



**AGENDA OF THE REGULAR MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF MANSFIELD**

February 25, 2026

7:30 p.m.

This is a regular meeting of the Township of Mansfield Committee. This meeting is being held in compliance with the "OPEN PUBLIC MEETINGS ACT", because adequate notice of this meeting has been provided by notifying The Daily Record, and by posting notice of such meeting on the Township Website and in the Municipal Building and by filing of said notice with the Township Clerk of the Township of Mansfield. Formal action may be taken at this meeting.

THIS IS NOT AN OFFICIAL DOCUMENT. It is listed as a courtesy and attempt to inform the public of actions being considered by the Township Committee of Mansfield Township. There may be additions or deletions prior to the Committee taking final action.

ROLL CALL:

SALUTE TO FLAG:

APPROVAL OF THE MINUTES

Executive Session- February 11, 2026

Regular Session- February 11, 2026

CLERK'S REPORT

FINANCE REPORT

EMPLOYEES' REPORTS

ENGINEER'S REPORT

PUBLIC PORTION

ORDINANCES: FIRST READING AND INTRODUCTION

#004-2026 Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey Amending And Supplementing Chapter 296 Of The Township Code Entitled Streets And Sidewalks, Most Notably, Section 296-1, Entitled "Excavating Streets" And Section 296-6 Supervision

#005-2026 Ordinance Of The Township Of Mansfield, County Of Warren, State Of New Jersey Amending And Supplementing Chapter 182 Of The Township Code Entitled Fees, Most Notably, Section 182-3, Entitled "Township Clerk"

#006-2026 An Ordinance Of The Township Committee Of The Township Of Mansfield Repealing Chapter 279, "Short-Term Rentals," Of The Code Of The Township And Amending Chapter 363, "Zoning," To Prohibit Short-Term Rentals Of Thirty (30) Days Or Less In All Zoning Districts

RESOLUTIONS (taken separately)

#074-2026 Resolution Authorizing Payment of Municipal Obligations

PUBLIC PORTION – CONSENT AGENDA ONLY

CONSENT AGENDA

- #075-2026** Resolution Authorizing Professional Service Contract for Payroll Accounting Services
#076-2026 Resolution Authorizing Award of Non-Fair and Open Contract to Boswell Engineering – Mt. Bethel Community Center – Boarder Stone Wall
#077-2026 Resolution Authorizing Award of Non-Fair and Open Contract to BBG – Appraisal Services
#078-2026 Resolution Authorizing Partial Refund of Zoning Permit Application Fee – Donation Clothing Bin
#079-2026 Resolution Authorizing Acceptance of Concrete Bonds – Ryan Homes
#080-2026 Resolution Authorizing Court Administrator and Deputy Court Administrator as Authorized Signers – Credit Card Processing Terminal
#081-2026 Resolution Authorizing Execution of an Interlocal Service Agreement- Mansfield Township Shared Municipal Court
#082-2026 Resolution Authorizing Professional Service Contract for Janitorial Services

NEW BUSINESS

1. Approval of State of NJ Business License – Used Car Dealer – Irish Meadows, LLC
2. Police Department – Purchase of New Vehicles
3. On Call Road Maintenance Services

COMMITTEE PERSON COMMENTS/REPORTS

Watters

Hayes

Mc Guinness

Connelly

Bollard

EXECUTIVE SESSION

#083-2026 Executive Session

RETURN TO REGULAR SESSION

ADJOURN



ORDINANCE 004-2026

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 296 OF THE TOWNSHIP CODE ENTITLED STREETS AND SIDEWALKS, MOST NOTABLY, SECTION 296-1, ENTITLED "EXCAVATING STREETS" AND SECTION 296-6 SUPERVISION

STATEMENT OF PURPOSE

The purpose of this Ordinance is amend and supplement Chapter 296 of the Township Code entitled Streets and Sidewalks, Section 296-1 Excavating Streets and Section 296-6 Supervision.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that Chapter 296 – Streets and Sidewalks most notably Section 296-1 is hereby amended and supplemented as follows:

SECTION 1.

§296-1. Excavating Streets

C. Issuance of Permits:

Upon receipt of the application, the Township Clerk shall forward a copy hereof to the Department of Works Supervisor and another copy thereof to the Township Engineer. The Township Engineer shall then review the application and accompanying documents for technical completeness and if required, prepare a written estimate setting for the amount required to restore street, road, or highway to its original condition after the same has been excavated, opened, or tunneled in accordance with the application, and thereupon, shall forward a copy of the review to the applicant and Township Clerk. Once the applicant has submitted application and escrow fees as determined by the Township Engineer, has filed a performance guarantee, and all documents as herein required to the Township, shall the Township Engineer provide signature upon the permit, and shall authorize the Township Clerk to provide their signature to the same and shall issue the permit. The Township Clerk shall forward a copy of the signed permit to the applicant and also to the Department of Public Works Supervisor.

D. Application Submission Documents & Fees:

The application for a permit level one (1) shall be accompanied by a sketch or for a permit level two (2) through six (6) an engineered plan, ~~or sketch~~ all, drawn to scale, of the area to be disturbed, including proposed dimensions and restoration details, and shall be also be accompanied by the required application together with an escrow deposit to cover engineering review and inspections of:

1. Utility service connections for approved public utilities: Application Fee: \$100; Escrow Fee: \$350
2. For all openings up to 50 linear feet: Application Fee: \$150; Escrow Fee: \$600
3. For all openings consisting of from 50 to 100 linear feet: Application Fee: \$200; Escrow Fee: \$600; Plus, inspection escrow calculated by Township Engineer
4. For all openings consisting of from 100 feet to 250 linear feet: Application Fee: \$250; Escrow Fee: \$1,000; Plus, inspection escrow calculated by Township Engineer.
5. For openings more than 250 linear feet: Application Fee: \$750; Escrow Fee: Initial review \$1,000 plus additional will be calculated upon technical review and inspection escrow calculated by Township Engineer.

6. For openings more than 250 linear feet: Application Fee \$750; Escrow: Initial review \$1,000 plus additional will be calculated upon technical review and inspection escrow calculated by Township Engineer.

§296-6. Supervision

The Township Engineer and/or the Department of Public Works Supervisor shall inspect or cause to be inspected, all excavations, openings, or tunnels being made in, on or under any street in the Township to see to the enforcement of the provisions of this article. Notice shall be given at least 48 hours to the Township Engineer and/or the Department of Public Works Supervisor before the work of refilling any such tunnel or excavation commences.

SECTION 2. Unless otherwise set forth herein, all other terms and any applicable fees set forth in Chapter 296, Streets and Sidewalks shall be and remain unchanged.

SECTION 3. Any ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. Severability. If any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgement shall be limited in its effect only to that portion of the ordinance actually invalidated and shall not be deemed to affect the operation of any other portion thereof.

SECTION 5. This ordinance shall take effect upon adoption and publication according to law.

