project; and

WHEREAS, after a thorough review of all bids by the Township Engineer, Richard Quamme of Boswell Engineering, Mr. Quamme recommends the lowest responsible bidder, Riverview Paving, Inc of Hackettstown, New Jersey, with a base bid #1 of \$192,886.95 and a base bid #2 of \$195,778.90 for a total amount of \$388,665.85; and

WHEREAS, the Township Attorney and Qualified Purchasing Agent have reviewed the bid and determined the bid to be responsive; and

WHEREAS, the Township Temporary Chief Financial Officer has certified the funds will be available in line item accounts

#C-04-44-236-0097-1000 - \$282,279.00

#C-04-44-237-0097-2000 - \$106,386.85

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that a contract for the Mitchell Road Improvement Project for base bid #1 in the amount of \$192,886.95 and base bid #2 in the amount of \$195,778.90 for a total contract amount of \$388,665.85 be awarded to Riverview Paving, Inc of Hackettstown, New Jersey.

Motion: Approve Resolution Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 261-2025

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION OF THE
TOWNSHIP COMMITTEE**

WHEREAS, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

WHEREAS, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

WHEREAS, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

Personnel

Court Administrator – Salary Adjustment

Contractual

Lease Agreement – Old DPW Building – Mansfield Fire Company

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held October 22, 2025. Witness my hand this day of October, 2025.

Wendy Barras, Township Municipal Clerk