ATTEST:

TOWNSHIP OF MANSFIELD

Wendy Barras, Township Municipal Clerk

Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

Introduced:

Published:

Public Hearing:

Motion: Adopt Ordinance Moved by: ; Seconded by:

Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:

No:

Abstain:

Absent:

Adopted:

Published:

CERTIFICATION

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the day of , 2026.

Wendy Barras, Township Municipal Clerk



ORDINANCE 005-2026

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 182 OF THE TOWNSHIP CODE ENTITLED FEES, MOST NOTABLY, SECTION 182-3, ENTITLED "TOWNSHIP CLERK"

STATEMENT OF PURPOSE

The purpose of this Ordinance is to amend and supplement Chapter 182 of the Township Code entitled "Fees", most notably, Section 182-3, entitled "Township Clerk".

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that Chapter 182 Fees, Section 182-3, Township Clerk – Sub Section G. Road Opening of the Township of Mansfield Code be amended and supplemented to include the following:

SECTION 1.

§182-3. Township Clerk
G. Road Opening:

1. Utility service connections for approved public utilities: Application Fee: \$100; Escrow Fee: \$350
2. For all openings up to 50 linear feet: Application Fee: \$150; Escrow Fee: \$600
3. For all openings consisting of from 50 to 100 linear feet: Application Fee: \$200; Escrow Fee: \$600; Plus, inspection escrow calculated by Township Engineer
4. For all openings consisting of from 100 feet to 250 linear feet: Application Fee: \$250; Escrow Fee: \$1,000; Plus, inspection escrow calculated by Township Engineer.
5. For openings more than 250 linear feet: Application Fee: \$750; Escrow Fee: Initial review \$1,000 plus additional will be calculated upon technical review and inspection escrow calculated by Township Engineer.
6. For openings more than 250 linear feet: Application Fee \$750; Escrow: Initial review \$1,000 plus additional will be calculated upon technical review and inspection escrow calculated by Township Engineer.

SECTION 2. Unless otherwise set forth herein, all other terms and any applicable fees set forth in Chapter 182, Fees shall be and remain unchanged.

SECTION 3. Any ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 4. Severability. If any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgement shall be limited in its effect only to that portion of the ordinance actually invalidated and shall not be deemed to affect the operation of any other portion thereof.

SECTION 5. This ordinance shall take effect upon adoption and publication according to law.

ATTEST:

TOWNSHIP OF MANSFIELD

Wendy Barras, Township Municipal Clerk

Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)
Yes:
No:
Abstain:
Absent:

Introduced:
Published:
Public Hearing:

Motion: Adopt Ordinance Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)
Yes:
No:
Abstain:
Absent:

Adopted:
Published:

CERTIFICATION

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the day of , 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

ORDINANCE 006-2026

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY REPEALING CHAPTER 279, "SHORT -TERM RENTALS", OF THE CODE OF THE TOWNSHIP AND AMENDING CHAPTER 363, "ZONING", TO PROHIBIT SHORT-TERM RENTALS OF THIRTY (30) DAYS OR LESS IN ALL ZONING DISTRICTS

STATEMENT OF PURPOSE

The purpose of this Ordinance is repeal Chapter 279, "Short-Term Rentals", of the Code of the Township and amend Chapter 363, "Zoning" to prohibit short-term rentals of thirty (30) days or less in all zoning districts.

WHEREAS, the Township Committee of the Township of Mansfield ("Township") is authorized pursuant to the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., to adopt zoning regulations governing the use of land within the Township in order to promote the public health, safety, morals, and general welfare; and

WHEREAS, the Municipal Land Use Law expressly authorizes zoning regulations designed to Municipal Land Use Law; and

WHEREAS, the Township Committee has determined that short-term rentals for periods of thirty (30) consecutive days or less introduce transient populations that are incompatible with the Township's established residential character; and

WHEREAS, the Township Committee finds that the presence of transient lodging uses within residential neighborhoods undermines community cohesion, creates enforcement difficulties, and is inconsistent with the Township Master Plan's goal of preserving the existing housing stock and providing the opportunity for the development of a wider variety of housing types to meet the needs of different income and age levels, family compositions and lifestyles by removing existing housing stock from the market and thus negatively impacting the housing supply and prices for existing and future residents; and

WHEREAS, the Township Committee further finds that regulation of short-term rentals is most appropriately addressed through the Township's zoning ordinance so that such uses are clearly identified as prohibited land uses in all zoning districts; and

WHEREAS, the Township Committee therefore determines that Chapter 279, "Short-Term Rentals," should be repealed in its entirety, and that the prohibition on short-term rentals should instead be incorporated directly into Chapter 363, "Zoning."

NOW, THEREFORE, BE IT ORDAINED

by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, as follows:

SECTION 1

Repeal of Chapter 279

Chapter 279, entitled "Short-Term Rentals," is hereby repealed in its entirety.

All sections, subsections, and provisions contained therein are abolished and shall be of no further force or effect.

SECTION 2.

Amendment to Chapter 360 – Administration and Procedures

Chapter 360 of the Code of the Township of Mansfield, entitled "Administration and Procedures," is hereby amended by adding a new definition to section § 360-4 as follows:

§ 360-4. Definitions

SHORT-TERM RENTAL The rental, lease, license, or use of any dwelling unit, or any portion thereof, for a period of thirty (30) consecutive days or less, whether or not compensation is received.

Amendment to Chapter 363 – Zoning

Chapter 363 of the Code of the Township of Mansfield, entitled "Zoning," is hereby amended by adding a new section, to be codified as § 363-8 as follows:

§ 363-8. Provisions applicable to all zones

- A. Principal Use; principal structures. Unless otherwise specified in this chapter, no more than one principal use or building shall be permitted on any one lot.
- B. Accessory buildings. The following regulations are in addition to those set forth for accessory buildings in each zone district:
 - (1) Any accessory building attached to a principal building shall be considered part of the principal building, and the total structure shall adhere to the yard requirements for the principal building, regardless of the technique of connecting the principal and accessory buildings.
 - (2) Except for farm buildings, no permit shall be issued for the construction of an accessory building prior to the issuance of a permit for the construction of the principal building upon the same premises. If construction of the principal building does not precede or coincide with the construction of the accessory building, the Construction Official shall revoke the construction permit for the accessory building until construction of the principal building has proceeded substantially toward completion.
 - (3) If ponies, horses, cows, sheep, fowl or other farm livestock are kept on any property as provided in this chapter, and building for the shelter and care of such animals is provided, such a building for the shelter and care of such animals is provided, such building shall not be located closer than one hundred (100) feet from any property or street right-of-way line, except as provided in §363-62.
- C. All lots shall front upon a street as defined in §360-4.

D. Prohibited Uses. The following regulations for prohibited uses are in addition to those set forth for prohibited uses in each zone district:

(1) Short-term rentals

- (a) Short-term rentals are hereby declared to be prohibited uses in all zoning districts within the Township of Mansfield. Such use shall not be permitted as a principal use, accessory use, or conditional use in any zone.
- (b) No short-term rental shall be deemed a lawful nonconforming use, nor shall any short-term rental be entitled to continuation, expansion, or protection pursuant to N.J.S.A. 40:55D-68.
- (c) This section shall not apply to hotels or motels lawfully permitted under Chapter 363 in zoning districts where such uses are expressly allowed.

- (d) This section shall not apply to community residences, community shelters, or group homes lawfully permitted under N.J.S.A. 40:55D-66.1 in zoning districts where such uses are expressly allowed.

**SECTION 3.
Enforcement**

This ordinance shall be enforced by the Township Zoning Officer and such other municipal officials as may be authorized by law. Each day a violation exists shall constitute a separate offense.

**SECTION 4.
Penalties**

Any person, firm, or entity violating this ordinance shall be subject to the general penalties set forth in Chapter 1, § 1-17, of the Township Code.

**SECTION 5.
Repealer**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 6.
Severability**

If any section, subsection, clause, or provision of this ordinance shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect the validity of the remaining portions of this ordinance.

**SECTION 7.
Effective Date**

This ordinance shall take effect upon final passage and publication as required by law.

ATTEST:

TOWNSHIP OF MANSFIELD

Wendy Barras, Township Municipal Clerk

Hon. Joseph Watters, Mayor

Motion: Introduce Ordinance Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)
Yes:
No:
Abstain:
Absent:

Introduced:
Published:
Public Hearing:

Motion: Adopt Ordinance Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)
Yes:
No:
Abstain:
Absent:

Adopted:
Published:

CERTIFICATION

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, do hereby certify that the foregoing Ordinance was duly adopted by the Township of Mansfield Committee on the _____ day of _____, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 074-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING PAYMENT OF MUNICIPAL OBLIGATIONS

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Temporary Chief Financial Officer and the Deputy Treasurer, from the following accounts and in the following amounts:

BILLS LIST	
CURRENT – 5-01	\$ 17,001.82
CURRENT- 6-01	\$ 36,774.63
GENERAL CAPITAL FUND– C-04	\$ 20,737.50
FEDERAL AND STATE GRANT FUND-G-02	\$ 2,662.71
OPEN SPACE TRUST-T-12	\$ 340.00
DEVELOPER’S ESCROW-T-14	\$ 7,329.75
MANDATORY DEVELOPMENT FEES-T-20	\$ 909.50
OTHER TRUST-T-35	\$ 20.00
TOTAL	\$ 85,775.91

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
5-01-26-290-0000-4960	STORMWATER PROJECTS								
25-00200 14 STORM005	STORMWATER COMPLIANCE SOLUTION IMPROVEMENT PLAN PHASE I - INVENTORY REPORT	INV 213974 WATERSHED	9,000.00	R	01/22/26	02/19/26		213974	B
5-01-26-291-0000-5201	CALCIUM CHLORIDE								
25-00970 1 GRAIN005	GRAINGER	9756991619 CALCIUM TANK PUMP	598.15	R	12/30/25	02/19/26		9756991619	
5-01-28-370-0000-2030	TOWNSHIP EXPENSES PORTA								
26-00133 1 UNITE030	UNITED SITE SERVICES FOOTBALL 10/1/25 - 10/31/25	INV 5702893 TEMPORARY RESTROOM	790.52	R	02/06/26	02/19/26		5702893	
26-00133 2 UNITE030	UNITED SITE SERVICES FOOTBALL 11/1/25 - 11/30/25	INV 5763599 TEMPORARY RESTROOM	249.25	R	02/06/26	02/19/26		5763599	
26-00133 3 UNITE030	UNITED SITE SERVICES FOOTBALL 12/1/25 - 12/24/25	INV 5811541 TEMPORARY RESTROOM	109.16	R	02/06/26	02/19/26		5811541	
			<u>1,148.93</u>						
5-01-28-370-0000-3015	BASKETBALL								
26-00142 1 WILLI030	WILLIAM J. KELLEY	1/22/26 REFEREE SERVICES	120.00	R	02/11/26	02/19/26		1/22/26	
26-00142 2 WILLI030	WILLIAM J. KELLEY	1/29/26 REFEREE SERVICES	120.00	R	02/11/26	02/19/26		1/29/26	
26-00143 1 DZIED005	JOSEPH DZIEDZIC	2/3/26 REFEREE SERVICES	60.00	R	02/11/26	02/19/26		2/3/26	
26-00143 2 DZIED005	JOSEPH DZIEDZIC	2/6/26 REFEREE SERVICES	60.00	R	02/11/26	02/19/26		2/6/26	
26-00169 1 DZIED005	JOSEPH DZIEDZIC	2/10/26 REFEREE SERVICES	60.00	R	02/18/26	02/19/26		2/10/26	
			<u>420.00</u>						
			Fund Total: CURRENT FUND					17,001.82	
			Year Total:					17,001.82	
Fund:	CURRENT FUND								
6-01-20-100-0000-4040	DEPT GENERAL EXP								
26-00114 1 BISDI005	BUSINESS INFORMATION SYSTEMS	INV. 105248 RECORDING SOFTWARE	166.67	R	02/03/26	02/19/26		105248	
6-01-20-100-0000-4060	OFFICE MACH MAINTENANCE								
26-00049 3 CANON005	CANON FINANCIAL SERVICES, INC. INV. 42700780 2/1/26 - 2/28/26	2026 ADMIN COPIER LEASE 941290	256.00	R	01/20/26	02/19/26		42700780	B
26-00049 4 CANON005	CANON FINANCIAL SERVICES, INC. INV. 42700780 COLOR COPIES OVERAGE	2026 ADMIN COPIER LEASE 941290	97.04	R	02/17/26	02/19/26		42700780	B

Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	PO Type
6-01-25-240-0000-3040	CONTRACTUAL UNIFORM CLEANING	Continued						
26-00119	2 FLEMING FLEMINGTON DEPT. STORE INC	INV. 78247 PANTS (RUSSELL)	210.00	R	02/04/26 02/19/26		78247	
26-00140	1 BRIAN005 BRIAN A. BLACK	2/5/26 REIM. HOLSTER	65.00	R	02/10/26 02/19/26		REIM. 2/5/26	
26-00140	2 BRIAN005 BRIAN A. BLACK	2/5/26 REIM. PISTOL MAG	35.00	R	02/10/26 02/19/26		REIM. 2/5/26	
26-00140	3 BRIAN005 BRIAN A. BLACK	2/5/26 REIM. SHIPPING	8.00	R	02/10/26 02/19/26		REIM. 2/5/26	
			<u>598.96</u>					
6-01-25-240-0000-4050	OFFICE SUPPLIES							
26-00093	1 ADVAN015 STAPLES ADVANTAGE	6054271033 COLD CUPS	39.95	R	01/28/26 02/19/26		6054271033	
26-00093	2 ADVAN015 STAPLES ADVANTAGE	6054271033 CARDBOARD PAPER	29.76	R	01/28/26 02/19/26		6054271033	
26-00093	3 ADVAN015 STAPLES ADVANTAGE	6054271033 2-HOLE PUNCH	10.94	R	01/28/26 02/19/26		6054271033	
26-00093	4 ADVAN015 STAPLES ADVANTAGE	6054271033 GEL PENS	12.54	R	01/28/26 02/19/26		6054271033	
26-00093	5 ADVAN015 STAPLES ADVANTAGE	6054271033 MEMO PADS	23.25	R	01/28/26 02/19/26		6054271033	
26-00093	6 ADVAN015 STAPLES ADVANTAGE	6054271033 NOTEPADS	24.47	R	01/28/26 02/19/26		6054271033	
26-00093	7 ADVAN015 STAPLES ADVANTAGE	6054271033 LEGAL NOTEPADS	22.42	R	01/28/26 02/19/26		6054271033	
26-00093	8 ADVAN015 STAPLES ADVANTAGE	6054271033 CORRECTION TAPE	47.40	R	01/28/26 02/19/26		6054271033	
26-00093	9 ADVAN015 STAPLES ADVANTAGE	6054271033 BINDER	25.03	R	01/28/26 02/19/26		6054271033	
26-00093	10 ADVAN015 STAPLES ADVANTAGE	6054271033 PENCIL SHARPENER	0.98	R	01/28/26 02/19/26		6054271033	
26-00093	11 ADVAN015 STAPLES ADVANTAGE	6054271033 HOLE PUNCH	11.76	R	01/28/26 02/19/26		6054271033	
26-00093	12 ADVAN015 STAPLES ADVANTAGE	6054271036 WALL CALENDAR	67.96	R	02/11/26 02/19/26		6054271036	
26-00093	13 ADVAN015 STAPLES ADVANTAGE	6054271036 DESK CALENDAR	27.00	R	02/11/26 02/19/26		6054271036	
			<u>343.46</u>					
6-01-25-240-0000-4060	OFFICE MACH MAINTENANCE							
26-00029	1 WCPOL005 WC POLICE CHIEFS ASSOCIATION	2026 ANNUAL SERVER MAINT.	1,350.00	R	01/16/26 02/19/26		2026	
		FOR INFOSHARE AND HDT'S						
26-00177	2 LANDE005 DE LAGE LANDEN FINANCIAL, INC	2026 POLICE COPIER	257.33	R	02/19/26 02/19/26		595840416	B
		INV. 595840416 2/1/26 - 2/28/26						
26-00177	3 LANDE005 DE LAGE LANDEN FINANCIAL, INC	2026 POLICE COPIER	257.33	R	02/19/26 02/19/26		594656282	B
		INV. 594656282 1/1/26 - 1/31/26						
			<u>1,864.66</u>					
6-01-25-240-0000-4730	VEHICLE MAINTENANCE							
26-00145	1 MACM1005 MACMILLAN OIL CO ALLENTOWN, IN	INV 3028082 52-20 OIL (POLICE)	619.40	R	02/11/26 02/19/26		3028082	
6-01-25-240-0000-4740	UNIFORM REPLACEMENT							
26-00110	1 TURN0005 TURN OUT UNIFORMS	INV. 279347 BLUE GLOCK 21	69.99	R	02/02/26 02/19/26		279347	
		TRAINING GUN (VAN VALKENBURG)						

MANSFIELD TOWNSHIP
Bill List By Budget Account

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice	PO Type
6-01-25-240-0000-4841	CHIEF EXPENSES								
26-00021	1 WCPOL005 WC POLICE CHIEFS ASSOCIATION ACTIVE MEMBER CHIEF MACDONOUGH	2026 MEMBERSHIP DUES	200.00	R	01/16/26	02/19/26		DUES 2026	
6-01-25-260-0000-4850	FIRST AID SQUAD CONTRIBUTION								
26-00051	3 INDEP020 INDEPENDENCE FIRST AID SQUAD	2026 ANNUAL DONATION FEBRUARY	6,491.67	R	01/20/26	02/19/26		FEBRUARY 2026	B
6-01-25-265-0000-4610	FIRE HYD SERVICE								
26-00082	2 NEWJE070 NEW JERSEY AMERICAN WATER, INC ACT. 1/9/26 - 2/6/26	1018-22000037635608	2,047.04	R	01/23/26	02/19/26		1/9 - 2/6	B
6-01-26-290-0000-4040	DEPT GENERAL EXP								
26-00081	5 HOMED005 HOME DEPOT USA INC	INV. 5028864 GFIC OUTLET	44.96	R	01/23/26	02/19/26		5028864	B
26-00081	6 HOMED005 HOME DEPOT USA INC COVER	INV. 5028864 ELECTRIC OUTLET	11.96	R	01/23/26	02/19/26		5028864	B
26-00117	1 THED005 THE DOCTOR IS IN, PA TESTING DUE TO AN ACCIDENT	1/17/26 KENNETH PURDY	145.50	R	02/03/26	02/19/26		1/17/26	
26-00145	4 MACMI005 MACMILLAN OIL CO ALLENTOWN, IN	INV 3028082 RUST PENETRANT	40.09	R	02/11/26	02/19/26		3028082	
			<u>242.51</u>						
6-01-26-290-0000-4050	OFFICE SUPPLIES								
26-00116	1 AMAZ0010 AMAZON CAPITAL SERVICES	1J1CHVKGV71F INK CARTRIDGE	54.34	R	02/03/26	02/19/26		1J1CHVKGV71F	
6-01-26-290-0000-5050	TRUCK MAINTENANCE REPAIR & TIRES								
26-00095	1 ATBUC005 ALLEGIANCE TRUCKS (TRUCK #15)	INV. X312035570:1 AIR FILTER	100.10	R	01/29/26	02/19/26		X312035570:1	
26-00096	1 GABRI010 GABRIELLI TRUCK SALES (TRUCK #2)	INV. 78046YP WIPER BLADES	59.88	R	01/29/26	02/19/26		78046YP	
26-00096	2 GABRI010 GABRIELLI TRUCK SALES FLUID (TRUCK #2)	INV. 78046YP POWER STEERING	11.94	R	01/29/26	02/19/26		78046YP	
26-00129	1 ASHYD005 A & S HYDRAULICS, INC. (TRUCK 8)	INV. 14724-1402 NEW HOSE ASSY	48.76	R	02/05/26	02/19/26		14724-1402	
26-00145	2 MACMI005 MACMILLAN OIL CO ALLENTOWN, IN	INV 3028082 DIESEL TREATMENT	135.02	R	02/11/26	02/19/26		3028082	
26-00145	5 MACMI005 MACMILLAN OIL CO ALLENTOWN, IN	INV 3028082 BRAKE CLEANER	28.99	R	02/11/26	02/19/26		3028082	
			<u>384.69</u>						
6-01-26-290-0000-5080	OIL AND GREASE								
26-00121	1 MACMI005 MACMILLAN OIL CO ALLENTOWN, IN	INV. 3027556 HYDRAULIC OIL	489.54	R	02/04/26	02/19/26		3027556	

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice	P0 Type
6-01-26-290-0000-5080	OIL AND GREASE	Continued							
26-00145	3 MACMI005 MACMILLAN OIL CO ALLENTOWN, IN	INV 3028082 GREASE	32.99	R	02/11/26	02/19/26		3028082	
			522.53						
6-01-26-291-0000-5211	SNOW - ICE DETERRANT								
26-00085	1 HARM0010 HARMONY SAND & GRAVEL, INC	INV 35582 1/4" GRITS	125.28	R	01/27/26	02/19/26		35582	
26-00085	2 HARM0010 HARMONY SAND & GRAVEL, INC	INV 35583 1/4" GRITS	137.70	R	02/06/26	02/19/26		35583	
26-00085	3 HARM0010 HARMONY SAND & GRAVEL, INC	INV 35584 1/4" GRITS	138.38	R	02/06/26	02/19/26		35584	
26-00085	4 HARM0010 HARMONY SAND & GRAVEL, INC	INV 35585 1/4" GRITS	135.27	R	02/06/26	02/19/26		35585	
			536.63						
6-01-26-291-0000-5215	SNOW - PLOW MAINT								
26-00099	1 WESTC015 WEST CHESTER MACHINERY AND SUP (TRUCK #9)	INV. 01-75644 PLOW CONNECTORS	152.39	R	01/29/26	02/19/26		01-75644	
26-00099	2 WESTC015 WEST CHESTER MACHINERY AND SUP (TRUCK #9)	INV. 01-75644 CABLE ASSEMBLY	188.00	R	01/29/26	02/19/26		01-75644	
			340.39						
6-01-26-305-0000-5220	GARBAGE & TRASH REMOVAL								
26-00011	5 SANIC005 SANICO INC.	INV. 0001228306 PICK-UP FEB.	167.12	R	01/16/26	02/19/26		0001228306	B
6-01-26-310-0000-4450	MISC BLD & GROUNDS EXPENSE								
26-00123	1 ALARM005 ALARMS PLUS INSPECTION & REPORT (DPW)	INV. 02018584 FIRE ALARM	470.00	R	02/04/26	02/19/26		02018584	
26-00123	2 ALARM005 ALARMS PLUS INSPECTION REPORT - FILLING FEE 2026 (DPW)	INV. 02018584 DCA FIRE ALARM	15.00	R	02/04/26	02/19/26		02018584	
26-00123	3 ALARM005 ALARMS PLUS 5603 HEAT DETECTOR 135 FIXED (DPW)	INV. 02018585 SYSTEM SENSOR	115.00	R	02/04/26	02/19/26		02018585	
26-00123	4 ALARM005 ALARMS PLUS 5604 HEAT DETECTOR 194 FIXED (DPW)	INV. 02018585 SYSTEM SENSOR	115.00	R	02/04/26	02/19/26		02018585	
			715.00						
6-01-31-430-0000-4000	TELEPHONE								
26-00146	1 PRINC005 PRINCETON HOSTED SOLUTIONS LLC	INV. 13491 FEBRUARY 2026	2,041.65	R	02/11/26	02/19/26		13491	
6-01-31-430-0000-4420	ELECTRIC								
26-00178	1 JCPL0005 JCP&L	ACT. 100-003-564-505	56.21	R	02/19/26	02/19/26			
26-00178	2 JCPL0005 JCP&L	ACT. 100-051-562-310	72.64	R	02/19/26	02/19/26			

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice	PO Type
6-01-31-430-0000-4420	ELECTRIC	Continued							
26-00178 3 JCPLO0005 JCP&L		ACT. 100-124-385-855 MT BETHEL	773.92	R	02/19/26	02/19/26			B
26-00178 4 JCPLO0005 JCP&L		ACT. 200-000-010-385	244.87	R	02/19/26	02/19/26			B
			<u>1,147.64</u>						
6-01-31-430-0000-4715	NATURAL GAS	2026 ACT. 3528273871	886.33	R	01/16/26	02/19/26		1/7 - 2/5/26	B
26-00019 2 GAS00010 ELIZABETHTOWN GAS									
		1/17/26 - 2/5/26							
6-01-31-430-0000-4870	FUEL DIESEL								
26-00034 4 NATI0045 NATIONAL FUEL OIL, INC.		INV. 112599 DIESEL DPW	328.02	R	01/16/26	02/19/26		112599	B
		DELIVERY 2/12/26 - 1/18 GALS - DPW							
26-00034 5 NATI0045 NATIONAL FUEL OIL, INC.		INV. 110987 DIESEL DPW	556.23	R	01/16/26	02/19/26		110987	B
		DELIVERY 1/21/26 - 2/20 GALS - DPW							
			<u>884.25</u>						
6-01-43-491-0000-4040	MUN COURT OSCAP GENERAL EXP								
26-00036 3 TOSHI020 TOSHIBA FINANCIAL SERVICES		TOSHIBA COURT COPIER 2026	95.28	R	01/16/26	02/19/26		595769079	B
		INV. 595769079 2/1/26 - 2/28/26							
26-00114 3 BISDI005 BUSINESS INFORMATION SYSTEMS		INV. 105248 RECORDING SOFTWARE	166.67	R	02/03/26	02/19/26		105248	B
			<u>261.95</u>						
6-01-43-491-0000-5510	COURT OSCAP INTERPRETER								
26-00152 1 LEDAC005 LEDA C. GONZALEZ, INTERPRETER		INV. 0126-2116 SPANISH	220.00	R	02/12/26	02/19/26		0126-2116	B
		INTERPRETER 1/20/26							
6-01-43-495-0000-2004	PUBLIC DEFENDER MISC OS CAP								
26-00053 5 FARIN010 DONALD J. FARINO		2026 PUBLIC DEFENDER 2/3/26	275.00	R	01/30/26	02/19/26		2/3/26	B
		STATE VS BAGLEY-JONES							
26-00053 6 FARIN010 DONALD J. FARINO		2026 PUBLIC DEFENDER 2/10/26	825.00	R	02/11/26	02/19/26		2/10/26	B
		STATE VS BISHOP							
		STATE VS DAVIS							
		STATE VS REPSHER							
			<u>1,100.00</u>						
6-01-45-930-0000-9092	BOND INTEREST								
26-00175 1 TDBANK TD BANK		ACT. 004-00001-3193471-9001	1,143.82	R	02/18/26	02/19/26			B
		BOND INTEREST - DUE 3/1/26							

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Enc Date	Chk/Void Date	Invoice	P.O. Type
6-01-55-930-0009-9026 26-00128 1 0GSRE005 OGS RECYCLING, LLC CLOTHING DONATION BIN LOCATED AT 324 MAIN STREET, PORT MURRAY (1 BIN WAS REMOVED FROM THE SITE)	REFUND OF REVENUE	REFUND ZONING FEE REGARDING	25.00	R	02/05/26	02/19/26		REFUND 1 BIN	
Fund Total: CURRENT FUND			36,774.63						
Year Total:			36,774.63						
Fund: GENERAL CAPITAL FUND									
C-04-44-230-0097-2000 25-00695 9 BOSWE005 BOSWELL ENGINEERING, INC. INV. 211692 PROF. SERVICES RENDERED THROUGH 1/23/26	ORD 2022-16 ROAD IMPROV BOSWELL ENGINEERING, INC.	MITCHELL ROAD IMPROVEMENT	581.25	R	09/11/25	02/19/26		211692	B
C-04-44-230-0097-3000 25-00692 3 BOSWE005 BOSWELL ENGINEERING, INC. INV. 211661 PROF. SERVICES RENDERED THROUGH 1/2/26	ORD 2022-16 MUN IMPROV BOSWELL ENGINEERING, INC.	ENGINEERING FOR GROUND SOLAR	524.25	R	09/11/25	02/19/26		211661	B
25-00692 4 BOSWE005 BOSWELL ENGINEERING, INC. INV. 211660 PROF. SERVICES RENDERED THROUGH 1/23/26 (FEASIBILITY STUDY)	ORD 2022-16 MUN IMPROV BOSWELL ENGINEERING, INC.	ENGINEERING FOR GROUND SOLAR	19,632.00	R	09/11/25	02/19/26		21160	B
			<u>20,156.25</u>						
Fund Total: GENERAL CAPITAL FUND			20,737.50						
Year Total:			20,737.50						
Fund: FEDERAL AND STATE GRANT FUND									
G-02-41-289-0700-5680 25-00986 1 POSIT005 POSITIVE PROMOTIONS INC. 25-00986 2 POSIT005 POSITIVE PROMOTIONS INC. IMPRINT (WHITE)	CLEAN COMMUNITIES EXPENSE POSITIVE PROMOTIONS INC. POSITIVE PROMOTIONS INC.	07684953 ZIPPERED TOTE BAG 07684953 ZIPPERED TOTE BAG	697.50	R	12/31/25	02/19/26		07684953 07684953	
25-00986 3 POSIT005 POSITIVE PROMOTIONS INC. 26-00174 1 DOVEE005 ROBERT M. & DIANA S. DOVE SINGING ABOUT NJ WINTER WILDLIFE & LITTER	POSITIVE PROMOTIONS INC. ROBERT M. & DIANA S. DOVE SINGING ABOUT NJ WINTER WILDLIFE & LITTER	07684953 SHIPPING 2/17/26 MANSFIELD ELEMENTARY	80.21	R	02/11/26	02/19/26		07684953 2/17/26	
			615.00	R	02/18/26	02/19/26			

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
G-02-41-289-0700-5680	CLEAN COMMUNITIES EXPENSE	Continued							
	FOUR FIRST GRADE CLASSES								
26-00174	2 DOVEE005 ROBERT M. & DIANA S. DOVE SINGING ABOUT NJ WILDLIFE & LITTER FOUR K CLASSES & SPECIAL ED	2/18/26 MANSFIELD ELEMENTARY	615.00	R	02/18/26	02/19/26		2/18/26	
			<u>2,062.71</u>						
G-02-41-289-0700-5691	RECYCLING TONNAGE								
26-00011	6 SANIC005 SANICO INC. 2/1/26 - 2/28/26	INV. 0001228306 RECYCLE CART	20.00	R	01/16/26	02/19/26		0001228306	B
26-00132	1 TRINI005 TRINITY RECYCLING OF N.J. INC. 12/26/24 & 2/3/25	INV. 32388 20 YD CONTAINER	580.00	R	02/06/26	02/19/26		32388	
			<u>600.00</u>						
		Fund Total: FEDERAL AND STATE GRANT FUND	2,662.71						
		Year Total:	2,662.71						
Fund:	OPEN SPACE TRUST								
T-12-56-289-0175-2003	RESERVE FOR ENVIRONMENTAL COMM								
26-00122	1 ALARM005 ALARMS PLUS INSPECTION & REPORT (MT. BETHEL COMMUNITY CENTER)	INV. 02018586 FIRE ALARM	325.00	R	02/04/26	02/19/26		02018586	
26-00122	2 ALARM005 ALARMS PLUS INSPECTION REPORT - FILING FEE 2026 (MT. BETHEL COMMUNITY CENTER)	INV. 02018586 DCA FIRE ALARM	15.00	R	02/04/26	02/19/26		02018586	
			<u>340.00</u>						
		Fund Total: OPEN SPACE TRUST	340.00						
Fund:	DEVELOPER'S ESCROW								
T-14-56-289-0454-0000	MEADOWS PHASE 3 INSPECTION ESCROW								
26-00111	1 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED THROUGH 1/2/26	INV. 210633 PROF. SERVICES	1,747.50	R	02/02/26	02/19/26		210633	
26-00111	7 BOSWE005 BOSWELL ENGINEERING, INC. RENDERED THROUGH 11/28/25	INV. 209911 PROF. SERVICES	3,178.75	R	02/03/26	02/19/26		209911	
			<u>4,926.25</u>						

Account	P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	PO Type
T-14-56-289-0636-0000	3	BOSWE005	MAM ENTERPRISES/SITEPLAN/USEVAR/Z5-01	INV. 210637 PROF. SERVICES	233.00	R	02/03/26	02/19/26		210637	
26-00111	6	BOSWE005	BOSWELL ENGINEERING, INC. RENDERED THROUGH 1/2/26	INV. 209904 PROF. SERVICES	1,572.75	R	02/03/26	02/19/26		209904	
			RENDERED THROUGH 11/28/25		<u>1,805.75</u>						
T-14-56-289-4064-0000	4	BOSWE005	ANNUALS, PERENNIALS & MORE	INV. 210638 PROF. SERVICES	174.75	R	02/03/26	02/19/26		210638	
26-00111	5	BOSWE005	BOSWELL ENGINEERING, INC. RENDERED THROUGH 1/2/26	INV. 210639 PROF. SERVICES	116.50	R	02/03/26	02/19/26		210639	
T-14-56-289-4072-0000	2	BOSWE005	DANIEL VAN LUVENDER/POOL HOUSE/VARIANCE	INV. 210634 PROF. SERVICES	306.50	R	02/03/26	02/19/26		210634	
26-00111			BOSWELL ENGINEERING, INC. RENDERED THROUGH 1/2/26								
T-14-56-289-6395-0000			GYANSYAM PATEL/ARIYA REALTY/INSPECT/ESC								
26-00111			BOSWELL ENGINEERING, INC. RENDERED THROUGH 1/2/26								
			Fund Total: DEVELOPER'S ESCROW		7,329.75						
Fund:			MANDATORY DEVELOPMENT FEES								
T-20-55-289-0027-0000	1	LAV0115	MANDATORY DEVELOPMENT FEES	INV. 53306 COAH	909.50	R	02/10/26	02/19/26		53306	
26-00138			LAVERY, SELVAGGI & COHEN, PC PROF. SERVICES RENDERED 1/6/26 - 1/23/26								
			Fund Total: MANDATORY DEVELOPMENT FEES		909.50						
Fund:			OTHER TRUST								
T-35-55-300-0000-0004	1	TOWNS025	MONTANA CONSTRUCTION	MONTANA CONSTRUCTION	20.00	R	02/13/26	02/19/26		RETURN CK FEE	
26-00162			TOWNSHIP OF MANSFIELD RETURN CHECK FEE (OFF-DUTY POLICE SERVICES)								
			Fund Total: OTHER TRUST		20.00						
			Year Total:		8,599.25						

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Date	Rcvd Date	Chk/Void Date	Invoice	P0 Type	
Total Charged Lines: 119		Total List Amount:	85,775.91	Total Void Amount:							0.00

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total		
CURRENT FUND	5-01	17,001.82	0.00	17,001.82	0.00	0.00	17,001.82		
CURRENT FUND	6-01	36,774.63	0.00	36,774.63	0.00	0.00	36,774.63		
GENERAL CAPITAL FUND	C-04	20,737.50	0.00	20,737.50	0.00	0.00	20,737.50		
FEDERAL AND STATE GRANT FUND	G-02	2,662.71	0.00	2,662.71	0.00	0.00	2,662.71		
OPEN SPACE TRUST	T-12	340.00	0.00	340.00	0.00	0.00	340.00		
DEVELOPER'S ESCROW	T-14	7,329.75	0.00	7,329.75	0.00	0.00	7,329.75		
MANDATORY DEVELOPMENT FEES	T-20	909.50	0.00	909.50	0.00	0.00	909.50		
OTHER TRUST	T-35	20.00	0.00	20.00	0.00	0.00	20.00		
Year Total:		8,599.25	0.00	8,599.25	0.00	0.00	8,599.25		
Total of All Funds:		85,775.91	0.00	85,775.91	0.00	0.00	85,775.91		



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 075-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING A PROFESSIONAL SERVICE CONTRACT FOR PAYROLL ACCOUNTING SERVICES

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. Seq) requires that the Township Committee adopt a resolution to award a contract for Professional Services without competitive bids; and

WHEREAS, the term of this contract is a (2) two-year contract with a one-year extension clause; the commencement date will be from July 1, 2026 through June 30, 2028; and

WHEREAS, if either party does not terminate this contract in writing ninety days prior to the termination date, then this contract will renew for an additional one (1) year term, ending on June 30, 2029; and

WHEREAS, Action Data Services will provide payroll accounting services as sought by the Township of Mansfield at the annual compensation not to exceed \$16,500.00 per their proposal dated January 27, 2026, on file in the Finance Office; and

WHEREAS, the Temporary Chief Financial Officer has certified that funds are requested in the 2026 budget for \$16,500.00 and the line-item appropriation pending budget adoption to be charged is 6-01-20-130-0000-4145.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Township Committee of the Township of Mansfield, County of Warren, State of New Jersey authorizes the Mayor and Temporary Chief Financial Officer to enter into a contract with Action Data Services as described herein to the satisfaction of the Mayor and Township Committee; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the contract, resolution, and other pertinent documents shall remain on file in the Finance Office;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that a notice of this action shall be printed once in the Township's legal newspaper.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 076-2026

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-
FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES TO BOSWELL ENGINEERING
FOR THE MOUNT BETHEL COMMUNITY CENTER CEMETERY BOARDER STONE WALL
REPAIR/RECONSTRUCTION**

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds it necessary to engage engineering services for work at the Mount Bethel Community Center cemetery boarder stone wall repair/reconstruction; and

WHEREAS, the Township Committee further finds that the Township Engineer, Richard Quamme, of Boswell Engineering, is well qualified to provide these engineering services due to his engineering experience and his familiarity with the Mount Bethel Community Center project in the Township of Mansfield; and

WHEREAS, Boswell Engineering has submitted the following documentations in compliance with the awarding of a contract under the New Jersey Pay to Play Law within 10 days of the awarding of the contract:

- a. Business Entity Disclosure Certification for Non-Fair and Open Contracts which certifies that Boswell Engineering has not made any reportable contributions to a political or candidate committee in the Township of Mansfield in the previous one (1) year
- b. Stockholder Disclosure Certification
- c. 271 Political Contribution Disclosure Form (required per N.J.S.A. 19:44A-20.26)

WHEREAS, the Temporary Chief Financial Officer has certified that funds are available in account number T-12-56-289-0375-4043.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield does hereby award a contract to Boswell Engineering in the amount for engineering services not to exceed (Task I – Design and Preparation of Contract Documents \$ 15,000.00), and also (Task II – Contract Management & Construction Inspection \$ 8,500.00) for the Mount Bethel Community Center cemetery boarder stone wall repair/reconstruction under the provision of the Non-Fair and Open Process, and that Boswell Engineering is in compliance with the New Jersey Pay to Play Law.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 077-2026

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-
FAIR AND OPEN CONTRACT FOR APPRAISAL SERVICES TO BBG REAL ESTATE SERVICES**

WHEREAS, the Township Committee of the Township of Mansfield, County of Warren, finds it necessary to engage a professional service for appraisal of commercial properties within the Township; and

WHEREAS, the Township Committee further finds that BBG Real Estate Services possess the necessary qualifications and experience to conduct appraisals of commercial properties ; and

WHEREAS, BBG Real Estate Services has submitted the following documentations in compliance with the awarding of a contract under the New Jersey Pay to Play Law within 10 days of the awarding of the contract:

- a. Business Entity Disclosure Certification for Non-Fair and Open Contracts which certifies that Boswell Engineering has not made any reportable contributions to a political or candidate committee in the Township of Mansfield in the previous one (1) year
- b. Stockholder Disclosure Certification
- c. 271 Political Contribution Disclosure Form (required per N.J.S.A. 19:44A-20.26)

WHEREAS, the Temporary Chief Financial Officer has certified that funds are available in the amount of \$10,000 (not to exceed) in account number 6-01-20-150-00004121.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey does hereby award a contract to BBG Real Estate Services in the amount for commercial appraisal services not to exceed \$10,000 under the provision of the Non-Fair and Open Process, and that BBG Real Estate Services is in compliance with the New Jersey Pay to Play Law.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 078-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING A REFUND OF A PARTIAL ZONING PERMIT APPLICATION FEE (DONATION CLOTHING BIN LOCATED AT 324 MAIN STREET, PORT MURRAY, NEW JERSEY)

WHEREAS, OGS Recycling, LLC (DBA Helpsy), issued check number 17553 dated January 7, 2026, to the Township of Mansfield for donation clothing bins located at 324 Main Street, Port Murray, New Jersey; and

WHEREAS, one (1) donation clothing bin has been removed from the aforementioned location; and

WHEREAS, OGS Recycling, LLC (DBA Helpsy) has requested that the \$25.00 zoning application fee for one (1) donation clothing bin be refunded; and

WHEREAS, the Township Zoning Officer has recommended that the \$25.00 zoning application fee be refunded.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the Township Finance Office be authorized to refund the amount of \$25.00 to OGS Recycling, LLC (DBA Helpsy).

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 079-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF CONCRETE BONDS

WHEREAS, in accordance with the developer's agreement section 3.4 the Township Engineer recommends that cash bonds be issued for work to be completed on the sidewalk and driveway aprons for 23 Thomas Knoll Blvd. and 48 Thomas Knoll Blvd; and

WHEREAS, Ryan Homes, the developer of the properties has submitted the following checks:

Check # 815048	Dated 2/06/26	23 Thomas Knoll Blvd.	\$ 2,500.00
Check # 815049	Dated 2/06/26	48 Thomas Knoll Blvd.	\$ 2,500.00

WHEREAS, the Township Engineer has recommended the acceptance of said payments.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that the concrete bonds stated above submitted by Ryan Homes, are hereby accepted. The Township Clerk is authorized and directed to forward a copy of this resolution to the developer.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 080-2026

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY, AUTHORIZING COURT ADMINISTRATOR AND DEPUTY
COURT ADMINISTRATOR AS AUTHORIZED SIGNERS FOR CREDIT CARD PROCESSING TERMINAL**

WHEREAS, Mansfield Court utilizes a credit card terminal to process credit card payments payable to the Court; and

WHEREAS, the current equipment has reached its' end of life and needs to be replaced for continued credit card processing; and

WHEREAS, the account for such equipment has the former Court Administrator, Irene Brownell, and former Deputy Court Administrator, Lisa Rudd currently listed as the authorized signers/ representatives; and

WHEREAS, Ms. Brownell and Ms. Rudd are no longer employees of Mansfield Township and need to be removed from the credit card terminal account; and

WHEREAS, the current Court Administrator, Orchid Santana and the current Deputy Court Administrator, Jammillah Alexis need to be listed as the current authorized signers/representatives for the account.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey that Ms. Irene Brownell and Ms. Lisa Rudd are removed effective this date as the authorized signers/representatives for the Mansfield Court credit card processing terminal and that Ms. Orchid Santana and Ms. Jammillah Alexis are approved and authorized as the signers/representatives for such account.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



RESOLUTION 081-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING EXECUTION OF AN INTERLOCAL SERVICE AGREEMENT FOR MANSFIELD TOWNSHIP SHARED MUNICIPAL COURT

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq (the "Act") and N.J.S.A. 2B:12-1 pertaining to the operation of municipal courts permit units of local government to share services for a particular purpose and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Township of Mansfield, Township of Oxford, Township of Washington, and Borough of Washington, Warren County are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey law to enter into an Interlocal Service Agreement pursuant to the Act ; and

WHEREAS, the Township of Mansfield, Township of Oxford, Township of Washington, and Borough of Washington desire to continue the interlocal service agreement for municipal court services effective January 1, 2026 and remain in effect until December 31, 2030; and

WHEREAS, in a Shared Municipal Court, each Court retains its own identity; and

WHEREAS, the Mansfield Township Shared Municipal Court shall continue to operate as four separate courts, pursuant to which the Township of Mansfield is the host municipality and provides the services described in this Agreement to the Township of Oxford, Township of Washington, and Borough of Washington; and

WHEREAS, representatives of the four municipalities stated herein have negotiated an Interlocal Service Agreement, a copy of which is annexed hereto as Exhibit A, and the terms of which are incorporated into this resolution as if set forth at length herein; and

WHEREAS, the Township Committee of the Township of Mansfield deems it in the best interest of the residents and taxpayers of the Township to authorize the execution of the Interlocal Service Agreement with the Township of Oxford, Township of Washington, and Borough of Washington in substantially the form annexed hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, as follows:

1. There shall be a Shared Municipal Court servicing the Township of Mansfield, Township of Washington, Township of Oxford, and the Borough of Washington subject to compliance with terms and conditions of the approval of the Administrative Office of the Courts and the Vicinage Assignment Judge effective January 1, 2026 through December 31, 2030.
2. The Mayor and Township Clerk of the Township of Mansfield are hereby authorized and directed to execute the attached Interlocal Service Agreement with the Township of Oxford, Township of Washington, and the Borough of Washington, which Agreement sets forth the terms and conditions for the operation of the shared municipal court including the sharing of court facilities and court staff.
3. This Resolution shall take effect immediate upon adoption and the Interlocal Service Agreement shall remain on file in the Township Clerk's office for public inspection.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 082-2026

RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY TO AWARD A PROFESSIONAL SERVICE CONTRACT FOR JANITORIAL SERVICES

WHEREAS, the existing janitorial services contract with Jan-Pro will expire March 31, 2026; and

WHEREAS, the Township of Mansfield received quotes for the above services; and

WHEREAS, CNJ Cleaning and Disinfecting Services, 2 Pohat Court, Washington, New Jersey 07882, provided the lowest quote.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, and the State of New Jersey, that janitorial services will be provided by CNJ Cleaning and Disinfecting Services for two (2) times per week at a cost of \$ 120.00 per cleaning commencing the week of April 1, 2026, to December 31, 2026.

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk



TOWNSHIP OF MANSFIELD
COUNTY OF WARREN

RESOLUTION 083-2026

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN,
STATE OF NEW JERSEY AUTHORIZING EXECUTIVE SESSION OF
THE TOWNSHIP COMMITTEE**

WHEREAS, the Township Committee of the Township of Mansfield is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and;

WHEREAS, the Township Committee of the Township of Mansfield intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session; and

WHEREAS, at this time the Township Committee of the Township of Mansfield cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that this meeting shall be adjourned to an Executive Session and the public will be excluded in order that the Township Committee of the Township of Mansfield may discuss the items listed below:

Motion: Approve Resolution Moved by: ; Seconded by:
Vote: Motion carried by roll call vote (Summary: Yes=)

Yes:
No:
Abstain:
Absent:

I, Wendy Barras, Township Municipal Clerk of the Township of Mansfield, in the County of Warren, State of New Jersey hereby certify this to be a true copy of the action of the Governing Body, at its' Regular Meeting held on February 25, 2026. Witness my hand this day of February, 2026.

Wendy Barras, Township Municipal Clerk